

Team Contract Agreement

Members: Adil Guluzade, Erfan YousefMoumji, Navid Golshan

The members of CtrlAltDefeat agree to work collaboratively towards the group goals. Members agree to work on and responsibility of assigned tasks and submit work done on time. Form of communication will be **Discord** and **Trello** where members can work together, ask each other questions, and keep track of tasks in progress and completed. Regular check up meetings will be taken in person with location, date and time properly stated in **Discord**, whether it be in-person or through discord video/voice chat. Meetings are not mandatory as long as everyone is able to keep contact with each other, and communicate progress and completion of work through **Discord**. Forms of communication are to have a response time of maximum 36 hours, if no response recipient must express their reasoning with honesty. Before any work is submitted, members are to communicate with each other and come to an agreement on what is to be committed or not to **GitHub**. Members are to express to the group on what task they will take responsibility for on **Discord** and make to sure sign their name on each task within the channel, **Discord/CtrlAltDefeat/to-do-list**. Before submission, any files that is capable of being uploaded to **Discord/CtrlAltDefeat/submissions** channel will be reviewed by all 3 members of the group (exception: .md files will be reviewed together in person, as a group). Once everyone is in agreement of said work, the member in charge of said task will be responsible for submitting work through proper channels (example: eClass, GitHub, or instructed submission box). In any case of misconduct or inconsistency work effort, members are to conduct a mandatory meeting (in-person/online) and discuss possible solutions to resolve the issue. Within meetings, it is necessary to hear every member's perspective, initiative and honesty from each member, and to come to a positive, problem-solving conclusion that positively impacts the progress of the project.

We, Adil Guluzade, Erfan YousefMoumji, & Navid Golshan, agree to uphold to the terms and conditions of said contract to ensure successful completion of the group project. Keep in mind, changes to terms and conditions of the contract is open for discussion from the group, and any changes made will be openly discussed with **Discord**. By signing this contract, we agree to ensure completion of the group project and dedicate our time to this project. Please Acknowledge when signing, typing of your name or real hand-written signature will be accepted.

Signatures:

- Adil Guluzade:
Signature: Adil Guluzade Date: 10/7/2024
- Erfan YousefMoumji:
Signature: Erfan YousefMoumji Date: 10/7/2024
- Navid Golshan:
Signature: Navid Golshan Date: 10/7/2024