

PROJECT STATUS REPORT
TERUMO BCT
As Of: 11/8/2020

PROJECT STATUS SUMMARY

Percent Complete: 10.5%

Scope	Schedule	Cost	Risks	Quality
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Schedule: The project is on time.

Risks: Any significant delay in transferring the data to our server would delay the start of the next phase. As such, any issues with the data migration will need to be dealt with quickly.

WORK PLANNED FOR LAST WEEK:

- Conduct Demo with Sponsor
- Begin use/setup of db login
- Start looking at data

WORK COMPLETED LAST WEEK

- Conducted demo with sponsor
- Got DB credentials/VPN
- Started to look into data

WORK PLANNED FOR NEXT WEEK

- Verify DB credentials work for all team members
- Begin data exploration
- Begin planning out next steps/refining next steps

OPEN ISSUES

- None

DELIVERABLES AND MILESTONES

Milestone	WBS	Planned	Forecasted	Actual	Status
Project Charter	1	10/3/20	10/3/20	10/4/20	Completed

Deliverable	WBS	Planned	Forecasted	Actual	Status
Revised Project Charter	2	10/9/20	10/9/20	10/9/20	Completed

OPEN CHANGE REQUESTS

Change Request Name	Change Request Number	Request Date	Current Status
Nones			

KEY PERFORMANCE INDICATORS (KPI's)

Schedule - Project is **On** Schedule

Schedule Variance (SV): +/- (-7 days)

Cost - Project is **On** Budget

Cost Variance (CV): (\$0)