

Qualifications Summary

Dynamic and talented professional currently perusing Bachelor degree of Science, major in Business Administration; actively seeking Sales Associate position to leverage diverse experience in Warehouse Packaging and Customer Service as well as robust academic qualifications across highly regulated and deadline-driven environments.

Sales Management

- ♦ Demonstrated expertise in identifying enterprise sales opportunities, reviewing management plans, evaluating department aims, and establishing short-term and long-term quotas in line with corporate objectives.

Customer Service

- ♦ Committed to enabling customer success and satisfaction, proficient in establishing trusting business relationships, working effectively with individuals, and implementing new methods and procedures.

Warehouse Packaging

- ♦ Instrumental in applying protective materials, sealing containers, placing labels on packages, using lifting gear, and keeping work area clean and organized.

Key Strengths

- ♦ Proven success utilizing superior organizational, interpersonal, and prioritization skills to demonstrate effective performance independently and collaboratively, manage high-volume workload, consistently meet deadlines, and drive informed decision-making to resolve challenging problems.

Professional Experience

Computer Building, Fresno, Ca CEO

2015 – Present

Acquire knowledge necessary to construct computer using internet and video-sharing website YouTube. Engage in production of tailor-made computers according to specifications of customer (gaming and work).

- Constructed computers that exactly fulfil requirements of buyer, completed construction within reasonable amount of time, and charged price that almost always lower than that of store-bought alternatives.

MBTECHNOOGY – Fresno, CA Warehouse Packager

2020 – 2022

Upheld accountability for packaging of roofing material and ensuring adherence with company's specification. Participated in safety program to achieve compliance with OSHA regulation.

- Collaborated with other members of crew to ensure that packaging completed appropriately and without incident.

Education

Bachelor of Science, Major: Business Administration, Minor: Computer Science (on-going)
California State University – Fresno, CA

Technical Proficiencies

MS Office, Word, Excel, Outlook