

Sprint 1 Report, Showcase, CAtDoEWOM, February 13, 2017

Actions to stop doing:

1. Missing Scrum meetings -- All members need to be present for these meetings so we can gauge where we are in our timeline for completing our project and what bugs need fixing.
2. Treating deadlines as flexible -- our group needs to have a better focus at getting things done on time and actually sticking to the schedule we gave ourselves rather than reserving time towards other things.

Actions to start doing:

1. Communicate more about aspects of project -- Our group is split into sections depending on what needs to be done for the Sprint. Communication between the teams will keep everyone focused and make clearer of what tasks need to be done.
2. Push code to GitHub frequently -- Again, this is a way that every member can keep up with the project and Sprint.
3. Allocate time for work -- one of the biggest problems we've encountered is people not allocating time for working on their tasks, thereby pushing things back (getting at the problem of treating deadlines as flexible). One solution for this would be to, when checking in on what one will do before the next scrum, we state at what time we will do it, or to coordinate times where multiple people from the team can meet to work together on tasks (the exact form this change takes will depend on what works best for each of us).

Actions to keep doing: We should continue communicating well, so we know what each other are working on.

1. Delegating work equally -- User stories are spread among members according to how much time they can dedicate toward this project and has proved to work well with members of our group
2. Having a weekly planning meeting -- Having a set time for planning parts of the Sprint so that everyone can be there has shown an amount of improvement in the way our group gets things done.

• Work completed/not completed:

Completed:

- Basic profile for user
- Different categories associated with projects
- Create projects with other users to collaborate with them
- Login/Registration
- Create a post
- Databases created for: User, projects, person, posts

Not Completed:

- Set up customized feed
- Be able to upload different files

This is a list of the user stories that were completed during the previous sprint, and a list of the user stories not completed during this sprint (but which were part of this sprint, and were in the sprint plan).

• Work completion rate:

Total number of user stories completed during the prior sprint: 4

Total number of estimated ideal work hours completed during the prior sprint: 70

Total number of days during the prior sprint: 21

For the previous sprint, the user stories/day and ideal work hours/day figures should be reported:

~ $\frac{1}{5}$ user stories/day

~3.3 hrs/day (about .5hrs/team member)