



Residency-In-Practice

Initial Assessment By Field Supervisor

Student _____

Organization _____

Supervising Attorney _____

Supervisor Completing Form
(if different) _____

The Student Resident is responsible for uploading this document on the Residency TWEN site by the date indicated in the syllabus.

Instructions for Supervisor

- Please rate your Resident's progress thus far for each of the criteria listed, using the following scale:
 - 1 = consistently fails to meet minimum standards
 - 2 = occasionally below standard
 - 3 = reasonably meets standards
 - 4 = generally exceeds standards
 - 5 = always well above standard
 - n/a = not applicable
- The baseline for assessment on this scale is "meets standards", i.e. the student's work demonstrates the level of competence you would generally expect from a second-year student at this point in the residency. For this interim assessment, the student should not be surprised to see many, if not all, 3s. The highest level of assessment should be reserved for the exceptional student.
- If other lawyers assisted in the supervision, incorporate their assessment of the student's performance or have them submit a separate form.
- Specific comments are encouraged to help the student know what he or she is doing well and what he or she can do to improve.
- Please review this assessment with your student and sign as indicated at the end.

Criteria	Rating
Legal Analysis	
Accurately identifies the relevant legal issues	
Accurately applies legal rules to factual situations	
Research Ability	
Researches legal issues with competent scope and depth	
Researches factual issues with competent scope and depth	
Written Communication Skills	
Exhibits a mastery of basic writing skills, including grammar, sentence structure, and paragraph structure	
Analyzes legal issues in writing proficiently and succinctly	
Oral Communication Skills	
Presents legal analysis and ideas clearly, confidently, and effectively	
Presents persuasive formal argument	
Judgment and Decision-making	
Exercises good common sense	
Makes decisions that are well-informed and well-reasoned	
Problem-Solving Skills	
Exhibits appropriate level of initiative in identifying and solving problems	
Collaborates well with others to solve problems	
Lawyering Tasks	
Obtains relevant information in interviews with clients or witnesses	
Documents work appropriately, such as documentation of interviews, meetings, and phone calls.	
Manages work load and projects effectively, exhibiting adequate planning	
Professionalism	
Assumes responsibility for assignments and activities under direct control	
Maintains cooperative working relationships with others	
Is cooperative and accommodating to the needs of the office	
Maintains a professional demeanor with colleagues, clients, and supervisors	
Dependable and reliable to a satisfactory degree	
Ethics	
Demonstrates understanding of a lawyer's ethical obligations to the client	
Demonstrates understanding of a lawyer's ethical obligations to the courts and/or the quality of justice	

Comments on assessment criteria:

Other skills or qualities that the student has demonstrated:

Types of assignments the student has received (e.g. research; drafting pleadings, contracts, or other legal documents; client interviewing; etc.):

Opportunities for the student to observe the legal process (e.g. court proceedings, negotiations, client interviews, etc.):

Other comments, concerns, or questions:

Supervisor Signature

Student Signature

Date

Date