



ICT ASSOCIATION OF ZAMBIA (ICTAZ)

MEMBERSHIP APPLICATION GUIDE – 2025

Welcome to the Information and Communications Technology Association of Zambia (ICTAZ). Please read this guide carefully before proceeding with your membership application. For further clarification, please contact the ICTAZ Secretariat.

1. MEMBERSHIP CATEGORIES & QUALIFICATIONS

The following membership classes are established under the ICTAZ Constitution. Please select and apply for the category that best matches your qualifications and experience.

i. FELLOW MEMBERSHIP (FLICTAZ) This is the highest class of membership, awarded in recognition of significant contribution and standing in the ICT profession.

- Must be a **Full Member of ICTAZ for at least 5 years.**
- Must be a holder of an ICT-related Degree from a recognized institution.
- Must meet **one or more** of the following criteria:
 - Recognized by the Association as having contributed to the ICT fraternity.
 - At least **10 years** of experience in a superior or management role in ICT.
 - Practiced as an ICT consultant for at least **10 years** with a strong professional reputation.
 - Lectured or taught ICT at a recognized institution in a responsible position for at least **10 years.**
 - Developed an innovative ICT product/service or published a technical/research paper.

18 Njoka Road, Off Kwacha Road, Olympia Park.

P.O. Box 30964 Road, LUSAKA; Contact: +260 975 504 321 | +260 950 504 321

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ii. FULL MEMBERSHIP (FMICTAZ) For established ICT professionals with substantial academic and practical experience.

- A holder of an ICT-related **Bachelor's Degree** from a recognized institution **AND** more than **5 years** of relevant work experience.
- **OR**, has an ICT-related qualification acceptable to ICTAZ and has passed examinations as determined by the Membership Registration Board.

iii. ASSOCIATE MEMBERSHIP (ASICTAZ) For professionals with foundational academic qualifications in ICT.

- A holder of an ICT-related **Degree or Diploma** from a recognized higher education institution.

iv. LICENTIATE MEMBERSHIP (LCICTAZ) For professionals with certificate-level qualifications and practical experience.

- A holder of an ICT-related **Certificate** from a recognized institution **AND** have more than **2 years** of relevant work experience.

v. AFFILIATE MEMBERSHIP (AFICTAZ) For individuals or groups with an interest in ICT who may not meet the requirements for other classes.

- Any person expressing a keen interest in the Association and its activities.
- Registered groups, NGOs, HUBs, or ICT teacher associations whose members may not meet other membership criteria.

vi. STUDENT MEMBERSHIP (STICTAZ) For individuals currently pursuing ICT studies.

- A bona fide student enrolled in an ICT-related program at a recognized higher learning institution.

vii. CORPORATE MEMBERSHIP (CMICTAZ) For companies and institutions employing ICT professionals. *Note: Individual employees must still maintain their personal memberships.*

- **C1:** Companies with up to 5 ICT Professionals
- **C2:** Companies with up 6 to 10 ICT Professionals
- **C3:** Companies with more than 10 ICT Professionals

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2. MEMBERSHIP OBLIGATIONS

- **Obligations:** All members must adhere to the ICTAZ Act, Constitution, and Code of Ethics, participate in Association activities, and pay annual subscription fees promptly.

3. APPLICATION PROCEDURE

Step 1: Prepare Your Documents

Please ensure that you have the following information and documents on standby

- Your **NRC** or **passport** depending on nationality
- Copies of your **academic qualifications** if any
- Copies of your **professional certifications** if any
- A copy of your **Curriculum Vitae (CV)**
- Your **recent passport sized photo**

Step 2: Submit Your Application Online

- Visit the official ICTAZ Membership Portal: <https://apps.ictaz.org.zm/>
- Complete the online application form and upload all required documents.

Step 3: Application Review & Notification

- The ICTAZ Secretariat will review your membership registration application.
- You will be notified of your application status via email. Successful applicants will receive an official admission letter.
- **Please Note:** Admission to any class of membership is at the discretion of the ICTAZ Council and is not an automatic right.

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Step 4: Payment of Fees

- Upon acceptance, you will be required to pay membership subscription fee for your category.
 - **Payment Options:**
 - Mobile Money
 - Card payment
 - Bank Proof of Payment (EFT)
-

4. BANKING DETAILS

BANK: ABSA BANK ZAMBIA PLC

BRANCH: CHINGOLA

ACCOUNT NAME: INFORMATION AND COMMUNICATIONS TECHNOLOGY ASSOCIATION
OF ZAMBIA

ACCOUNT NUMBER: 032268749

SORT CODE: 020303

SWIFT CODE: BARCZMLX

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