



Thabiso Eric Mutisse

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Driving license: C1

INTRODUCTION

My name is Thabiso Eric Mutisse, I reside in Johannesburg, Midrand. I am an Electrical Computer Systems Engineer graduate at the Vaal University of Technology, currently not occupied as I am available and searching for a job. I'm a very hardworking person, I respect time, I pay close attention to detail, I'm willing to learn, I do not have a problem working with a team and I'm also good with individual work. I do have the ability to work under pressure and have no problem working extra hours if needed.

PERSONAL DETAILS

Race: Black
Nationality: South African
Gender: Male
Marital Status: Single
Date of Birth: 08 November 1999
Home Language: Sotho
Other Language: Zulu, English
Health: Good
Criminal Record: None
Occupation: Excellent
Start: Immediately

EDUCATION

Tertiary Education: Jan 2019 — September 2022

Dip Electrical Eng. Computer Systems
Vaal University of Technology

High School Education: Jan 2014 — Dec 2018

HIGH SCHOOL : TOKELO HIGH
GRADE : GRADE 12
YEAR : 2018
SUBJECT PASSED: ENGLISH
SESOTHO
LIFE ORIENTATION
MATHEMATICS
LIFE SCIENCE
GEOGRAPHY
PHYSICAL SCIENCE

EXPERIENCE

Resolution Cycle:

June 2021 — Feb 2022

QK Building,
University of Johannesburg Doornfontein Campus,
Joe Slovo Drive,
Doornfontein,
Johannesburg,
2028

IT Technician

Resolution Circle specializes in training. I trained as an IT intern.

Tasks I assigned to me include:

- IT Helpdesk
- Resolving Tickets

- Network Installation
- Network Configuration
- PC Hardware and Software maintenance
- Printer, camera and Ip phones configurations on network
- Printer, camera and Ip phones maintenance/troubleshooting
- Operating Systems Installation:
 - ❖ Windows Server R2,7,8,10 and 11
 - ❖ Linux kali and Ubuntu
 - ❖ IOS

- Maintain records/logs of repairs and fixes and maintenance schedule
- Responding to queries on the phone, via email, in person, or through remote access.
- Setting up workstations with computers and necessary peripheral devices
- Checking computer hardware (HDD, mouses, keyboards etc.) to ensure functionality
- Installing and configuring appropriate software and functions according to specifications
- Ensure security and privacy of networks and computer systems
- Offering technical assistance
- Training computer users
- Training other staff on troubleshooting and diagnosing problems

For my last project before end of contract we built an office Network Infrastructure from scratch.

Dell Technologies:

Sep 2022 — On going

Dell Computer (Pty) Ltd
P.O. Box 71170
Bryanston
2021
Telephone 0800 167 000
Telefax (011) 706 0494

Administrative Sales Assistant (ASR)

Dell Technologies is a sales company that's nationwide established. I trained as an IT intern.

Tasks I assigned to me include:

- General Services Provider
- ISG/CSG Quotes (Kits & S&P/Third party quotes)
- Tender Manufacture letters (MAF/OEM letters)
- Order tracking
- ETAs provider
- Providing Invoices
- Providing Order communication
- Providing Packing Slips
- Receiving and processing purchase orders
- Expediting orders
- Identifying new products/parts to add to those on offer
- Ticket logging (MWD, COD, FSR, Logistic etc)
- Managing Distributers (Pinnacle, DCC, Axis, Tarsus, Epsidon/FD)
- Hardware/ISG compatibility advisor
- Understand customer needs and requirements
- Lead follow-up and outbound cold calls and emails
- Close sales and achieve quarterly quotas
- Team with channel partners to build pipeline and close deals

Skills

- Excellent diagnostic and problem-solving skills
- Excellent communication ability
- PC/Laptop Hardware Maintenance
- C programming Basics
- Python programming Basics
- Linux Scripting Basics
- Administration in Windows Server Basics
- PC Software Maintenance
- General Sales (Quotes, manufactures letters, ISG/CSG Hardware Advisor etc)
- Network Configuration Basics
- Welding Basics

- Electronics Basic
- Electrical Basics
- Soldering Basics

HOBBIES/INTERESTS

- Help-Desk Technician
- Windows Administrator
- Hardware Maintenance
- Linux Scripting
- Cyber Security
- C language Programming
- Git and GitHub

My Git Projects

GitHub name: [EricShift](#)

- <https://github.com/EricShift/Let-s-learn-C/pull/1#issue-1250158976>
- <https://github.com/EricShift/Let-s-learn-C/pull/2#issue-1250161182>
- <https://github.com/EricShift/Let-s-learn->
- <https://github.com/EricShift/Let-s-learn-C/pull/3#issue-125016515>
- https://github.com/EricShift/alx-low_level_programming.git

My Certificates

Certificates:

- Diploma in Electrical Engineering Computer Systems
- Matric Certificate
- MTN Intermediate App Academy
- Cyber Security level I
- CCNA Networks 4
- CCNA Networks 3
- CCNA Networks 1 & 2

REFERENCE

Dell Technologies

Dell Computer (Pty) Ltd

P.O. Box 71170
Bryanston
2021
Telephone 0800 167 000
Telefax (011) 706 0494

- Contact person: Kesrie Sukdeo
- Position: Manager
- Contact number: 082 413 8440
- Email: Kesrie_Sukdeo@dell.com

- Contact person: Tregoning Shane
- Position: Manager
- Contact number: 076 813 9205
- Email: Shane_Tregoning@dell.com

Resolution Cycle

QK Building,
University of Johannesburg Doornfontein Campus,
Joe Slovo Drive,
Doornfontein,
Johannesburg,
2028

- Contact person: Clan Masipa
- Position: Supervisor
- Contact number: 060 766 1417
- Email: Clanm@resolutioncircle.co.za