



GOVERNMENT OF BRAZIL
BRAZIL SCIENTIFIC MOBILITY PROGRAM
UNDERGRADUATE PROGRAM – COHORT FALL 2013

MINISTRY OF EDUCATION
COORDENAÇÃO DE APERFEIÇOAMENTO DE PESSOAL DE NÍVEL SUPERIOR
(CAPES)

MINISTRY OF SCIENCE, TECHNOLOGY & INNOVATION
CONSELHO NACIONAL DE DESENVOLVIMENTO CIENTÍFICO E TECNOLÓGICO
(CNPq)

AMENDMENT TO TERMS OF APPOINTMENT (TOA) AND SPECIAL INSTRUCTIONS

**Except as described below, all other provisions and responsibilities in your original TOA remain the same. Please note that your original TOA follows this document.
This TOA amendment supersedes any previous TOA amendment.**

Name: Erivelton Gualter Dos Santos

Date: 5/22/2014

Email: erivelton.gualter@gmail.com

IIE ID Number: 15300678

Field of Study: Control & Automation Engineering

CPF Number: 394.193.318-30

Program Start Date: 5/1/2014

First Day of Classes: 5/5/2014 Summer I; 6/26/2014 Summer II

Program End Date: 12/13/2014

Brazilian Home Institution: Centro Universitario Da Fundacao Educacional Inaciana Pe Saboia De Medeiros

U.S. Academic Host Institution: Western Michigan University

Below are revisions to your original Brazil Scientific Mobility Terms of Appointment and Special Instructions (“TOA”) issued in the Summer of 2013. Except as described below, all other provisions and responsibilities in your original TOA remain the same.

The following provisions in your original TOA have been revised. The final implementation of these revisions is contingent upon your continued performance in your intensive English program (IEP) during the Spring 2014 Semester. If you fail to meet the requirements outlined by your IEP, then the provisions below are subject to change.

PURPOSE: Congratulations, you have been fully admitted into the above U.S. institution of higher education as a non-degree student in your field of study and are permitted to register for full-time academic coursework as defined in your original TOA. By participating in academic coursework you will further develop your research and critical thinking skills, international networking and professional training as well as gain a deeper understanding of U.S. society and culture. No changes to your U.S. academic host institution or program can be made without prior approval from IIE.

TRAVEL ARRANGEMENTS: Since your academic host institution is not in a different location than your IEP, you will not need to have travel arranged or paid for by IIE on behalf of CAPES/CNPq.

TRANSITION HOUSING AND MEAL ACCOMMODATIONS: On behalf of CAPES/CNPq, and upon receipt of an institutional invoice, IIE will continue to pay the cost of your room and board (meal plan) during the transition period (i.e. from the end of your IEP program to the start of your academic program). IIE is not authorized to pay housing or meal expenses that are not invoiced by your IEP or academic host institution. You are fully responsible for checking with your IEP and academic host institution to understand and arrange your housing and meal options for your entire transition period.

TRANSITION HEALTH INSURANCE: Since your IEP is fully associated or is a department/office of your academic host institution, you are fully responsible for, as stipulated in your original TOA, to ensure your continued enrollment in your academic host institution’s health insurance plan and that said plan meets J-1 regulations. If you find the health insurance plan provided by your academic host institution does not meet J-1 regulations, or there is any gap in coverage whatsoever, or your academic host institution cannot provide any coverage at all or for the remainder of your authorized program, then you must inform IIE immediately via bswbinsurance@iie.org. If you do not inform IIE immediately you will be subject to the terms in your original TOA.

HOST INSTITUTION INFORMATION: All institutions of higher education in the U.S. designate offices and staff to assist their students throughout their educational experience. Most also provide specialized services and staff just for international students and scholars on their campuses. It is highly recommended that you thoroughly review your host institution’s website and contact the respective international student and housing

offices upon your acceptance to this TOA to answer any questions you have and confirm your arrangements. To learn more about your U.S. host institution and academic program, please visit its website.

International/Academic Student Advisor: You should report to the following person throughout the academic portion of your program:

Name:

Title: International Admissions Counselor

Address: 1903 West Michigan Avenue, Kalamazoo, MI 49008

Email: oiss-info@wmich.edu

Telephone: 269-387-5866

Housing and Meal Accommodations: If you have any questions about housing and meal options please contact:

Name: Karen Lamons

Title: Assignment Supervisor

Email: karen.lamons@wmich.edu

Telephone: (269) 387-4742

IMPORTANT INSTRUCTIONS: You must follow the five steps outlined below:

Acceptance of Amendment to original TOA: After you have carefully reviewed your original TOA and this amendment to your original TOA in its entirety, you must:

Step	Action Item	Description
Step 1	Print, initial and sign TOA.	a. Print your TOA; b. Initial each page on the bottom where indicated; c. Sign your full name in blue ink where indicated; and d. Complete the information on the last page.
Step 2	Scan Signed TOA.	Scan your signed TOA as a PDF file and save the document to your computer in the following format, "IIE ID#_Fall LTE 2013_TOA Amendment Signed".
Step 3	Submit signed TOA to IIE via BSMP Student Portal	You will need to follow the instructions provided to you. You must upload a scanned PDF signed TOA within three (3) business days of receipt of this TOA. It is only after IIE receives your signed TOA that your preacademic intensive English placement will be confirmed and your scholarship and visa sponsorship will be approved. IIE will communicate your official acceptance to your IEP directly. Please do not pay any application fees or housing deposits. IIE will pay these on your behalf.
Step 4	Submit signed TOA to CAPES.	Visit the CAPES website using the link below to upload your signed terms. Go to the pending document section (Documentos Pendentes) and click on the link for Acceptance Letter (Carta de Aceitação). http://cienciasemfronteiras.capes.gov.br
Step 5	Submit signed TOA to IEP and your new International Student Advisor and confirm program information	Email your Academic Advisor and your International Student Advisor at your respective institution (contact information is above) three (3) business days after completing Step 5 to (1) provide them with a copy of your signed TOA. Also, discuss and confirm the following: <ul style="list-style-type: none"> • First day of classes for the new term. • Continued availability and confirmation of housing and meal options • Course selection and registration • Any other matters specific to your program

Withdrawal from Program: If you choose not to accept your academic placement or this amended TOA, then you must notify IIE by sending an email to IIE at BrazilEnglishAdmission@iie.org. To send your official withdrawal notification to CAPES, please visit their website to access the withdrawal "desistência" section: <http://cienciasemfronteiras.capes.gov.br>. Please click on the button to request your withdrawal "solicitar desistência" and follow the instructions. By virtue of this action, you are stating that you decline your continued participation in this program. Alternate placements cannot be made at this time, and if we do not hear from you within five (5) business days, IIE will assume you are not interested in your academic placement and will withdraw your application. In either case above you will be required to return to Brazil immediately. Failure to notify IIE of your withdrawal AFTER accepting this amended TOA may result in penalties and reimbursements to CAPES.

By my signature below, I acknowledge that I fully understand, accept and agree revisions to this Amendment to my original Terms of Appointment and Special Instructions as described in this document and reconfirm my commitment to comply with the two-year home residency requirement and my obligation to return to Brazil upon completion of my authorized program. In addition, I acknowledge and accept that IIE has full discretion to cancel my visa sponsorship at any point should conditions warrant such action, and that I am bound to all provisions and obligations stipulated in my original Terms of Appointment and Special Instructions as well as the laws of the United States. The provisions of this document are not negotiable.

SIGNATURE: Erivelton Gualter dos Santos

Today's Date: 6 / 3 / 2014

Your Name (please print clearly): Erivelton Gualter dos Santos
 Erivelton Gualter Dos Santos 15300678