

Exchange Program Guide

1. Introduction

This guide explains how the Student Exchange Program works, who can participate, and what students should expect before, during, and after the exchange period.

The program allows students to study at partner universities around the world for one semester or one academic year while maintaining enrollment at their home institution.

2. Program Benefits

- Experience a new culture and academic environment
 - Take courses not offered at your home university
 - Build international connections
 - Improve language and communication skills
 - Strengthen your CV for future opportunities
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3. Eligibility Requirements

To participate, students must:

- Be enrolled as a full-time student
- Have completed at least one academic year
- Maintain a minimum GPA (varies by university)
- Have no disciplinary issues

- Meet any additional host university requirements
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4. Available Destinations

Students may choose from universities in:

- Europe
- Asia
- Middle East
- Africa
- North America

A full list of institutions is provided in the **Partner Universities List** document.

5. Application Process

1. Submit the **Request Information** form
 2. Prepare required documents
 3. Select top 3 universities
 4. Receive approval from academic advisor
 5. Submit online application
 6. Wait for host university acceptance
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6. Required Documents

- Academic transcript
 - Updated CV
 - Statement of purpose
 - Copy of passport
 - Recommendation letter (if required)
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7. Tuition & Fees

Students usually:

- Pay tuition to their **home university**
- Pay housing and living expenses at the **host university**
- Are responsible for travel and insurance costs

Some partner institutions offer scholarships or fee reductions.

8. Student Responsibilities

- Follow host university rules
 - Attend classes and maintain academic performance
 - Represent your home university professionally
 - Submit progress reports if required
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9. Important Notes

- Credit transfer depends on your department's approval
 - Visa processing times vary by country (apply early)
 - Housing availability may differ between universities
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10. Contact Information

For questions or support:

Email: **info@eyr.org**

Phone: **515-450-5529**