Bilkent University

Login : TA Management System

Bilkent ID

Bilkent id

Password

Password

Forgot Password?

Login

Don't have an account yet? Sign Up

Bilkent University

Forget Password

Please Select Your Account Type

TA

Personnel -- or -- Instructor

Bilkent University

Forget Password

Send Recovery Code by E-mail

You can also login to TMS to update your
password and password recovery information.

Bilkent University

Password Recovery System

Enter the code

OK

Bilkent University

Password Recovery System

Enter Your New Password

Enter Again

Confirm

BILKENT UNIVERSITY
TA Management System

Home Workload

Proctoring

Course
Asisting

2024-2025 Spring Semester

Berfin Örtülü

CS

Status : **TA**

Mobile Phone : 0545 768 5639

E-mail : berfin.ortulu@ug.bilk
Course Assisting Credit: 9
Proctoring Number: 2

Settings

Log Out

TA Proctoring

BILKENT UNIVERSITY
TA Management System

+ Home   + Workload

2024-2025 Spring Semester

Berfin Örtülü

CS

Status : **TA**

Mobile Phone : 0545 768 5639

E-mail : berfin.ortulu@ug.bilk
Course Assisting Credit: 9
Proctoring Number:2

⚙ Settings

⇽ Log Out

Proctoring

SWAP PROCTORING   ASSIGNED PROCTORINGS   LEAVE REQUEST

Ayşe wants to change MATH-102 proctoring on 3 March.   REJECT   APPROVE

Ali wants to change CS-101 proctoring on 19 March.   REJECT   APPROVE

TA Assigned Proctorings

BILKENT UNIVERSITY
TA Management System

+ Home   + Workload

2024-2025 Spring Semester

Berfin Örtülü

CS

Status : **TA**

Mobile Phone : 0545 768 5639

E-mail : berfin.ortulu@ug.bilk
Course Assisting Credit: 9
Proctoring Number: 2

⚙ Settings

⇽ Log Out

Proctoring

SWAP PROCTERING   ASSIGNED PROCTORINGS   LEAVE REQUEST

Math 202 proctoring is assigned to you on MARCH 19 at 17:40.   SWAP

CS 315 proctoring is assigned to you on APRIL 25 at 18:30. (SWAPPED ON FEB. 12)   SWAP

Proctoring

BILKENT UNIVERSITY
TA Management System

+ Home   + Workload

2024-2025 Spring Semester

Berfin Örtülü

CS

Status : **TA**

Mobile Phone : 0545 768 5639
E-mail : berfin.ortulu@ug.bilk
Course Assisting Credit: 9
Proctoring Number: 2

⚙ Settings

↩ Log Out

SWAP PROCTERING   ASSIGNED PROCTORINGS   LEAVE REQUEST

Enter Date to Leave:

From : berfin.ortulu@ug.bilkent.edu.tr

To : begum.cinar@ug.bilkent.edu.tr

Begüm Hocam ,

I want to drop my Math 230 proctoring on 3 March 15:30.

+
Add file if necessary

SEND

Course Assisting

BILKENT UNIVERSITY
TA Management System

+ Home   + Workload

2024-2025 Spring Semester

Berfin Örtülü

CS

Status : **TA**

Mobile Phone : 0545 768 5639
E-mail : berfin.ortulu@ug.bilk
Course Assisting Credit: 9
Proctoring Number: 2"

⚙ Settings

↩ Log Out

Choose Work Type:

Labwork   Grading   Recitation   Office Hour   Other

Enter Workhours:

Enter Comment:

From : berfin.ortulu@ug.bilkent.edu.tr

To :eray.tuzun@bilkent.edu.tr

Dear Mr Eray,
I am writing to confirm that I finished my
CS 319 quiz grading. The grading process
took approximately 5 hours.
Berfin

SUBMIT

BILKENT UNIVERSITY
TA Management System

+ Home   + Exam   + Workload

Define
new exam

Assign Student
to Exam
Classroom

Change
exam info

Leave
Requests

Assign course
assisting task

Notifications

2024-2025 Spring Semester

Eray Tüzün

CS

Status : **Course Instructor**

Mobile Phone : 0545 768 5639

E-mail :
eray.tuzun@ug.bilkent.edu.tr

⚙ Settings

⟜ Log Out

COURSE INTRUCTOR DEFINE EXAM

BILKENT UNIVERSITY
TA Management System

+ Home   + Exam   + Workload

2024-2025 Spring Semester

Eray Tüzün

CS

Status : **Course Instructor**

Mobile Phone : 0545 768 5639

E-mail
eray.tuzun@ug.bilkent.edu.tr

DEFINE EXAM

Define Exam

Choose Course:

Select Course

Choose Date / Time:

Select Date / Select Time

Choose Sections:

Choose Exam Duration:

Enter Duration

Choose Exam Type:

Select Exam Type

Enter Number of required TA's:

APPLY

⚙ Settings

⟜ Log Out

BILKENT UNIVERSITY
TA Management System

+ Home   + Exam   + Workload

2024-2025 Spring Semester

Eray Tüzün

CS

Status : **Course Instructor**

Mobile Phone : 0545 768 5639

E-mail
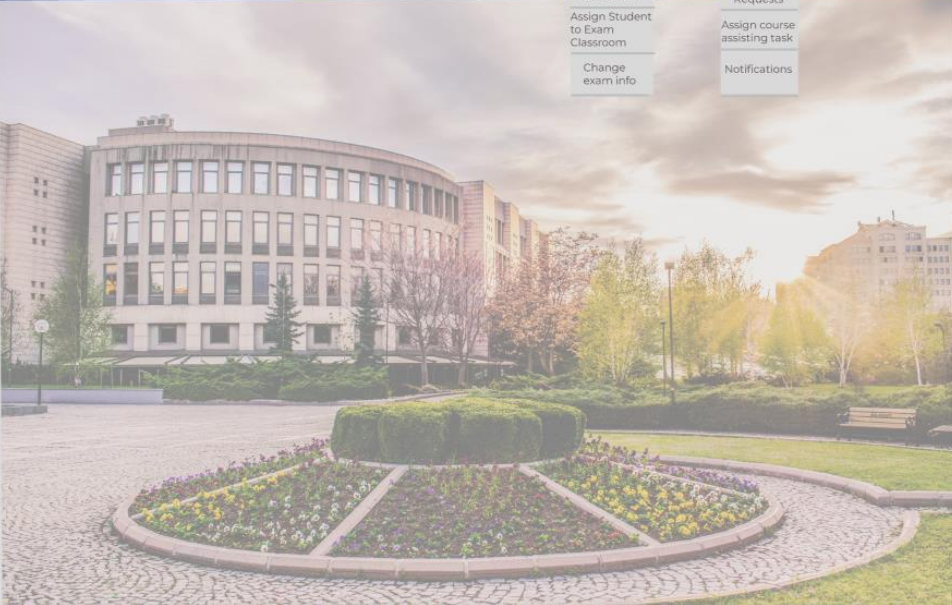eray.tuzun@ug.bilkent.edu.tr

⚙ Settings

⊖ Log Out

DEFINE EXAM

Define Exam

Choose Course:

Select Course

CS-101

CS-102   Duration:

CS-202   n

IE-101

Choose Date / Time:

2025
JAN FEB MARCH
APR MAY JUNE
JULY AUG SEPT
OCT NOV DEC

/ Select Time
09:00
09:30
10:00
10:30

Choose Sections:

Enter Number of required TA's:

APPLY

BILKENT UNIVERSITY
TA Management System

+ Home   + Exam   + Workload

2024-2025 Spring Semester

Eray Tüzün

CS

Status : **Course Instructor**

Mobile Phone : 0545 768 5639

E-mail :
eray.tuzun@ug.bilkent.edu.tr

⚙ Settings

⊖ Log Out

DEFINE EXAM

Define Exam

Choose Course:

CS-101

Choose Exam Duration:

Enter duration

Choose Date / Time:

04/08 / 09:00

Choose Exam Type:

Enter Exam Type
MT
FINAL
QUIZ

Choose Sections:

SEC-1
SEC-2   umber of required TA's:
SEC-3

APPLY

BILKENT UNIVERSITY
TA Management System

+ Home   + Exam   + Workload

2024-2025 Spring Semester

Eray Tüzün

CS

Status : **Course Instructor**

Mobile Phone : 0545 768 5639

E-mail :
eray.tuzun@ug.bilkent.edu.tr

Settings

Log Out

DEFINE EXAM

Define Exam

Choose Course:
Enter course name

Choose Date / Time:
Enter date / Enter time

Choose Sections:

Choose Exam D...   ...A's:

ERROR! CHECK YOUR EXAM INFO!   OK

Enter duration

APPLY

BILKENT UNIVERSITY
TA Management System

+ Home   + Exam   + Workload

2024-2025 Spring Semester

Eray Tüzün

CS

Status : **Course Instructor**

Mobile Phone : 0545 768 5639

E-mail :
eray.tuzun@ug.bilkent.edu.tr

Settings

Log Out

DEFINE EXAM

Define Exam

Choose Course:
Enter course name

Choose Date / Time:
Enter date / Enter time

Choose Sections:

Choose Exam Duration:
Enter duration

Choose Exam Type:
Enter exam type

Enter Number of required TA's:

APPLY

Exam definition succesfull, choose assign proctoring type

Assign Proctoring Automatically

Assign Proctoring Manually

BILKENT UNIVERSITY
TA Management System

+ Home   + Exam   + Workload

2024-2025 Spring Semester

Eray Tüzün

CS

Status : **Course Instructor**

Mobile Phone : 0545 768 5639

E-mail : eray.tuzun@ug.bilkent.edu.tr

⚙ Settings

⬅ Log Out

CHANGE EXAM TIME

Change Exam Time

Choose Existing Exam:

Enter course name

Enter New Date / Time:

Enter date   /   Enter time

APPLY

You need to rearrange TA proctoring! (Previous exam date proctoring assignments are deleted)

Rearrange Proctoring Automatically

Rearrange Proctoring Manually

BILKENT UNIVERSITY
TA Management System

+ Home   + Exam   + Workload

2024-2025 Spring Semester

Eray Tüzün

CS

Status : **Course Instructor**

Mobile Phone : 0545 768 5639

E-mail : eray.tuzun@ug.bilkent.edu.tr

⚙ Settings

⬅ Log Out

Automatic Proctoring Assign

Course name

CS 544

Required Number of TA's:

4

Set Restriction:

Consecutive days available

Break Ms/PHD restriction

Choose TAs:

TA Name	TA's Courses	Workload
Berfin	CS 489, CS 544	3 proctoring
Gülferiz	CS 473, CS 544	4 proctoring
Erdem	CS 319, CS 432	5 proctoring
Emre	CS 319, CS 432	5 proctoring

Assign Proctoring

BILKENT UNIVERSITY
TA Management System

+ Home   + Exam   + Workload

2024-2025 Spring Semester

Eray Tüzün

CS

Status : **Course Instructor**

Mobile Phone : 0545 768 5639

E-mail :
eray.tuzun@ug.bilkent.edu.tr

⚙ Settings

⊖ Log Out

Automatic Proctoring Assign

Course name

CS 544

Required Number of TA's:

4

Set Restriction:

Consecutive days available

Break Ms/PHD restriction

Choose TAs:

TA Name	TA's Courses	Workload
Berfin	CS 489, CS 544	3 proctoring
Gülferiz	CS 473, CS 544	4 proctoring
Erdem	CS 319, CS 432	5 proctoring
Emre	CS 319, CS 432	5 proctoring

Assign Proctoring

Proctoring is successfully assigned, assign classrooms for TAs.

BILKENT UNIVERSITY
TA Management System

+ Home   + Exam   + Workload

2024-2025 Spring Semester

Eray Tüzün

CS

Status : **Course Instructor**

Mobile Phone : 0545 768 5639

E-mail :
eray.tuzun@ug.bilkent.edu.tr

⚙ Settings

⊖ Log Out

Automatic Proctoring Assign

Course name

CS 544

Required Number of TA's:

4

Set Restriction:

Consecutive days available

Break Ms/PHD restriction

Choose TAs:

TA Name
Berfin
Gülferiz
Erdem

Error! No TA's were found for the features you selected. Please regard your restrictions again.   OK

BILKENT UNIVERSITY
TA Management System

+ Home   + Exam   + Workload

2024-2025 Spring Semester

Eray Tüzün

CS

Status : **Course Instructor**

Mobile Phone : 0545 768 5639

E-mail : eray.tuzun@ug.bilkent.edu.tr

Settings

Log Out

Automatic Proctoring Assign

Course name

CS 544

Required Number of TA's:

4

Set Restriction:

Consecutive days available

Break Ms/PHD restriction

Choose TAs:

TA Name		
Berfin		
Gülferiz		
Erdem		

Error! No TA's were found for the features you selected. Please regard your restrictions again.   OK

BILKENT UNIVERSITY
TA Management System

+ Home   + Exam   + Workload

Eray Tüzün

CS

Status : **Course Instructor**

Mobile Phone : 0545 768 5639

E-mail : eray.tuzun@ug.bilkent.edu.tr

Settings

Log Out

Automatic Proctoring Assign

Course name

CS 544

Required Number of TA's:

4

Set Restriction:

Consecutive days available

Break Ms/PHD restriction

Choose TAs:

TA Name		
Berfin		
Gülferiz		
Erdem		

Error! No TA's were found for the features you selected. Please regard your restrictions again.   OK

BILKENT UNIVERSITY
TA Management System

+ Home   + Exam   + Workload

2024-2025 Spring Semester

Eray Tüzün

CS

Status : **Course Instructor**

Mobile Phone : 0545 768 5639

E-mail :
eray.tuzun@ug.bilkent.edu.tr

⚙ Settings

⟵ Log Out

Automatic Proctoring Assign

Course name

CS 544

Required Number of TA's:

4

Set Restriction:

Consecutive days available

Break Ms/PHD restriction

Choose TAs:

TA Name	TA's Courses	Workload
Berfin	CS 489, CS 544	3 proctoring
Gülferiz	CS 473, CS 544	4 proctoring
Erdem	CS 319, CS 432	5 proctoring

Error! You set restrictions but there is still no enough TA! 1 **More TAs are needed. You can assign the proctorings, and the remaining proctoring will be assigned by authorized staff.**

Do you want to inform associated authorized staff to assign rest of the TAs from different departments?

REJECT   ASSIGN/APPROVE

BILKENT UNIVERSITY
TA Management System

+ Home   + Exam   + Workload

2024-2025 Spring Semester

Eray Tüzün

CS

Status : **Course Instructor**

Mobile Phone : 0545 768 5639

E-mail
eray.tuzun@ug.bilkent.edu.tr

⚙ Settings

⟵ Log Out

Manual Proctoring Assign

Course name

CS 544

Required Number of TA's:

4

Choose TAs:

TA Name	TA's Courses	Workload	Availability	Select
Berfin Örtülü	CS 489, CS 544	3 proctoring	yes	✔
Gülferiz Bayar	CS 473, CS 544	4 proctoring	yes	
Erdem Uğurlu	CS 319, CS 432	5 proctoring	no	
Emre Şahin	CS 319, CS 432	5 proctoring	yes	✔
Kenan Ataman	CS 319, CS 432	5 proctoring	yes	✔

ASSIGN/APPROVE

BILKENT UNIVERSITY
TA Management System

2024-2025 Spring Semester

Eray Tüzün

CS

Status : **Course Instructor**

Mobile Phone : 0545 768 5639

E-mail : eray.tuzun@ug.bilkent.edu.tr

Settings

Log Out

Manual Proctoring Assign

Course name

CS 544

Required Number of TA's:

4

Choose TAs:

TA Name	TA's Courses	Workload	Availability	Select
Berfin Örtülü	CS 489, CS 544	3 proctoring	yes	✓
Gülferiz Bayar	CS 473, CS 544	4 proctoring	yes	✓
Erdem Uğurlu	CS 319, CS 432	5 proctoring	no	
Emre Şahin	CS 319, CS 432	5 proctoring	no	
Kenan Ataman	CS 319, CS 432	5 proctoring	no	

Error! There is no enoguh number of available TA! **1 More TAs are needed. You can assign the proctorings, and the remaining proctoring will be assigned by authorized staff.**
Do you want to inform associated authorized staff to assign rest of the TAs from different departments?

REJECT   **ASSIGN/APPROVE**

BILKENT UNIVERSITY
TA Management System

2024-2025 Spring Semester

Eray Tüzün (Authorized Staff)

CS

Status : **Course Instructor**

Mobile Phone : 0545 768 5639

E-mail : eray.tuzun@ug.bilkent.edu.tr

Settings

Log Out

Assign Student to Exam Classroom

Choose Existing Exam:

CS 544

Sort

Randomly   Alphabetically

Student List

Name	Surname	Course ID
Berfin	Örtülü	22201456
Gülferiz	Bayar	4 2341952
Erdem	Uğurlu	21426175
Emre	Şahin	5 2914315

Select Classroom

BILKENT UNIVERSITY
TA Management System

+ Home   + Exam   + Workload

2024-2025 Spring Semester

Eray Tüzün

CS

Status : **Course Instructor**

Mobile Phone : 0545 768 5639

E-mail :
eray.tuzun@ug.bilkent.edu.tr

Settings

Log Out

Course Assisting

APPROVE / REJECT ASSISTING TASK   ASSING COURSE ASSISTING TASK

CHECK YOUR EMAIL FOR DOCUMANTATIONS AND DESCRIPTIONS OF LEAVE REQUESTS

Erdem Uğurlu has submitted workload for GRADING CS102 LAB 2 (3 credit)   REJECT   APPROVE

Kenan Ataman has submitted workload for GRADING CS102 QUIZ-1 (2 credit)   REJECT   APPROVE

BILKENT UNIVERSITY
TA Management System

+ Home   + Exam   + Workload

2024-2025 Spring Semester

Eray Tüzün

CS

Status : **Course Instructor**

Mobile Phone : 0545 768 5639

E-mail :
eray.tuzun@ug.bilkent.edu.tr

Settings

Log Out

Leave Requests

CHECK YOUR EMAIL FOR DOCUMANTATIONS AND DESCRIPTIONS OF LEAVE REQUESTS

Erdem Uğurlu wants to leave between 19.03.2025-21.03.2025   REJECT   APPROVE

Mehmet Emre Şahin wants to leave between 18.04.2025-20.04.2025   REJECT   APPROVE

BILKENT UNIVERSITY
TA Management System

+ Home   + Exam   + Workload

2024-2025 Spring Semester

Eray Tüzün

CS

Status : **Course Instructor**

Mobile Phone : 0545 768 5639

E-mail :
eray.tuzun@ug.bilkent.edu.tr

Settings

Log Out

Course Assisting

APPROVE / REJECT ASSISTING TASK

ASSING COURSE ASSISTING TASK

Choose Work Type:

Labwork   Grading   Recitation   Office Hour   Other

Enter Work Credit:

Enter Comment:

From : berfin.ortulu@ug.bilkent.edu.tr

To :eray.tuzun@ug.bilkent.edu.tr

Dear Mr Eray,
I am writing to confirm that I finished my
CS 319 quiz grading.
                              Berfin

SUBMIT

BILKENT UNIVERSITY
TA Management System

+ Home   + Workload   + Notification

2024-2025 Spring Semester

Eray Tüzün

CS

Status : **Course Instructor**

Mobile Phone : 0545 768 5639

E-mail : eray.tuzun@ug.bilk

Settings

Log Out

Notifications

Erdem Uğurlu is assigned to protoring (CS319/MT/15.03.25/17.30/EE04)

Berfin Örtülü is assigned to proctoring CS315/MT/18.03.25/09.30/EE04).

Berfin Örtülü (CS315/MT/18.03.25/09.30/EE04) and Kenan Ataman (CS201/MT/17.03.25/14.30/EE02) want to change their proctoring duties

BILKENT UNIVERSITY
TA Management System

+ Home   + Manage user   + Exam   + Workload

Add user

Delete user

Change
user info

Define
new exam
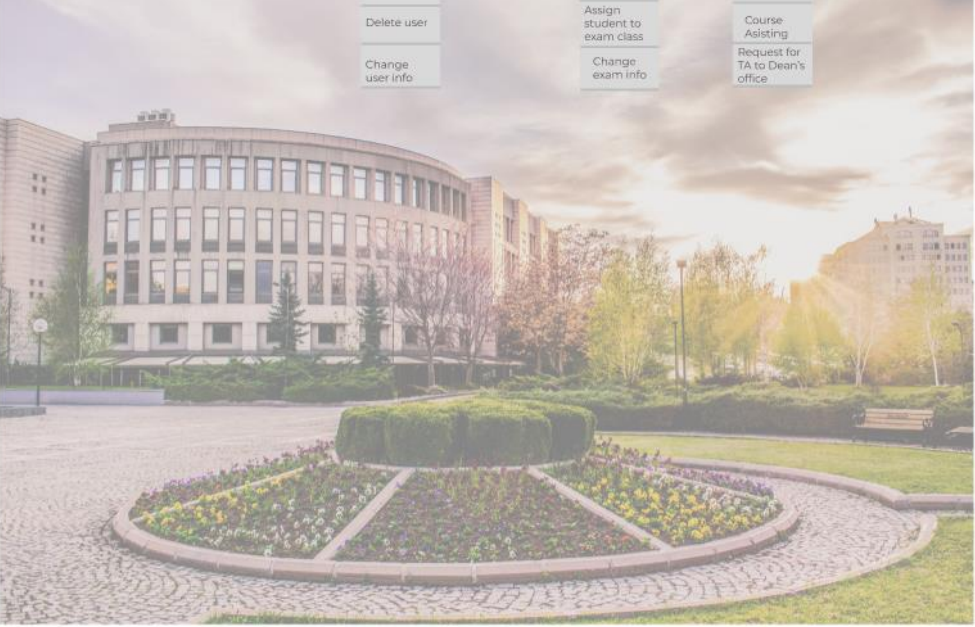
Assign
student to
exam class

Change
exam info

Proctoring

Course
Asisting

Request for
TA to Dean's
office

2024-2025 Spring Semester

Begüm Çınar

CS

Status : Authorized Staff

Mobile Phone : 0545 768 5639

E-mail :
begum.cinar@ug.bilkent.edu
.tr

⚙ Settings

↩ Log Out

BILKENT UNIVERSITY
TA Management System

+ Home   Manage user   + Exam   + Workload

Assign Student to Exam Classroom

2024-2025 Spring Semester

Begüm Çınar

CS

Status : Authorized Staff

Mobile Phone : 0545 768 5639

E-mail :
begum.cinar@ug.bilkent.edu
.tr

⚙ Settings

↩ Log Out

Remaning students: 116

Available Classroom List

Class Name	Capacity	Selection
B-102	30	Assign
B-Z08	24	Assign
V-103	60	Assign
EE-319	40	Assigned

Select
Classroom

BILKENT UNIVERSITY
TA Management System

+ Home   Manage user   + Workload   + Exam

2024-2025 Spring Semester

Begüm Çınar

CS

Status : **Authorized Staff**

Mobile Phone : 0545 768 5639

E-mail
:begum.cinar@ug.bilkent.edu
.tr

⚙ Settings

⊖ Log Out

Request Dean Office for Proctoring

Course Name	Date	Time	Required TA No
CS-102 MT	14.04.2025	18.40	2
CS-202 MT	23.04.2025	17.30	7

Enter Exam:

Enter number
of TA needed:

Request

BILKENT UNIVERSITY
TA Management System

+ Home   Manage user   + Workload   + Exam

2024-2025 Spring Semester

Begüm Çınar

CS

Status : **Authorized Staff**

Mobile Phone : 0545 768 5639

E-mail :
begum.cinar@ug.bilkent.edu
.tr

⚙ Settings

⊖ Log Out

Add User

Name
Gülferiz

Surname
Bayar

ID
24094536

Mail
gulferiz.bayar@ug.bilkent.edu.tr

Course List
CS-224
CS-202
CS-102
CS-223
CS-101

Choose Role

TA   Instructor   Authorized Staff

Add User

BILKENT UNIVERSITY
TA Management System

+ Home   Manage user   + Workload   + Exam

2024-2025 Spring Semester

Begüm Çınar

CS

Status : Authorized Staff

Mobile Phone : 0545 768 5639

E-mail :
begum.cinar@ug.bilkent.edu
.tr

⚙ Settings

⊖ Log Out

Delete User

Select User Role

| TA | Instructor | Authorized Staff |

Choose User from the List:

Name	Surname	Role
Berfin	Bayar	TA
Gülferiz	Örtülü	TA
Erdem	Uğurlu	TA

Delete

BILKENT UNIVERSITY
TA Management System

+ Home   Manage user   + Workload   + Exam

2024-2025 Spring Semester

Begüm Çınar

CS

Status : Authorized Staff

Mobile Phone : 0545 768 5639

E-mail : eray.tuzun@ug.bilk

⚙ Settings

⊖ Log Out

Change User Info

Select User Role

| TA | Instructor | Authorized Staff |

Choose User from the List:

Name	Surname	Role
Berfin	Bayar	TA
Gülferiz	Örtülü	TA
Erdem	Uğurlu	TA

Change

Delete course from TA / INSTRUCTOR:

Enter course...   Assign

Add course to TA / INSTRUCTOR:

Enter course...   Assign

BILKENT UNIVERSITY
TA Management System

+ Home | Manage user | + Workload | + Exam

Automatic Proctoring Assign

Begüm Çınar

CS

Status : **Authorized Staff**

Mobile Phone : 0545 768 5639

E-mail :
eray.tuzun@ug.bilkent.edu.tr

Course name

CS 544

Required Number of TA's:

4

Set Restriction:

Consecutive days available

Break Ms/PHD restriction

Choose TAs:

TA Name	TA's Courses	Workload
Berfin	CS 489, CS 544	3 proctoring
Gülferiz	CS 473, CS 544	4 proctoring
Erdem	CS 319, CS 432	5 proctoring
Emre	CS 319, CS 432	5 proctoring

Assign Proctoring

⚙ Settings

⟜ Log Out

BILKENT UNIVERSITY
TA Management System

+ Home | Manage user | + Workload | + Exam

Automatic Proctoring Assign

2024-2025 Spring Semester

Begüm Çınar

CS

Status : **Authorized Staff**

Mobile Phone : 0545 768 5639

E-mail :
eray.tuzun@ug.bilkent.edu.tr

Course name

CS 544

Required Number of TA's:

4

Set Restriction:

Consecutive days available

Break Ms/PHD restriction

Choose TAs:

TA Name	TA's Courses	Workload
Berfin	CS 489, CS 544	3 proctoring
Gülferiz	CS 473, CS 544	4 proctoring
Erdem	CS 319, CS 432	5 proctoring
Emre	CS 319, CS 432	5 proctoring

Assign Proctoring

Proctoring is successfully assigned, assign classrooms for TAs.

TA Name	TA's Courses	Workload	Exam Class
Berfin	CS 489, CS 544	3 proctoring	
Gülferiz	CS 473, CS 544	4 proctoring	
Erdem	CS 319, CS 432	5 proctoring	
Emre	CS 319, CS 432	5 proctoring	

Set classrooms and submit

⚙ Settings

⟜ Log Out

BILKENT UNIVERSITY
TA Management System

+ Home   Manage user   + Workload   + Exam

2024-2025 Spring Semester

Begüm Çınar

CS

Status : **Authorized Staff**

Mobile Phone : 0545 768 5639

E-mail :
eray.tuzun@ug.bilkent.edu.tr

Settings

Log Out

Automatic Proctoring Assign

Course name

CS 544

Required Number of TA's:

4

Set Restriction:

Consecutive days available

Break Ms/PHD restriction

Choose TAs:

TA Name	TA's Courses	Workload
Berfin	CS 489, CS 544	3 proctoring
Gülferiz	CS 473, CS 544	4 proctoring
Erdem	CS 319, CS 432	5 proctoring
Emre	CS 319, CS 432	5 proctoring

Assign Proctoring

Proctoring is successfully assigned, assign classrooms for TAs.

TA Name	TA's Courses	Workload	Exam Class
Berfin	CS 489, CS 544	3 proctoring	EE01
Gülferiz	CS 473, CS 544	4 proctoring	EE02
Erdem	CS 319, CS 432	5 proctoring	EE102
Emre	CS 319, CS 432	5 proctoring	EE04

Set classrooms and submit

SUCCESSFULL!

BILKENT UNIVERSITY
TA Management System

+ Home   Manage user   + Workload   + Exam

2024-2025 Spring Semester

Begüm Çınar

CS

Status : **Authorized Staff**

Mobile Phone : 0545 768 5639

E-mail :
eray.tuzun@ug.bilkent.edu.tr

Settings

Log Out

Automatic Proctoring Assign

Course name

CS 544

Required Number of TA's:

4

Set Restriction:

Consecutive days available

Break Ms/PHD restriction

Choose TAs:

TA Name	TA's Courses	Workload
Berfin	CS 489, CS 544	3 proctoring
Gülferiz	CS 473, CS 544	4 proctoring
Erdem	CS 319, CS 432	5 proctoring

Assign Proctoring

BILKENT UNIVERSITY
TA Management System

+ Home | Manage user | Workload | + Exam

2024-2025 Spring Semester

Begüm Çınar

CS

Status : **Authorized Staff**

Mobile Phone : 0545 768 5639

E-mail :
eray.tuzun@ug.bilkent.edu.tr

⚙ Settings

⟵ Log Out

Automatic Proctoring Assign

Course name

CS 544

Required Number of TA's:

4

Set Restriction:

Consecutive days available

Break Ms/PHD restriction

Choose TAs:

TA Name	TA's Courses	Workload
Berfin	CS 489, CS 544	3 proctoring
Gülferiz	CS 473, CS 544	4 proctoring
Erdem	CS 319, CS 432	5 proctoring

Assign Proctoring

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Begüm Çınar

CS

Status : **Authorized Staff**

Mobile Phone : 0545 768 5639

E-mail :
eray.tuzun@ug.bilkent.edu.tr

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Automatic Proctoring Assign

Course name

CS 544

Required Number of TA's:

4

Set Restriction:

Consecutive days available

Break Ms/PHD restriction

Choose TAs:

TA Name	TA's Courses	Workload
Berfin	CS 489, CS 544	3 proctoring
Gülferiz	CS 473, CS 544	4 proctoring
Erdem	CS 319, CS 432	5 proctoring

Assign Proctoring

● ● ●

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Begüm Çınar

CS

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Manual Proctoring Assign

Course name

CS 544

Required Number of TA's:

4

Choose TAs:

TA Name	TA's Courses	Workload	Availability
Berfin Örtülü	CS 489, CS 544	3 proctoring	yes
Gülferiz Başar	CS 473, CS 544	4 proctoring	yes
Erdem Uğurlu	CS 319, CS 432	5 proctoring	no
Emre Şahin	CS 319, CS 432	5 proctoring	yes
Kenan Ataman	CS 319, CS 432	5 proctoring	yes

ASSIGN/APPROVE

● ● ●

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2024-2025 Spring Semester

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CS

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Manual Proctoring Assign

Course name

CS 544

Required Number of TA's:

4

Choose TAs:

TA Name	TA's Courses	Workload	Availability
Berfin Örtülü	CS 489, CS 544	3 proctoring	yes
Gülferiz Başar	CS 473, CS 544	4 proctoring	yes
Erdem Uğurlu	CS 319, CS 432	5 proctoring	no
Emre Şahin	CS 319, CS 432	5 proctoring	no
Kenan Ataman	CS 319, CS 432	5 proctoring	no

Error! There is no enoguh number of available TA!

Do you want to inform Dean office to request to assign rest of the TAs from
different departments?

REJECT   **ASSIGN/APPROVE**

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+ Workload
+ Exam

2024-2025 Spring Semester

Begüm Çınar

CS

Status : **Authorized Staff**

Mobile Phone : 0545 768 5639

E-mail :
eray.tuzun@ug.bilkent.edu.tr

Assign Student to Exam Classroom

Choose Existing Exam:

CS 544

Sort

Randomly   Alphabetically

Student List

Name	Surname	Course ID
Berfin	Örtülü	22201456
Gülferiz	Bayar	4.2WHPb3
Erdem	Uğurlu	2142675
Emre	Şahin	5.296435

Select
Classroom

Settings

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+ PROCTORING TA REQUESTS

2024-2025 Spring Semester

DEAN OFFICE WORKER

Status : **Dean Office**

Mobile Phone : 0545 768 5639

E-mail :orhan.aytur@ug.bilk

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TA Management System

+ Home   +   PROCTORING TA REQUESTS

Proctoring TA Requests

2024-2025 Spring Semester

DEAN OFFICE WORKER

Status : **Dean Office**

Mobile Phone : 0545 768 5639

E-mail : orhan.aytur@ug.bilk

CS department needs 2 TAs for CS 202/ Midterm /17.02.2025 / 17:30

Select department to forward

Select Department

Forward

IE department needs 2 TA for IE 101/ Midterm /22.02.2025 / 18:00

Select department to forward

Select Department

Forward

| CS |
| IE |
| MAN |
| MATH |

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