Guide

to apply for the eTA visa

for entry into

Canada

Instructions for applying for the electronic travel authorization (eTA) to Canada

Before entering Canada, all travelers must obtain an electronic travel authorization (eTA). The eTA currently costs 7 CAD (as of February 2024) (approx. EUR 5.00) and is available on the official website:
https://www.canada.ca/en/immigration-refugees-citizenship/services/visit-canada/eta/apply-de.html
directly to the Government of Canada.
Payment can only be made by credit card.

We recommend submitting the application as early as possible, but no later than 72 hours before departure for Canada, and not using any other VISA provider to ensure that the application and approval process runs smoothly.

Please check in advance whether your passport is still valid for at least 6 months after your return from Canada.
If you have an existing and valid eTA travel authorization, you do not need a new application.

You will need the following documents for the application:
▪ a valid passport from a country that does not require a visa
▪ a valid e-mail address
▪ Credit card

Important additional information
The application and payment of the fee can only be made for one person at a time. For example, you must complete and submit three separate forms for a family of three.

Please make sure that you print out your receipt immediately. It is not possible to print it out at a later date. A copy can also no longer be issued.

The visa authority will only contact you by e-mail. Please also check your junk mail folder.

Your information will not be saved. You only have a limited amount of time to fill out the form for the
but you can extend your session if you need a little more time. If the window with the timeout warning is displayed, please click on the "Continue session" button. Make sure you have all the documents you need to complete the form with the help of the instructions.

STEP BY STEP INSTRUCTIONS

All information is subject to change.

Create new application

Important reminders – apply for an eTA

One person at a time

You can only apply and pay for **one person at a time**. For example, for a family of three, you will need to complete and submit the form three times.

Print your receipt

Make sure you **print your receipt** right away. You won't be able to print it later or receive a copy of it.

Email updates and approval

You will hear from us by email only. Check your junk mail folder.

Extend session if you need more time

Your information **can't be saved**. You have **limited time** to complete the form, however, you can extend your session if you need a few more minutes. When the "Session timeout warning" box appears, click the "Continue session" button. Review the help document to make sure you have everything you need to complete the form.

Lawful permanent residents of the United States don't need an eTA

As of April 26, 2022, lawful permanent residents of the United States are exempt from the eTA requirement. Find out what documents you need to travel to Canada.

Get final instructions to apply for an eTA

1. Click on "Get final instructions to apply for an eTA".

Then select whether you are in possession of a passport issued in France:

Final instructions to apply for an eTA

Before you use the eTA form, read these instructions carefully.
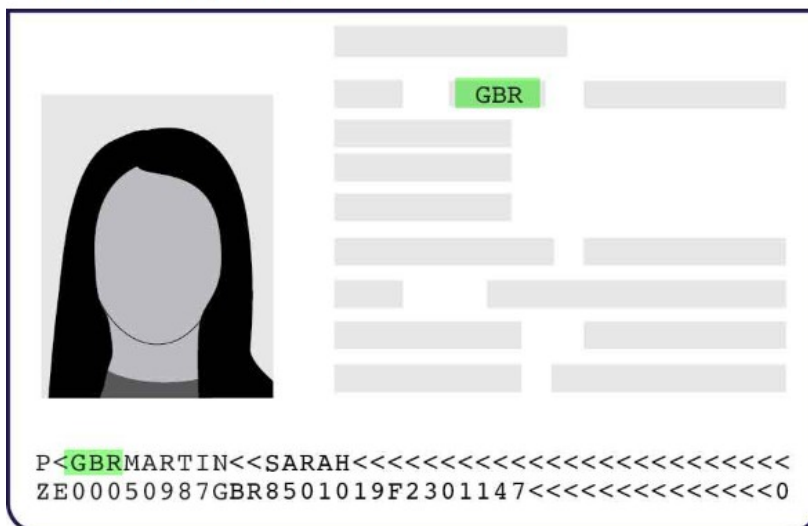
* Do you have a passport issued by France (required)

○ Yes

○ No

Instructions to enter your passport information

Passport number

- Enter the passport number that is at the top of the passport information page (the **page with your photo**).
- Most passport numbers are 8 to 11 characters long. If the number you plan to enter is much shorter or longer than this, check that you are using the right number.
- Passport numbers are made up of a combination of letters and numbers. Be extra careful with the letter O and the number 0, and the letter I and the number 1.
- Don't enter any special characters (like a hyphen) or spaces.

ZE0005098

P<GRBMARTIN<<SARAH<<<<<<<<<<<<<<<<<<<<<<<<
ZE00050987GRB8501019F2301147<<<<<<<<<<<<<<0

Instructions for entering your passport information

▪ You will find the passport number at the top right of the page with your picture.

▪ Most passport numbers are between 8 and 11 characters long. If the number is shorter or longer when you enter it, please check that you are using the correct number.

▪ The passport number is a combination of numbers and letters. Pay attention to the letter O and the number 0 as well as the letter I and the number 1. As a rule, the letter O is not used in any passport number.

▪ Please do not enter any special characters such as a hyphen or spaces.

Passport country of issue

- Select the country code that matches the one on the passport information page (**page with your photo**).
- To find this code see the field named "Code", "Issuing country", or "Authority".
- **Be careful** when you select the **code from the list** in the application form. Some countries have multiple options and some codes are very similar.

GBR

P<GBRMARTIN<<SARAH<<<<<<<<<<<<<<<<<<<<<<<<
ZE00050987GBR8501019F2301147<<<<<<<<<<<<<<0

Country of issue of your passport

▪ Select the country code listed in your passport.

▪ You will find this in the "Code/Code/Code" field.

▪ Pay attention to the selection of the country code in the list. Some countries have several options and some country codes are similar to yours.

> **⚠ If you enter the wrong passport number OR country code, you may not be able to board your flight to Canada.**
> - You may only find out at the airport if you made a mistake.
> - You'll have to reapply for an eTA at the airport.
> - Depending on your situation, it may not be possible to get an eTA at the last minute.

If you enter the wrong passport number or country code, you may not be able to board the flight.
▪ The error may only become apparent at the airport.
▪ A new eTA travel authorization must be applied for at the airport
▪ Depending on the situation, you may not be able to apply for an eTA travel authorization due to the short notice.

Please click on "Continue to the eTA application form" to apply for your personal eTA travel authorization.

Are you applying for a travel authorization on behalf of another person?

If you are applying for yourself, you must answer NO to the first question.
If you are submitting the application as a parent/guardian or representative for another person, you must answer YES

When you click NEXT, you will be redirected to the section of the form where you need to provide information about the applicant (yourself or the person you are applying for).

Application for an Electronic Travel Authorization (eTA)

* Are you applying on behalf of someone? (required) ❓

Please select	⌄
Please select	
Yes	
No	

Next ➡

Which travel document are you planning to enter Canada with?

Complete the application form

Before you submit an application, review it carefully. Make sure it is complete and accurate.

Entering incorrect information could lead to a delay or even a refusal of an eTA application and/or prevent the applicant from boarding their flight.

This form is available in English and French only. To help you better understand this form, descriptions of each of the form fields are available in the following languages: Arabic, Chinese (simplified), Chinese (traditional), English, French, German, Italian, Japanese, Korean, Portuguese, Spanish.

What travel document do you plan to use to travel to Canada? ❓

Passport - ordinary/regular	▾

Select the travel document you will use to enter Canada from the following options:

Reisepass – regulär

Ein Reisepass, der Staatsangehörigen für gelegentliche Reisen, wie Urlaubs- und Geschäftsreisen, ausgestellt wurde.

Reisepass – Diplomatenpass

Ein Reisepass, der Staatsangehörigen ausgestellt wird, die hochrangige Regierungsbeamte, Diplomaten und Vertreter und Delegierte einer Regierung sind.

Reisepass – Dienstpass

Ein Reisepass, der normalerweise Staatsangehörigen, wie nicht-diplomatischen Regierungsbeamten, die im offiziellen Auftrag der Regierung reisen, ausgestellt wird.

Zu verwenden, wenn auf der Vorderseite Ihres Reisepasses „Dienstpass" steht.

Zu verwenden, wenn auf der Vorderseite Ihres Reisepasses „Dienstpass" steht.

Notfall-/vorläufiges Reisedokument

Ein Reisedokument oder Reisepass, der Staatsangehörigen in dringenden Fällen ausgestellt wird, in denen das Ausstellen eines vorläufigen Reisepasses nicht möglich ist. Diese Dokumente sind meist nur für einen kurzen Zeitraum gültig.

Reiseausweis für Flüchtlinge

Ein Reiseausweis, der Nicht-Staatsangehörigen mit geschütztem Personenstatus, einschließlich Konventionsflüchtlingen und schutzbedürftigen Personen, ausgestellt wird. *Hinweis: Sie sind nicht berechtigt, dieses Dokuments für die Beantragung einer eTA zu verwenden. Sie brauchen möglicherweise ein Visum oder eine andere Art Reisedokument, um nach Kanada einzureisen.*

Ausländischer Reisepass/Reisedokument ausgestellt für Nicht-Staatsangehörige

Ein Reisepass oder Reisedokument, der bzw. das Nicht-Staatsangehörigen ausgestellt wird, die entweder dauerhaft oder vorübergehend in dem Land leben, welches das Dokument ausgestellt hat, aber *keine* Staatsbürger dieses Landes sind. *Hinweis: Sie sind nicht berechtigt, dieses Dokuments für die Beantragung einer eTA zu verwenden. Sie brauchen möglicherweise ein Visum oder eine andere Art Reisedokument, um nach Kanada einzureisen.*

Permit to re-enter the United States (I-327) Ein Reisedokument, das die United States (U.S.) Citizenship and Immigration Services aufenthaltsberechtigten Einwohnern der Vereinigten Staaten ausstellen, um ihnen die Aus- und Einreise in die USA zu ermöglichen, ohne dass sie ein Rückkehrer-Visum benötigen.

United States refugee travel document (I-571) Ein Reisedokument, das die United States (U.S.) Citizenship and Immigration Services Nicht-Staatsbürgern ausstellen, die als Flüchtlinge anerkannt sind bzw. denen Asyl gewährt wird.

Which country issued your passport?

Select the country of issue of your passport. Select the country code that corresponds to the one on your passport.

What nationality is stated in your passport?

Find the "Nationality" field on the picture page of your passport

* Select the code that matches the one on your passport. (required) ❓

Find this code on your passport information page - see the field named "Code", "Issuing country", "Authority" or "Country code".

D (Germany, Federal Republic Of)	⌄

* What is the nationality noted on this passport? (required) ❓

See "Nationality" on your passport information page

Germany, Federal Republic Of	⌄

WICHTIG:

Falls Sie Staatsbürger eines visumpflichtigen Landes sind, sind Sie nicht berechtigt, eine eTA zu beantragen.

🛇 Based on your answers, you cannot apply for an eTA. You may need a visa or other type of travel document to travel to Canada.

Ausgehend von Ihren Antworten, können Sie keine eTA beantragen. Sie benötigen für Ihre Einreise nach Kanada ein Visum oder eine andere Art Reisedokument.

Entering the applicant's information

▪ Passport number - Please enter the exact number as listed in your passport

▪ Enter passport number again - this cannot be entered by "copy and paste"

▪ Last name - Please enter exactly as listed in the passport

▪ First name - Please enter exactly as listed in the passport

▪ Date of birth

▪ Gender

▪ Country of birth

▪ Place of birth - Please enter exactly as listed in the passport

Passport details of applicant

* Passport number (required) ❓

Enter the passport number exactly as it appears on the passport information page.

[   ]

* Passport number (re-enter) (required)

You cannot copy and paste into this field.

[   ]

* Surname(s) / last name(s) (required) ❓

Please enter exactly as shown on your passport or identity document.

[   ]

Given name(s) / first name(s)

Please enter exactly as shown on your passport or identity document.

[   ]

* Date of birth *(required)*

| Select Year ⌄ | Select Month ⌄ | Select Day ⌄ |

* Gender (required)

[Please select   ⌄]

* Country/territory of birth (required)

[Please select   ⌄]

* City/town of birth (required)

If there is no city/town/village on your passport, enter the name of the city/town/village where you were born.

[   ]

Entering the applicant's information

▪ Date of issue of the passport
▪ Expiration date of the passport
▪ Do you have another citizenship? If yes, please indicate this. If not, this field should already be pre-filled with an entry.
▪ Marital status
▪ Have you ever applied for or been in possession of a visa, eTA or permit to visit, live, work or study in Canada?

* Date of issue of passport *(required)* ❓

| Select Year ▾ | Select Month ▾ | Select Day ▾ |

* Date of expiry of passport *(required)* ❓

| Select Year ▾ | Select Month ▾ | Select Day ▾ |

Personal details of applicant

Additional nationalities

Indicate which countries/territories you are a citizen of.

Country/territory	Action
Please select ▾	➕ Insert Row
Germany, Federal Republic Of	

* Marital status *(required)* ❓

| Please select ▾ |

* Have you ever applied for or obtained a visa, an eTA or a permit to visit, live, work or study in Canada? *(required)*

| Please select ▾ |

Information about your employer

▪ Occupation - Select the option that best describes your occupation

▪ Job title / Title

▪ Name of your employer

▪ Registered office of the company (country)

▪ Registered office of the company (city)

▪ How long have you been working for your current employer?

Employment information

* Occupation *(required)*

Select the option that best describes your current employment situation.

| Sales and service occupations ▾ |

* Job title *(required)*

Select the option that best describes your job.

| Sales and account representatives ▾ |

* Name of employer or school, as appropriate. *(required)*

| |

* Country/territory *(required)*

| Please select ▾ |

* City/town *(required)*

| |

* Since what year? *(required)*

| Select Year ▾ |

Contact information

▪ Preferred language in which you would like to be contacted - Only English or French is possible
▪ E-mail address - Please enter a valid e-mail address here
▪ Re-enter the e-mail address

Contact information

* Preferred language to contact you (required)

Please select	⌄

* Email address (required)

Please enter a valid email address. It will be used to contact you about your application.

[   ]

* Email address (re-enter) (required)

You cannot copy and paste into this field.

[   ]

Residential address

Please enter your home address. A temporary residential address is not possible

▪ Apartment number (if available)
▪ House number
▪ Street
▪ Street 2 (if available)
▪ City
▪ Country
▪ Federal state

Residential address

Enter your permanent home address. Do not enter an address where you live temporarily.

Apartment/unit number (if applicable)

[   ]

⸲ Street/civic number or house name (required)

[   ]

⸲ Street address/name (required)

[   ]

Street address/name line 2 (if applicable)

[   ]

⸲ City/town (required)

[   ]

⸲ Country/territory (required)

Please select	⌄

District/region

[   ]

Travel information

▪ Do you already know when you will be traveling to Canada?
▪ When are you planning to enter Canada?
▪ Please enter the departure time to Canada (approximate)

The Top Club 2024 will arrive in Canada on October 04, 2024.
You can enter 14:00 as the approximate departure time from Germany. You can find the dates again below.

Travel information

* Do you know when you will travel to Canada? (required)
This information may help us to process your application. If you do not know when you will travel to Canada, please select "no".

Yes ⌄

* When do you plan to travel to Canada? (required)
If you don't know, you may enter an approximate date.

2024 ⌄	October ⌄	04 ⌄

* Please enter the time your flight to Canada will depart (required)
If you don't know, you may enter an approximate time.

14 ⌄	00 ⌄	Western European Time ⌄

Background questions

▪ Have you ever been refused a visa or asked to leave Canada or another country?
▪ Have you ever committed a crime, been arrested, charged or convicted of a crime in any country?
▪ Have you been diagnosed with tuberculosis in the last 2 years or have you had contact with a tuberculosis patient?
▪ Do you have one of the specified conditions

Background Questions

* Have you ever been refused a visa or permit, denied entry to, or ordered to leave Canada or any other country/territory? (required)

Please select ⌄

* Have you ever committed, been arrested for, been charged with or convicted of any criminal offence in any country/territory? (required)

Please select ⌄

* In the past two years, were you diagnosed with tuberculosis or have you been in close contact with a person with tuberculosis? (required)

Please select ⌄

* Do you have one of these conditions? (required)

Please select ⌄

Please briefly indicate if there are additional details pertinent to your application. For example, an urgent need to travel to Canada. Provide relevant details to avoid delays in the processing of your application.

- Please agree to the declaration of consent
- Please enter your full name (as listed in your passport).

Check all details again and click on "Proceed to Payment"

Privacy notice

Personal information provided on this form is collected and will be used, disclosed, and retained by Immigration, Refugees and Citizenship Canada (IRCC) under the authority of the Immigration and Refugee Protection Act (IRPA). The personal information provided will be used for the purpose of processing applications. The personal information provided may be disclosed to other federal government institutions and third parties including law enforcement bodies, provincial/territorial governments and/or foreign governments for the purpose of validating identity, eligibility and admissibility.

The personal information collected on an application, and other information collected in support of an application, may be used for advanced analytics, automation, and other technologies to support processing of applications and decision making, including your application. Personal information, including from advanced analytics, automation, and other technologies, may also be used for purposes including research, statistics, program and policy evaluation, internal audit, compliance, risk management, strategy development and reporting.

Where biometrics are provided in support of an application, the fingerprints collected will be stored and shared with the RCMP. The fingerprint record may also be disclosed to law enforcement agencies in Canada in accordance with subsection 13.11(1) of the Immigration and Refugee Protection Regulations. The information may be used to establish or verify the identity of a person in order to prevent, investigate, or prosecute an offence under any law of Canada or a Province. This information may also be used to establish or verify the identity of an individual whose identity cannot reasonably be otherwise established or verified because of physical or mental condition. Canada may also share immigration information related to biometric records with foreign governments with whom Canada has an agreement or arrangement.

Failure to complete the form in full may result in a delay or the application not being processed. The Privacy Act gives individuals the right of access to, protection, and correction of their personal information. Further details are available in Info Source. If you are not satisfied with the manner in which IRCC handles your personal information, you may exercise your right to file a complaint to the Office of the Privacy Commissioner of Canada. The collection, use, disclosure and retention of your personal information is further described in IRCC's Personal Information Bank - IRCC PPU 068.

Consent and declaration
Declaration of applicant
I have read and understand the above.

I declare that the information I have given in this application is truthful, complete and correct.

I understand that misrepresentation is an offence under section 127 of the Immigration and Refugee Protection Act and may result in a finding of inadmissibility to Canada or removal from Canada.

I agree that by typing my name and clicking sign, I am electronically signing my application.

* I Agree (required)

☑ I Agree

* Signature of applicant (required)
To sign, enter your name as it appears on your passport.

[   ]

[← Previous]   [Proceed to Payment →]

Payment

Summary of fees for

This table is a summary of your fees based on what you have applied for in your application. All fees are listed in Canadian dollars (CAD).

Application	Quantity	Price (CAD) per unit	Total (CAD)
Electronic Travel Authorization (eTA)	1	$7	$7

Total price (CAD) $7

This is not a receipt

If you take longer than 20 minutes, **you will be signed out of your account.** After you pay, your application will be automatically submitted, even if you have been signed out.

Payment   [Transmit and pay ⊙]

Please have your credit card ready and click on "Transmit and pay". In

this step you now enter your credit card details.
If you do not have your own credit card, you are welcome to use that of a family member or friend. Please note: The company credit card, if available, may unfortunately not be used.

E-mail confirmation
After you have paid the fee for your application, you will receive a confirmation of receipt of payment from Immigration, Refugees and Citizenship Canada (IRCC) within a few minutes. In most cases, applicants will also receive an email shortly after submitting their application to confirm that their eTA has been approved"
Please also check your spam folder in your mailbox.

However, some applications may take several days to process. If this is the case with your application, you will receive an email confirming receipt from the IRCC (Immigration, Refugees and Citizenship Canada) and another email informing you of the next steps.

Retrieve / check individual application
Once you have received confirmation by email, you can check the processing progress of your application using the eTA status check tool.
For this you need:
▪ The application number beginning with the letter V; you will find this at the top of the e-mail and
▪ Details of the passport you used to apply for your eTA.

As soon as your eTA has been approved, you will receive a confirmation email.

We ask you to keep this printout in your hand luggage together with your passport for your flight, check-in on board and at the end of your journey for the border authorities.
The eTA travel authorization is valid for up to five years after it is issued or until your passport expires.