

**PROJECT STATUS REPORT**  
**TERUMO BCT**  
**AS OF: 10/18/2020**

**PROJECT STATUS SUMMARY**

Percent Complete: 5%

Scope	Schedule	Cost	Risks	Quality
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Schedule: The project is on schedule.

Risks: Any significant delay in transferring the data to our server would delay the start of the next phase. As such, any issues with the data migration will need to be dealt with quickly.

**WORK PLANNED FOR LAST WEEK:**

- Begin data migration from Terumo to our GCP server
- Ensure that everyone on the team is confident in using GCP and Docker.
- Ensure the integrity and accuracy of the data migration on GCP.

**WORK COMPLETED LAST WEEK**

- Completed project requirements rough draft
- Emailed sponsor about getting data access
- Submitted revised project charter to sponsor. Waiting for feedback. (Still in progress)

**WORK PLANNED FOR NEXT WEEK**

- Finalize revisions in project charter
- Begin data migration from Terumo to our GCP server
- Ensure the integrity and accuracy of the data migration on GCP.

**OPEN ISSUES**

- Some team members may need to gain experience in order to use GCP and Docker Container.
- GCP billing will need to be completed this week

## DELIVERABLES AND MILESTONES

Milestone	WBS	Planned	Forecasted	Actual	Status
Project Charter	1	10/3/20	10/3/20	10/4/20	Completed
Deliverable	WBS	Planned	Forecasted	Actual	Status
Revised Project Charter	2	10/9/20	10/9/20	10/9/20	Pending feedback

## OPEN CHANGE REQUESTS

Change Request Name	Change Request Number	Request Date	Current Status
Nones			

## KEY PERFORMANCE INDICATORS (KPI's)

**Schedule** - Project is **On** Schedule

Schedule Variance (SV): +/- (-2 days)

**Cost** - Project is **On** Budget

Cost Variance (CV): (\$0)