

# Attendance Report

Employee Name | Team | Date | Day | Attendance Status | Shift Time In | Time In | Shift Time Out | Time Out

Admin 1 | Upper Management Team | 2024-12-20 | Friday | Present | 08:00 | 07:50 | 16:00 | 16:00  
Bob Smith 1 | Upper Management Team | 2024-12-20 | Friday | Present | 08:00 | 08:20 | 16:00 | 15:40  
Carol Davis 1 | Support Team | 2024-12-20 | Friday | Present | 08:00 | 08:00 | 16:00 | 16:00  
David Miller 1 | Research Team | 2024-12-20 | Friday | Present | 08:00 | 07:50 | 16:00 | 16:00  
Eve Brown 1 | Support Team | 2024-12-20 | Friday | Present | 08:00 | 08:00 | 16:00 | 16:00  
Frank Wilson 1 | Development Team | 2024-12-20 | Friday | Present | 08:00 | 07:50 | 16:00 | 16:00  
Grace Lee 1 | Upper Management Team | 2024-12-20 | Friday | Present | 08:00 | 08:00 | 16:00 | 16:00  
Henry Clark 1 | Upper Management Team | 2024-12-20 | Friday | Present | 08:00 | 08:20 | 16:00 | 15:40  
Ivy Adams 1 | Upper Management Team | 2024-12-20 | Friday | Present | 08:00 | 07:50 | 16:00 | 16:00  
Jack Thompson 1 | Ops Team | 2024-12-20 | Friday | Present | 08:00 | 07:50 | 16:00 | 16:00