

Learning goals and plan of Stephanie Keller

At: Law Offices of Fred T. Hamlet

Supervised by: Ms. Patino and Mr. Hamlet

Goal 1: Expand my professional network

Objective 1: Attend three bar association functions.

Objective 2: Make meaningful connections with at least 3 lawyers at events

Objective 3: Send handwritten notes to follow up.

Benchmark for Goal 1: May 31, 2019.

Goal 2: Research development

Objective 1: Use Lexis practice advisor in a useful manner

Objective 2: Efficiently use Westlaw to find research quickly

Objective 3: Work on drafting documents in a precise order to follow the research path.

Benchmark for Goal 2: May 31, 2019.

Goal 3: Drafting and reviewing contracts

Objective 1: Read and understand a well-written contract.

Objective 2: Review multiple types of contracts.

Objective 3: Assist in drafting an employment contract

Benchmark for Goal 3: May 31, 2019.

Signature to be recorded after review by faculty supervisor.

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Signature of Student

Date: \_\_\_\_\_

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Signature of Site Supervisor

Date: \_\_\_\_\_