

User Guide

Step by Step introduction for using the most advanced restaurant POS software

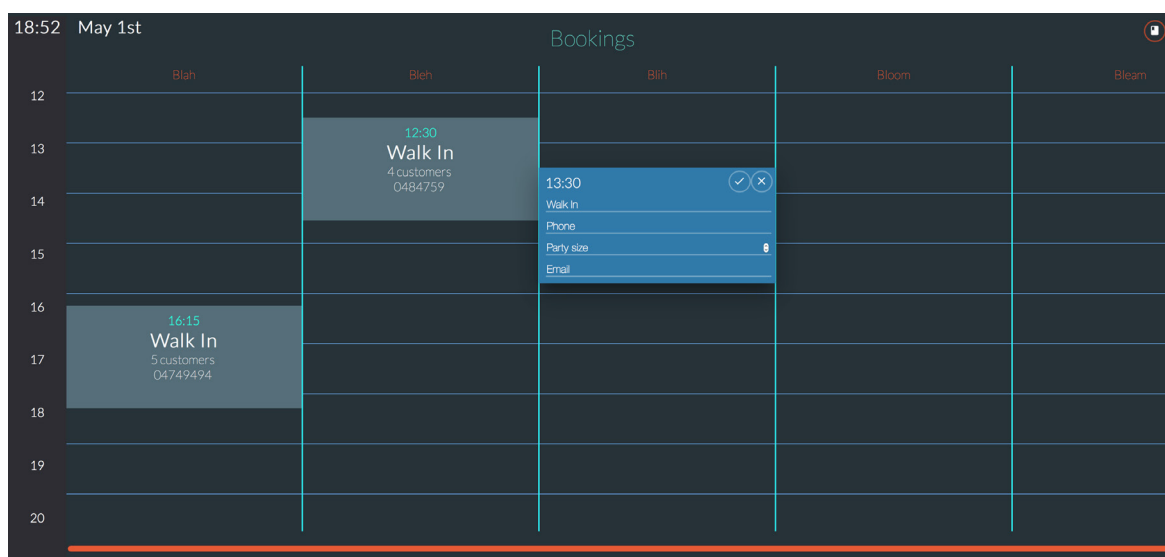


Overview

Welcome! Thank you for choosing Risotto as your POS software of choice. Its intuitive and sleek design was designed with high end restaurant in mind, just like yours. It will enable you to manage bookings, record meals, track past meals, and see accounting information effortlessly.

Make a booking

This is the main screen of the application. From here, you can create new bookings, check at all the current bookings or simply navigate to the financial details.



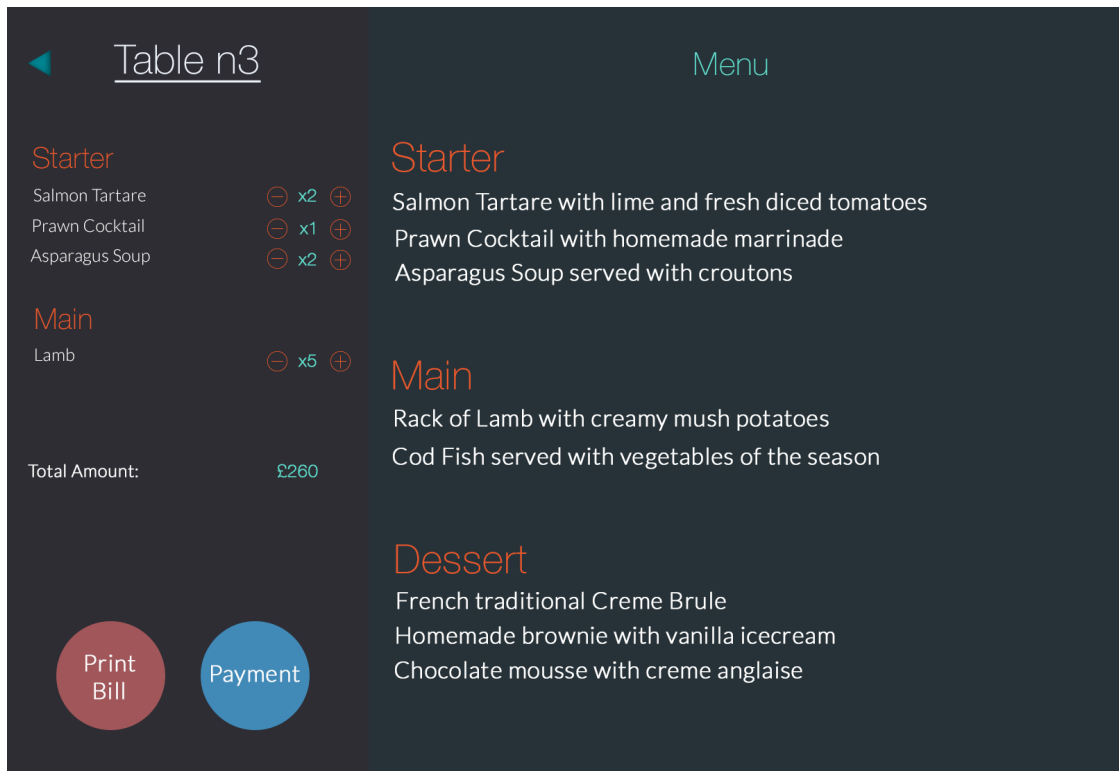
To make a new booking: you simply need to tap in any of the desired empty slot on the grid. A blue box will pop up, asking you to enter details of the customers such as their phone, number of customers and email. It will automatically assign to the appropriate sized table. A confirmation reference number will be given, so customers can have a receipt of their bookings. A reminder will also be sent to the customer mobile phone.

To take orders from tables: each table bookings are represented by the grey box on the grid. Tapping in one of those bookings will take you to the menu page where you can take orders for that specific table.

To see the financial details: by tapping the top right icon, you will arrive at the financial details showing the daily revenue registered.

Taking Orders From a Table

From here, you can take orders for a table. The menu is displayed on the right side, while on the left side you can see which item has been registered. To add a dish for a table, you just need to tap the menu item on the right. It will instantly update its selection and its number on the left side. The restaurant staff can then easily remove or add any item by accessing the minus and plus icon. At the bottom of the left side screen, two icons: one for taking the payment and the other for confirming the orders.



Daily Revenue

Here you can see in a clear calendar fashion, all the income that has been registered for a given date. You can also quickly glance at the monthly taking by looking at the top left of the screen. On the top right, you have icon to flip through the months and an icon to come back to the main window.

Financial Summary								
May takings £0.00								
Mon	Tue	Wed	Thu	Fri	Sat	Sun		
						1		
2	3	4	5	6	7	8		
9	10	11	12	13	14	15		
16	17	18	19	20	21	22		
23	24	25	26	27	28	29		
30	31							

Past orders

By simply tapping on a date, you will be given a summary of all the past orders per booking. This functionality helps you to track past orders in a very simple manner.

