You name

Postal address

Date here

Company name,

Postal address

Dear Sir/Madam,

REF: INDUSTRIAL ATTACHMENT

I am a first year student pursuing certificate in Automotive engineering at (your institution name here) and I am writing this letter to express my deep interest in Automotive Engineering attachment in your company (name). It is a requirement that I spend three months in an industry that is related to my field of study prior to the final year programme.

As indicate in my CV ,I have studies in theoretical Electrical and electronic principles ,vehicle technology theory that I believe it with help me to integrate the theory part with practical for better understanding .Your company is very suitable for me in terms of my area of interest. I feel confident that my theoretical skills would enable me to adapt quickly to the company so that I could be of value to your company.

I shall be most grateful if my application is considered favorably.

Thank you.

Yours faithfully,

Benson Kemboi