

# Elizabeth Ebeltoft

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## Objective

To seek opportunities for internship in the technology space for the summer of 2021

## Education

### **BACHELOR OF SCIENCE | MAY 2023 | ROSE-HULMAN INSTITUTE OF TECHNOLOGY**

- Major: Engineering Design
- Related coursework: Intro to Software Development, Independent Design and Documentation

## Skills & Abilities

- Technical: Python, Arduino IDE (C++), Windows (7, 8, 10), MacOS, Microsoft Office, Google workspaces, Microsoft Outlook, Device repair (iPad OS, iOS, Android), Troubleshooting, Wasp, Virtual machines
- Professional: Communication, Diligence, Dedication, Ingenuity

## Experience

### **INSTRUCTIONAL SERVICES | ROSE-HULMAN INSTRUCTIONAL TECHNOLOGY | SEPTEMBER 2019-PRESENT**

- Delivered frontline technical support through email, phone, and in person to campus community of 2,500 students
- Managed and ensured accuracy of institute's hardware inventory.
- Troubleshooted and resolved software and hardware issues on user devices
- Maintained and developed detailed documentation
- Helped professors transition to an online learning format during the pandemic whilst working under pressure

### **SPEED OF LIGHT RESEARCH PROJECT | ROSE-HULMAN OPTICAL ENGINEERING & PHYSICS | DECEMBER 2019-MARCH 2020**

- Implemented rapid prototyping, 3Dprinting, and soldering according to design specifications

### **TUTORING | SELF-EMPLOYED | AUGUST 2019-PRESENT**

- Provided private tutoring sessions to middle school and high school students in the community
- Practiced patience and implemented different teaching methods

## Leadership

- Science Olympiad State Tournament (Event Supervisor) 2017-Present
- Winamac Science Olympiad (Coach) 2017-2020