

Dear Sir/Madam,

RE: IT Support Internship

I am writing to you regarding the IT Support internship role that opened up recently. I was delighted to find my academic accomplishment meet all the necessary requirements. I am seeking a challenging but rewarding internship, which is why I was drawn to this exciting opportunity.

As Computer science graduate fresh from the university. I have acquired skills in database, networking and software development which will help me hit the ground running in your company. Ability to multitask and working independently while ensuring the safety of resources and supplies and also using them in a frugal and responsible manner is what gives me upper hand. What drawn's me most to your company is the high quality service you always provide through the use of technology in your organization which is very inspiring. I believe I can lend some expertise to your efforts to developing and maintaining high quality system in fast-paced environment for efficient organization objectives .

My key strengths include resourcefulness, adaptability to change, collaboration skills, communication skills, flexible, diligent on carrying out duties and positivity.

I already have a track record of achievement in life, and I am aiming to replicate the same success for your business. Some of my key achievement to date include:

-Attaining excellent grades at university

-Contributing to success release of projects in the university curriculum

I understand I must work hard for my employer to enable them to meet their commercial and strategic objectives and my hunger to learn and enthusiasm will be valuable asset to your team.

I have attached my resume, which further details of my education and experience. I look forward to the opportunity to discuss my skills and qualifications in person at your earliest convenience.

Thank you for your time, and I look forward to hearing from you soon.

Faithfully,

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