## The Patidar Gin Science College, Bardoli

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute has adequate infrastructure facility to facilitate effective teaching and learning. The institution ensures optimal allocation and utilisation of the available financial resources for maintenance and up-keep the facilities in consultation with the management. The management has appointed a team of technicians like electrician, plumbers, carpenters, welders and gardeners etc. to maintain the infrastructure facility and equipment.

The college are in place with different professional agencies for the maintenance of on campus computers laptop, printers, projectors, air conditioner, CCTV camera system, drinking water utility system and other such electronic devices appliances. This ensures that the computers and other essential utilities have a minimum down time. The support facilities like replenishing of consumable like laser printers, toners, photocopying machine toners, laboratory chemicals, stationary items etc. are also made available through pre-authorized vendors. Routing cleaning of the laboratory, library, classroom etc. is done by the departmental peons of the college. As for the cleaning of campus and garden cover elements of the college maintenance regularly. College is having a spacious library. It is having an ample collection of textbook, reference book, journals etc. There is a walk-in register in the library. Library has its a SOUL software. Laboratory facilities for smooth and continuous practical work of science laboratory. Annual stock verification is taken up and laboratory equipment are validated and repaired periodically. Refurbishing of laboratory equipment is also done at regular intervals. College has a large playground for outdoor sports. Sports committee is constituted every year and Assistant Professor of physical education is in charge of the routine activities and maintenance of all sports facilities.



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