



## New Employee Orientation

1800 F Street, NW  
Washington, DC 20405

### AGENDA

8:10 a.m.	<b><i>Welcome and Introductions</i></b>	Human Resources Specialist
8:20 a.m.	<b><i>Oath of Office</i></b>	Human Resources Specialist
8:25 a.m.	<b><i>GSA, "A Great Place to Work"</i></b>	Video Presentation
8:40 a.m.	<b><i>Ethics Briefing</i></b>	Office of General Counsel
9:40 a.m.	<b><i>Completion of Onboarding Forms</i></b>	Human Resources Specialist
10:00 a.m.	<b><i>BREAK</i></b>	
10:15 a.m.	<b><i>IT Orientation</i></b>	GSA IT Representative
11:15 a.m.	<b><i>Union Briefing</i></b>	Union Representative
11:45 a.m.	<b><i>Orientation Ends/Release for Badging</i></b> <i>(for Employees with Prior Federal Employment)</i>	
11:50 a.m.	<b><i>Presentation - Employee Relations, Benefits, Pay, and Employment</i></b>	Human Resources Specialists
12:50 p.m.	<b><i>Orientation Ends/Release for Badging</i></b>	

