

# Manuscript formatting guide to the e-Journal Integrated Water Resource Management in Central Asia (Version 0.1)

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## 1. Introduction

This document is providing guidance to authors who wish to submit their articles to the eJournal “IWRM in CA”. The formatting standards are oriented at the rules developed by the Nature Publishing Group (1).

As the journal is still in the developmental process this guide is also in a preliminary state and subject to change. We therefore recommend the authors to consult this guide prior to submission.

## 2. Guide

### 2.1. *Title:*

- Up to 75 characters (including spaces)
- No numbers, acronyms, abbreviations or punctuation
- sufficient detail for indexing purposes
- what the paper is about

### 2.2. *Summary:*

- Up to 200 words
- No references, abbreviations or acronyms unless essential
- 2-3 sentences for each chapter of the article

### 2.3. *Keywords:*

- Up to 6 keywords, separated by commas and ending with a period.

### 2.4. *Structure:*

- Our recommendation:
  - Introduction,
  - Material and Methods,
  - Results,
  - Discussion,
  - Conclusion,
  - Annex.

Formatting:

- Times New Roman, double spaced
- Alignments:

- Titles, Headings, Author names,...: left
- Body text: block
- Figure and table caption: centered

**Table 1** Recommended fonts and sizes.

Style name	Brief description
<b>Article Title</b>	<b>16 pt, bold</b>
<b>Author Names</b>	<b>12 pt, bold</b>
Author Affiliations	10 pt
Abstract	10 pt
Keywords	10 pt
<b>Heading 1</b>	<b>12 pt, bold</b>
<i>Heading 2</i>	<i>12 pt, italic</i>
<i>Heading 3</i>	<i>11 pt, italic</i>
Body Text	12 pt
Figure caption	10 pt
Table caption	10 pt

## 2.5. *Figures and Tables:*

- Figures must be send also as separate files in PostScript, PDF or TIFF format
- Names of the files must be according the numbering within the script
- Table and figure captions appear numbered (by main chapter); table captions above the table and figure captions below the figure

## 2.6. *References:*

- Numbered, ordered sequentially as they appear in the text, reference numbers are in parentheses
- One publication for each number
- Authors
  - surname first, followed by a comma and initials of given names
  - all authors are included in reference lists.
- Title of cited article
  - in upright text.
  - first word of the title is capitalized,
  - written exactly as it appears in the work cited, ending with a full stop.
  - Book titles are italic with all main words capitalized.
  - Journal titles are italic and abbreviated according to common usage.
- Volume numbers are bold. The publisher and city of publication are required for books cited.
- Online-only journals
  - authors, article title and journal name as above, URL in full (or DOI), year of publication in parentheses
- Websites

- authors (if known), title of cited page, URL in full, and year of posting in parentheses.

### **3. References**

1. Manuscript formatting guide. [Online] [Cited: 12 15, 2014.]  
<http://www.nature.com/nature/authors/gta/index.html>.