CHRISTOPHER, ESUMOBI WISDOM

IT Specialist/Web Developer/VA

Port Harcourt, Nigeria

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Professional Summary

Highly skilled, detail-oriented and focus-driven Web Developer, VA and IT Specialist with over 5 years of experience in providing top-notch administrative support and technical expertise to businesses, entrepreneurs, and professionals. Proficient in a range of software applications, hardware and connectivity, technical tools, and systems, with a strong focus on delivering exceptional customer service to ensure seamless operations, and drive business growth: An experienced ICT administrator, educator and content creator.

Education/Certificates

2012 - 2016	B.Sc. Computer Science, University of Nigeria, Nsukka
2008 - 2009	Diploma in Computer Science, Great Computer and Communication
	Institute, PH
2001 - 2007	NECO, Saint George's Grammar School, Obinomba, Delta State.

Professional Experience

2019 - 2020	Sotfware Manager, Karis Media, GRA, Port Harcourt Role: Overseeing the development and implementation of software programs. Coordinating work between departments and teams
2021 - 2022	Web Developer, Naija Fashion Store, Lagos, Nigeria Role: Developed a fully functional e-commerce website, utilizing HTML, CSS, Bootstrap, and JavaScript. Implemented a secure payment gateway and ensured seamless user experience.
2022 - 2022	Website Maintenance and Update, Upwork Role: Provided website maintenance and update services, ensuring website security, speed optimization, and content updates
Sep 2023-Dec 2023	Virtual Assistant, Upwork Client (USA) Role: Provided virtual support services, including email management, calendar organization, and data entry and developed process to improve workflow.
2023-2024	Social Media Video Editor/Content Creator, Satisfaction Foods, Nigeria Role: Created engaging social media video content, utilizing Cap Cut, Premier Pro and Motion Graphics. Developed a content calendar and ensured consistent posting.
2025	IT Admin/ICT Tutor, ICAST School, Port Harcourt Role: Install and configure software and hardware components; Educate students and staff with the knowledge of ICT

Professional Certificates

- Project Management Professional (PMP), Institute of Arts Management and Professional Studies (IAMPS).
- Virtual Assistant Certificate
- SEO by the Newboston
- Software Developer (@ 3MTT)
- Certificate in Generative AI and Productivity in AI by Microsoft and LinkedIn
- Certificate in English for IT 1 & 2 by CISCO Networking Academy
- Professional Soft Skills by LinkedIn Learning
- Certificate of Completion, Career Essentials in Software Development by Microsoft and LinkedIn

Interpersonal Skills

- Experienced in a wide range of software including MS Suite, Design packages, Google Suite, Video Editors (Premier Pro, After Effect, Cap Cut) etc
- Creaing stunning websites using HTML, CSS, BOOTSTRAP JavaScript e.t.c
- Experience with configuring and managing routers, switches
- Understanding of hardware components, troubleshooting, and maintenance.
- Installing, configuring, managing, and updating a range of software applications.
- Troubleshooting and resolving IT-related issues.
- Backup, recovery, and performance tuning of databases.
- Creating stunning graphics and video content.

References

- Strong communication skills
- Emotionally intelligent
- Strong organisational skills
- Problem solving & decision making
- Team-work
- Professional instructor
- Strong analytical skills

Pst. Levi Jeremiah (City of God), 08065232764 Toyin Anifowosun, *IT Administrator*, *Port Harcourt*, 07032119346 Visit my portfolio at <u>Chris Esumobi</u>