# Actions to stop doing:

- Missing scrum meetings: although we improved a lot more on meeting up with each other and keeping each other updated, we could still do better at making scrum meetings a priority. Treating the scrum meetings like a class would help.
- Underestimating how much time we have: this sort of relates back to the treating
  deadlines as flexible problem we had in the last sprint. We sort of pushed things back a
  lot because we thought we had a lot more time to do them than what was actual, and
  that resulted in us spending a lot of hours trying to get a lot of things done in a lot less
  time than we thought. We should be better with deadlines and the seriousness of them
  with the project.

### Actions to start doing:

• Pushing into Git more often: This way, we don't end up with a lot of versions that need to be manually merged and take up more time than working on the user stories, which is what we spent a lot of time doing during this Sprint. Everyone also had a lot of individual issues with Git, which is why they either couldn't push and had to work on someone else's computer, or had to upload files and do more manual merging. We should get the Git basics out of the way in the beginning so that issues don't keep recurring throughout the final stages of the project.

#### Actions to keep doing:

- Working as a team: As before and as expected, we got a lot of work done when we all sat down together and helped each other with the user stories and fixing bugs. The importance of teamwork really showed itself during this project, and it is definitely effective.
- Communicating: Communication was a lot better for us as a group during this Sprint, especially during the end. We all knew what was going on with each other, and that helped us delegate who should do which task and who should work on what user story, which resulted in a lot more progress.

#### Work completed/not completed:

### User stories:

## Completed:

- As a visitor to the site I would like be able to view projects, so that I find new projects that may be of interest to me.
- As a user I would like to be the showcase website to look nice so that I will enjoy my time while on the site.
- As a user I would like to be able to receive/give comments so I can get feedback on my project as well as be able to leave feedback on other projects
- As a user I would like to be able to have a customized feed so that other users are able to view my projects

• As a user I would want to create collaborators with other users so that connections between projects can lead to innovation and further development of those projects.

### Not Completed:

- As a user I would like to make projects public or private so that I can keep certain projects invisible to other people until ready to be viewed.
- As a user I would like to be able to set up a project link feature so that you can share a
  private project with people (as a portfolio as an example).
- As a user I would want to be able to connect to Linkedin/Github and other platforms so that I can integrate my projects across platforms.

#### Work Completion rate:

Total number of user stories completed during the prior sprint: 5

Total number of estimated ideal work hours completed during the prior sprint: 25

Total number of days during the prior sprint: 14

For the previous sprint, the user stories/day and ideal work hours/day figures should be reported:

0.2 user stories/day

1.78 hrs/day

3.57 hrs/team member