

Erin Phillips

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An enthusiastic and highly motivated Computer Science student with leadership capabilities. A creative thinker, adept in software development and working with various data structures. Able to effectively self-manage during independent projects, as well as collaborate in a team setting.

Education

Computer Science, College of Charleston

- Graduation – May 2023
- Cumulative GPA – 3.57
- Treasurer – Women in Computing, College of Charleston

A.S. Transfer Trident Technical College

- Cumulative GPA – 3.8
- Dean's List 4 semesters
- Phi Theta Kappa Honor Society – Chapter Alpha Epsilon Omicron

References

Edward Crossan

Director of Warehouse Operations
Raycap-Stealth

- (267) 391-6970
- ecrossan@raycap.com
- Former Direct Supervisor

Sarah Hawk

Partner

Immigration & Global Mobility at
Barnes & Thornburg LLP

- (404) 264-4030
- Sarah.Hawk@btlaw.com
- Relative and Mentor

Violet Smith

President of Women in Computing
College of Charleston

- (571) 422-2556
- Smithvr@g.cofc.edu
- Academic Colleague

Employment History

Inventory Control Specialist, Raycap-Stealth

Jan 2020 – Apr 2022

- Developed and implemented an inventory control database used company-wide to track inventory, shortages, and forecast potential supply chain obstacles
- Implemented systems for inventory storage, control, and support such as rack systems, labeling, and documentation
- Responsible for inventory support, daily reports, and updating spreadsheets
- Maintain inventory accuracy through regular cycle counts and inventory reconciliation

Electrical Apprentice, IES

Jan 2018 – Dec 2019

- Efficiently completed various tasks under the direction of a Journeyman Electrician
- Planned and built structural supports using tools such as a tape measure, hand drills, and saws.
- Terminated low voltage instruments, receptacles, and panels
- Actively participated in safety programs and assisted in building a stronger safety culture within the company

Merchandise Operations Manager, Ulta Beauty

Jan 2017 – Jan 2018

- Led daily shift meetings and provided support for all Ulta employees
- Oversaw all shipping and receiving processes, completed inventory and cycle counts, and drafted reports on shrinkage
- Processed and documented weekly shipments within 24 hours of delivery and organized inventory room for efficient accessibility and storage