**AKINOLA ADEBAYO EMMANUEL**

**PERSONAL PROFILE**

* Good reasoning & imagination power.
* Strong creative & innovative ability.
* Effective communication skills.
* Ability to adapt easily to new experience.
* Great team work ability
* Hard working and a good team player.
* A good observer ready to learn.

**STRENGTH**

**EXPERIENCE**

**TECHNICAL PROFICIENCIES**

To seek an I.T placement in your esteemed organization to build an excellent Career, further improve my I.T based skills and have a real work experience.

**CAREER OBJECTIVE**

**CISCO CERTIFIED NETWORKING ACADEMY**

*(CCNA)*

* A good command of computer hardware and its peripherals which include Desktop, Laptop.
* Excellent use of the internet.
* Excellent command of computer applications that include Command prompt and terminal, Microsoft office.

**CERTIFICATIONS**

**EDUCATION**

**IT SUPPORT SPECIALIST**

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| **Computer Repair and Maintenance** |
| *2015 March to 2017 October* ***| BINARY LITE COMPUTER Tech Computer Village, Ikeja*** |

**Duties**:

* Disassembling and assembling of computer component (desktop and laptop).
* Installation of OS Ubuntu (Linux), Vista, XP, Win 7, 8, 10 of either 32 or 64 bits.
* Troubleshooting and repairs of system.
* Troubleshooting and repairs of Operating System.
* Upgrade and maintenance of system.

**Office Assistance**

*2017 December to 2018 August |* ***Remax Realtors Ltd***

**Duties**:

* Organize office and assist associates in ways that optimize procedures
* Sort and distribute communications in a timely manner
* Create and update records ensuring accuracy and validity of information
* Schedule and plan meetings and appointments
* Monitor level of supplies and handle shortages
* Resolve office-related malfunctions and respond to requests or issues
* Coordinate with other departments to ensure compliance with established policies
* Maintain trusting relationships with suppliers, customers and colleagues
* Perform receptionist duties when needed

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**REFEREES**

**ENGR M. TUNDE**

**YAH WAHAB Construction Company, Lagos**

**08023300707**

**Mr. AKANDEAKEEM**

**NULGE, Lagos State**

**08150443612**

**HOBBIES AND INTERESTS**

* **Surfing the Net.**
* **Reading.**
* **Music.**
* **Travelling.**

\_akinolaa200@gmail.com

+234853852902

15, Olusesi Gbadamosi Street, off oko filling, Alagbado, Lagos State.

**CONTACT**

Date of Birth: *11th June, 1993*

Sex: *Male*

Marital Status: *Single*

State of Origin: *Ogun* *State*

Nationality: *Nigerian*

Language Spoken: *English* *and* *Yoruba*

Religion: *Christian*

**NATIONAL DIPLOMA (COMPUTER SCIENCE)**

*OGUN STATE INSTITUTE OF TECHNOLOGY, IGBESA OGUN STATE. (2012-2014)*

*GENERAL CERTIFICATE OF EXAMINATION (GCE) (2011)*

**PRIMARY SCHOOL LIVING CERTIFICATE**

*NEWEDS PRIMARY SCHOOL (2004)*