



Direct Registration Service (DRS) – Transfer Form

Instructions: Please return this signed form and provide a DRS Advice Notice or Statement dated within 90 days to request delivery from a transfer agent using the Direct Registration System (DRS). Email the completed form and statement copy to service@acsunshine.com Attn: Client Services.

*Additional documentation may be required for some securities before a request is submitted. You will be notified if this information is required.

Clearing Firm Account Information	
Account Number	Account Registration Title
SSN/TAX ID	SSN/TAX ID (secondary, if applicable)
Account Type (select one)	
<input type="checkbox"/> Individual <input type="checkbox"/> Joint <input type="checkbox"/> Trust <input type="checkbox"/> Corp Other Legal Entity: _____	

Transfer Agent Account Information	
Company Name of the Security to be Transferred	Account Number
Registration/Title at Issuer	
Quantity/Shares to Transfer	Security (Name, Symbol or CUSIP)

Please confirm the transfer agent has the correct SSN/TAX ID on file. The Agent will reject the request if there is a mismatch of SSN/TAX ID.

Authorization to request DRS transfer (All owners listed at the transfer agent must Sign)

Unless otherwise indicated in the instructions above, please transfer in-kind, all assets into my/our account with your Clearing firm. I/we understand that to the extent any assets in my/our account are not readily transferable with or without penalties; such assets may not be transferred within the timeframes required by applicable regulations. I/we understand I/we will be contracted by the carrying and/or receiving firm regarding any assets that are not transferable. I/we authorize the transferor to deduct any outstanding fees due you from the credit balance in my/our account. If my/our account does not contain a credit balance, or if the credit balance in the account is insufficient to satisfy any outstanding fees due you, I/we authorize you to liquidate the assets in my/our account to the extent necessary to satisfy that obligation. By signing, I/we agree to the terms and conditions of Direct Registration.

Client Signature: _____

Date _____

Co-Owner's Signature _____

Date _____

LETTER OF ACCEPTANCE (FOR OFFICE USE ONLY)

The undersigned organization agrees to serve as successor custodian for the account of the above-named individual, and as custodian, I/we agree to accept the assets being transferred.

Representative Print Name:	Representative Signature:	Date:

*DRS Transfers are \$50 plus additional pass through fees if any. (DTC, transfer agent etc.)