

# Erik Wojcik

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## EDUCATION

### State University of New York at Geneseo | School of Business AACSB Accredited

Major: Business Administration | Minor: Data Analytics

Expected Graduation: May 2023

**Cumulative GPA:** 3.55 / 4.00

**Major GPA:** 4.00 / 4.00

## PROFESSIONAL EXPERIENCE

### Rich Product's Corporation

**Buffalo, NY**

*Business Analytics K12 Commodity Intern*

August 2021 – May 2022

- Executed pricing deals and forms to over 1,000 districts and schools in The United States
- Reached out to regional account managers to formulate data records for sales channels and broker assignments
- Reported monthly performance and support for commodity audit team
- Manipulated large amounts of data to determine trends in our supply channels

### State University of New York at Geneseo

**Geneseo, NY**

*Finance/Data Analysis Research Assistant*

April 2022 – May 2022

- Collected data from over 70 publicly traded company's annual reports
- Converted SEC filing data into an informative excel-based data file for my supervisor
- Developed individual inferences by identifying and analyzing the statistical results of the research study
- Organizes a work plan to achieve assigned project goals and implements a schedule to maximize efficiency

### Radigan's Irish Restaurant

**Orchard Park, NY**

*Invoice Processing Coordinator / Back of House Manager*

October 2017 – August 2021

- Record and enter weekly payments using Intuit QuickBooks to ensure companies operations were accurate
- Motivated new employees using hands on training to ensure team success
- Conducted a full menu price adjustment report which boosted sales revenue by 15% in first 3 months
- Lead a 6-person cross-function staff and coordinated specific roles for each member

## LEADERSHIP AND COMMUNITY INVOLVEMENT

### Geneseo Student Managed Investment Fund

**Geneseo, NY**

*Economic Equity Analyst*

January 2020 – Present

- Analyzed fundamental growth drivers via top-down and bottom-up approaches
- Managed a \$400,000 investment portfolio amongst club members for SUNY Geneseo
- Collaborated with fundamental long/short portfolio analysts to evaluate the predictive power of unique data sources for single stock selection
- Use quantitative and analytical skills to research individual equities using Bloomberg Terminal

### Kappa Sigma Fraternity

**Geneseo, NY**

*Tau-Alpha Chapter Grand Treasurer*

November 2020 – November 2021

- Managed over \$50,000 amongst 50+ fraternal members; reduced costs totaling 20% over two semesters
- Illustrate proper regulation and allocation of our chapter's finances to ensure punctual payments to nationals
- Daily usage of general journal as well as monthly budgeting of revenues and expenses
- Founded own alumni network to pass down to successors to receive donations from graduated fraternity members
- Orchestrated a donation of \$5,000 to the Breast Cancer Research Foundation

## ADDITIONAL INFORMATION

**Other Involvement:** Phi Eta Sigma National Honor Society, Beta Gamma Sigma International Business Honor Society, Kappa Sigma Social Fraternity Member

**Skills:** Verbal and Written Communication, Microsoft Office, Bloomberg Terminal, Intuit QuickBooks, Python, PowerBI, Microsoft Teams, SAP, Annual Report Analysis