

<b>Name</b>	<b>Erik Pohle</b>
<b>Project Team</b>	<b>Terumo BCT</b>

	<b>Date</b>							
<b>Task</b>	<b>11-Apr</b>	<b>12-Apr</b>	<b>13-Apr</b>	<b>14-Apr</b>	<b>15-Apr</b>	<b>16-Apr</b>	<b>17-Apr</b>	<b>Week Total</b>
Lecture		1.5						1.5
Team Meeting				1			3	4
Documentation work			1		2			2
More model work		2				3		5
Daily Total	0	3.5	1	1	2	3	3	12.5

Note: Tracking computation time for operations as well now

*Work is tracked in hours spent.*

*Total hours per week should be 12-16.*

*Tasks align with the project plan*

*Tasks will appear and fall off with each successive week*

*Fill this sheet out each week - keep for your records and submit a copy to your TA*

*If you are spending more than about 10 minutes per week filling this out, you are probably overthinking it*

*It is intended both as an accountability tool and as validation for your estimates*