

# JEONG WON (ERIC) LEE

Lomita, CA

Phone: 7143497429 | Email: [leej170@unlv.nevada.edu](mailto:leej170@unlv.nevada.edu)

LinkedIn: <https://www.linkedin.com/in/jeong-won-eric-lee-8b0713174/> |

GitHub: <https://github.com/Ericlee1783> |

Portfolio: <https://ericlee1783.github.io/portfolio-2/>

## SUMMARY

Highly motivated and detail-oriented professional with a Bachelor's degree in Hospitality Management and comprehensive training from the UCLA Extension Coding Bootcamp. Proven track record in the hospitality industry, with experience in management and guest services roles at renowned establishments. Eager and willing to learn about the growing tech industry specifically in Quality Assurance and adapt to a new work environment.

## PROJECTS

### Moodie

<https://github.com/BrianPizz/caseCamels-Moodie>

<https://brianpizz.github.io/caseCamels-Moodie>

- *This website focuses on the user's preference to help pick out a movie and a dinner item paired with that specific movie.*
- *I mostly handled the styling, designing, and the animations for the website using CSS.*
- *This project mainly uses CSS, frontend JavaScript, and HTML.*

### Wine Wizards

<https://github.com/ramitaarora/wine-wizard>

<https://wine-wizard-a6de255e2c53.herokuapp.com/>

- *This website focuses on the user's preference to help pick out a pairing for a good wine and dine.*
- *I mostly handled data structure using mySQL for the wine database, the design for the results page and routes for each specific wine.*
- *This project mainly uses node.js, mySQL, handlebars, and CSS.*

## EXPERIENCE

Hyatt Corporation, Andaz West Hollywood

Hollywood, CA

Assistant Rooms Manager

Jun. 2023 - Sept. 2023

- Oversaw 20+ employees and inspect their work following the Hyatt guidelines.
- Led and attended staff/board meetings daily to provide updates or new goals.
- Completed daily assigned tasks while assisting in any areas needing coverage.
- Assisted management with any other tasks or any changes to be implemented.
- Completed daily reports highlighting recaps for the department and any follow ups needing attention the following day.

Wynn Resorts

Las Vegas, NV

Front Desk Representative/Status Coordinator

Oct. 2021 - Dec. 2022

- Checked in/out 70+ guests in a 5-star luxury setting daily following the Forbes guideline.
- Coordinated property amenities such as shows, restaurants, and spa with concierge.

- Assisted guests by updating in-house reservations and answering any questions to ensure guest satisfaction.
- Handled guest billing issues and resolved to ensure a smooth check out process.
- Controlled room inventory and communicated with other departments for status.
- Manually posted charges to guest accounts and any adjustments needed at checkout.

Four Seasons Hotels and Resorts  
F&B Intern

Las Vegas, NV  
Jun. 2022 - July 2022

- Rotated in various outlets within the F&B department to assist and learn about luxury standards of service.
- Participated in group projects and contributed potential ideas for the resort.
- Assisted guests with seating, serving, and noting down any special requests for their orders.
- Effectively communicated with the managers and coworkers to prepare pre-arrival amenities for guests.

Aman Resorts, Amangiri  
Food and Beverage Server

Canyon Point, UT  
May 2021 - Aug. 2021

- Assisted with on and off floor performance maintaining luxury standards of service.
- Trained new hires and effectively demonstrated various job duties.
- Customized guest experience according to guest's special needs.
- Effectively communicated with all departments to ensure guest experience was satisfied.

## EDUCATION

***Full Stack Web Development Boot Camp Certificate:*** University of California, Los Angeles, Los Angeles, CA

An intensive program focused on gaining technical programming skills in HTML5, CSS3, JavaScript, JQuery, Bootstrap, Firebase, Node.js, MySQL, MongoDB, Express, Handelbars.js, and ReactJS.

***Bachelor of Science, Hospitality Management:*** University of Nevada, Las Vegas, Las Vegas, NV

GPA 3.9 | Dean's Honor List