**ESE UMOEKA**  Email: [eseumoeka@gmail.com](mailto:eseumoeka@gmail.com)

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**PROFESSIONAL SUMMARY**

Highly organized and detail-oriented Project Manager with 5+ years of experience managing diverse projects for eCommerce and non-eCommerce firms. Proven ability to lead cross-functional teams, manage and meet project timelines, and successfully deliver high-quality products within budget. Strong technical background with expertise in data analytics. Excellent communication and collaboration skills, with a track record of building and maintaining strong stakeholder relationships. Consistently delivered under pressure, managing 25+ teams, implementing agile practices for increased productivity, and launching high-impact features on products/software. Thrives in a fast-paced, remote environment and is passionate about continuous improvement. Proven success in going above and beyond expectations. A motivated individual with a knack for building long-term relationships with clients. Proven working experience as a project administrator/manager in the information technology sector.

**EDUCATION**

**University of Uyo Uyo, Nigeria**

Bachelor of Science in Accounting September 2018 – August 2022

**skills SUMMARY**

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| --- | --- |
| * Proficient with Project Management tools Asana, Jira, Smartsheet, Notion, Monday.com, And many more. * Proficient in project management, Scrum and Agile methodologies * Proficiency with Data Analysis tools including Spreadsheets, Tableau, SQL, Phyton and R Programming and many more. * Proficient with Google Workspace and other Remote Working Workspaces and Softwares. * Solid organizational skills including attention to detail and multi-tasking. * Excellent written and verbal communication skills. * Excellent client-facing and international communication skills. * Solid technical background with understanding and hands-on experience in software development and web technologies. | * Strong knowledge of Al tools use   and specialization.   * Solid knowledge of Business Intelligence. * Solid Problem-Solving/Solution   Implementation skills   * Proficiency in the use of Microsoft Office/Tools * Excellent Relationship Management and   Conflict Resolution skills.   * Excellent Research and Development skills. * Excellent Statistical and Financial Analysis skills. * Emotional Intelligence and Empathy. * Performance Management skills. * Cultural Intelligence and Global Collaboration. * Ethical Reasoning and Decision-Making. |

**WORK EXPERIENCE**

**Program Administrator and Manager, Beedex Consultancy Inc, UK May 2023 - Present**

* Achieved a successful go-live within 2 months, resulting in an 80% improvement in operational efficiency and a 15% reduction in operational project costs.
* Established partnerships with key clients and community members, contributing to an 80% increase in stakeholder satisfaction and engagement over one year.
* Utilized Artificial Intelligence to develop and implement a comprehensive budgeting and forecasting system, leading to a 90% improvement in financial accuracy and reduced risk of budget overruns on projects.
* Successfully managed a large-scale IT project for a major financial institution, resulting in a 20% increase in customer satisfaction
* Thrived in a fast-paced, international environment, working effectively with diverse teams and adapting to different cultural work styles.
* Delivered complex projects under pressure within minimum time and budget.
* Recognized and Awarded “Staff of the Year” (2023) for adequately delivering complex projects under pressure within minimum time and budget.

**Program Manager, Aton Lodge RC, USA March 2021 - May 2023**

* Optimized organizational operations, driving efficiency and ensuring seamless compliance with administrative and financial systems, resulting in a 20% increase in productivity.
* Managed a cross-functional team of 15 developers and designers to launch a new Artificial Intelligence feature for a finance institution, 2 weeks ahead of schedule and on budget.
* Utilized agile methodologies to track progress and manage the scope of a complex CRM project, achieving all major milestones on time and within budget.
* Established a collaborative and effective remote team environment for a distributed team of 20 QA engineers, resulting in a 30% increase in team productivity and improved morale.
* Successfully managed and implemented a large-scale it project resulting in a 20% increase in customer satisfaction.
* Successfully managed portfolios of projects for u.k.-based clients, achieving 100% on-time and within-budget completion.

**CERTIFICATES**

**Google Project Management Professional Certificate |** [**CERTIFICATE**](https://www.coursera.org/account/accomplishments/specialization/77DEWQJRKJL2?utm_source=link&utm_medium=certificate&utm_content=cert_image&utm_campaign=sharing_cta&utm_product=prof) **September 2023**

* Developed skills in project management, strategy and operations, leadership, and communication.
* Acquired knowledge in Agile and Scrum methodologies for software development projects.

**Google Business Intelligence Professional Certificate |** [**CERTIFICATE**](https://coursera.org/share/b851bd41ed1a56513b0f1f7c9af00ec2)  **September 2023**

* Mastered data modeling, visualization, database management, and business intelligence concepts.
* Gained proficiency in Tableau software and Extract, Transform, and Load (ETL) processes.

**CertNexus Certified Artificial Intelligence Practitioner Professional Certificate |** [**CERTIFICATE**](https://coursera.org/share/d597d2622175c38ba6dff32f21f67f07) **September 2023**

* Acquired expertise in machine learning, data analysis, deep learning, and AI training methodologies.
* Enhanced capabilities in software testing specific to AI applications.

**AI For Business Specialization (University of Pennsylvania) |** [**CERTIFICATE**](https://coursera.org/share/1ae6a259f09770d4426d75718b8ce2e5) **September 2023**

* Acquired knowledge in applied machine learning, algorithms, and AI-driven decision-making.
* Developed skills in AI applications for leadership, human resources, and business analysis.

**Meta Database Engineer Professional Certificate |** [**CERTIFICATE**](https://coursera.org/share/a67dcf17eb28b335d989ea030008c5a6) **September 2023**

* Gained proficiency in SQL, databases, Python programming, and statistical programming.
* Developed skills in programming principles, database design, algorithms, big data, and software testing.

**Google Data Analytics Professional Certificate |** [**CERTIFICATE**](https://coursera.org/share/18077dbf818d28875a7d05fa5e074046) **August 2023**

* Gained expertise in data analysis, R programming, SQL, and spreadsheet software.
* Developed proficiency in data visualization, business analysis, and data management.