

THE PATIDAR GIN SCIENCE COLLEGE, BARDOLI.



"Kalyanji Education Academy"

Sardar Baug, BARDOLI - 394 601. Dist. Surat. (Gujarat).

દી પાટીદાર જીન સાયન્સ કોલેજ, બારડોલી.



"કલ્યાણજી એજ્યુકેશન એક્ઝિક્યુટિવી"

સરદાર ભાગ, બારડોલી - 394 601. હુ. સુરત. (ગુજરાત).

Re-Accredited 'B' Grade 2.41 CGPA by NAAC

Email : sciencecollegebardoli@gmail.com

Website : www.pgscience.org

Phone & Fax No.: (02622) 220003

Zone Code : 92

College Code No.: 20

No. :

Date : / /202

INTERNAL QUALITY ASSURANCE CELL

NOTICE OF FIRST MEETING -2022-'23

Date-22/6/2022

The first meeting of the IQAC members for the Academic year 2022-'23 is scheduled on 23/06/2022 at 3:00 p.m. in the principal's office.

The agenda for the meeting are:

1. Principal's address.
2. To review the previous year college results in the University Exam.
3. To discuss the academic calendar of the year 2022-'23.
4. To discuss and implementation of new syllabus in various subjects.
5. To plan the activities by various departments.
6. To introduce Certificate Course in various Departments.
7. To plan the various activities under MOU.
8. To plan the various activities under Innovation Club.
9. To prepare the event calendar for Saptdhara, NSS & Sports.
10. To encourage the faculties to participate & organize FDP/workshop/ seminar & conference by different departments.
11. To collect Feedback from all stakeholders, analyzed and used for improvement.
12. To continue skill based program "Finishing school" in academic year.



13. Any other matter proposed from the chair

I request all the members to make it convenient to remain present in the meeting.

M.R.Tailor
IQAC-Coordinator
Dr.M.R.Tailor

B.R.Naik
Principal
Dr.B.R.Naik

LIST OF COMMITTEE MEMBERS

NO.	NAME OF MEMBER	DESIGNATION	SIGN
1	Dr. Bhavin. R. Naik	Principal	<u>B.R.Naik</u>
2	Dr. Manish R. Tailor	Coordinator	<u>M.R.Tailor</u>
3	Prof. Anil K. Dhyani	Head-Physics Department	<u>Anil Dhyani</u>
4	Dr. P.H. Patel	Head- Chemistry Department	<u>Dr. P. Patel</u>
5	Dr. J. R. Patel	Head- Biology Department	<u>J. R. Patel</u>
6	Dr. M. H. Dhupli	Instructor - Physical Education	<u>M. H. Dhupli</u>
7	Dr. Y. S. Gorgamwala	Member - Faculty	<u>Y. S. Gorgamwala</u>
8	Shri Arvindbhai B. Patel	Member - Management Representative	<u>A.B.Patel</u>
9	Shri Pratik M. Chaudhari	Member - Administrative	<u>P. M. Chaudhari</u>
10	Shri N. B. Patel	Member - Alumni	<u>N. B. Patel</u>
11	Dr. Vyom B. Pathak	Member - Industrialist	<u>Vyom B. Pathak</u>
12	Shri Nirmal M. Patel	Student Representative	<u>Nirmal M. Patel</u>



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MINUTE OF THE FIRST MEETING - 2022-'23

Date: 23/6/2022

A first meeting of the IQAC committee members was held on 23/06/2022 at 3:00 p.m. in the Principal's office. The meeting was presided over by the IQAC chairperson; Principal Dr. Bhavin R. Naik and the matter of agenda were discussed in depth.

The minutes of the meeting are:

Agenda - 1: Principal's address.

Resolution – 1: The meeting started with the principal's address & welcome the new members. He acknowledged the efforts put in by the members for their support in the previous year and expected same for the coming year. He briefed the role and importance of the IQAC, particularly for the new members.

Agenda - 2: To review the previous year college results in the University Exam.

Resolution – 2: The result (2021-'22) analysis submitted by the exam section was discussed in meeting.

Agenda - 3: To discuss the academic calendar of the year 2022-'23.

Resolution – 3: The principal instructed to the head of the departments to convene Departmental meeting, discuss the academic calendar provided by the VNSGU.

Agenda - 4: To discuss and implementation of new syllabus in various subjects.

Resolution – 4: A new syllabus in the subjects of Physics and Chemistry for B.Sc. sem-1 & 2 and in the subjects of Mathematics for B.Sc. sem.- 5 & 6, Bioscience for B.Sc. sem-1 & 2 has been design by respective BOARD OF STUDIES of

VNSGU to be implemented from 2022-23. The principal urged the HODs to convene departmental meetings to discuss it and assign the topics to the faculties as per their fields of specialization and also form a modality to implement it in the best possible way with proper time framing.

Agenda - 5: To plan the activities by various departments.

Resolution – 5: The principal instructed to the head of the departments to plan departmental activities according to the academic calendar provided by the VNSGU. He also informed them to invite suggestions from the faculties about what new activities can be done for the students.

Agenda - 6: To introduce Certificate Course in various Departments.

Resolution – 6: The committee decided to introduce Certificate course in the subject of Chemistry, Mathematics, Bioscience & Botany from this year for the final year students.

Agenda - 7: To plan the various activities under MOU.

Resolution – 7: The committee decided to arrange activities related to different subjects under MOU.

Agenda - 8: To plan the various activities under Innovation Club.

Resolution – 8: The committee decided to arrange activities for encourage the students to involve in Innovation club.

Agenda - 9: To prepare the event calendar for Saptdhara, NSS & Sports.

Resolution – 9: The committee decided to prepare event calendar to enhance the activities of Saptdhara, NSS & Sports.

Agenda - 10: To encourage the faculties to participate & organize FDP/workshop/seminar & conference by different departments.

Resolution – 10: The committee decided to encourage faculties to participate & organize seminars/FDP/workshop/conference.

Agenda - 11: To collect Feedback from all stakeholders, analyzed and used for improvements.

Resolution – 11: The committee decided to collect Feedback from all the stakeholders by online/off-line mode & analyzed to use for the improvements.



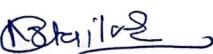
Agenda - 12: To continue skill based program "Finishing school" in academic year.

Resolution - 12: The coordinator decided to continue skill based extension program "Finishing School" for the final year students by guideline of Government of Gujarat & KCG.

Agenda - 13: Any other matter proposed from the chair

Resolution – 13: It was affirmed by the Principal to have timely, efficient and progressive, administrative and financial tasks and simultaneously have proper documentation of the various programs/activities leading to quality improvement.

The meeting concluded with positive environment with support from all the fraternities.


**IQAC-Coordinator
Dr.M.R.Tailor**


**Principal
Dr.B.R.Naik**



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Date : 23/06/2022

No. :

PRESENT COMMITTEE MEMBERS

NO.	NAME OF MEMBER	DESIGNATION	SIGN
1	Dr. Bhavin. R. Naik	Principal	
2	Dr. Manish R. Tailor	Coordinator	
3	Prof. Anil K. Dhyani	Head-Physics Department	
4	Dr. P.H.Patel	Head- Chemistry Department	
5	Dr. J. R. Patel	Head- Biology Department	
6	Dr. M. H. Dhupli	Instructor - Physical Education	
7	Dr. Y. S. Gorgamwala	Member - Faculty	
8	Shri Arvindbhai B. Patel	Member - Management Representative	
9	Shri Pratik M. Chaudhari	Member - Administrative	
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INTERNAL QUALITY ASSURANCE CELL

NOTICE OF SECOND MEETING -2022-'23

Date-14/12/2022

The second meeting of the IQAC members for the Academic year -2022-'23 is scheduled on 15/12/2023 at 3:30 p.m. in the principal's office.

The agenda for the meeting are:

1. To approve the minutes of last meeting.
2. To plan the activities by different departments in second term.
3. To decide the date of internal examination.
4. To complete the Certificate course from various department.
5. To arrange the activities by innovation club.
6. Any other matter proposed from the chair.

I request all the members to make it convenient to remain present in the meeting.


IQAC-Coordinator
Dr.M.R.Tailor




Principal
Dr.B.R.Naik

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Date : 14/12/2022

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2	Dr. Manish R. Tailor	Coordinator	
3	Prof. Anil K. Dhyani	Head-Physics Department	
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7	Dr. Y. S. Gorgamwala	Member - Faculty	
8	Shri Arvindbhai B. Patel	Member - Management Representative	
9	Shri Pratik M. Chaudhari	Member - Administrative	
10	Shri Navinbhai B. Patel	Member - Alumni	
11	Dr. Vyom B. Pathak	Member - Industrialist	ABSENT
12	Shri Nirmal M. Patel	Student Representative	



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MINUTE OF THE SECOND MEETING - 2022-'23

A second meeting of the IQAC committee members was held on 15/12/2022 at 3:30 p.m. in the Principal's office. The meeting was presided over by the IQAC chairperson; Principal Dr. Bhavin R. Naik and the matter of agenda were discussed in depth.

The meeting started with the principal's address.

The minutes of the meeting are:

Agenda - 1: To approve the minutes of last meeting.

Resolution – 1: Minutes of the meeting held on 23/06/22 were approved unanimously.

Agenda - 2: To plan the activities by different departments in second term.

Resolution – 2: The committee decided to plan departmental activities according to the college events calendar and academic calendar provided by the VNSGU.

Agenda - 3: To decide the date of internal examination.

Resolution – 3: There was a healthy discussion on the internal evaluation method and it was resolved to take one internal test during the last week of February. It was decided that the assignment would be collect by the faculties during their respective classes.

Agenda - 4: To complete the Certificate course from various departments.

Resolution – 4: The committee decided to complete the entire Certificate course before internal exam.

Agenda - 5: To arrange the activities by innovation club.

Resolution – 5: The committee decided to involve maximum students in the activities arrange by the innovation club.

Agenda - 6: Any other matter proposed from the chair

Resolution – 6: It was affirmed by the Principal to have timely, efficient and progressive, administrative and financial tasks and simultaneously have proper documentation of the various programs/activities leading to quality improvement.

The meeting concluded with positive environment with support from all the fraternities.

18/01/08
IQAC-Coordinator
Dr.M.R.Tailor

B.R.N
Principal
Dr.B.R.Naik



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2	Dr. Manish R. Tailor	Coordinator	
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Action taken report of the IQAC meeting 2022-'23

As per the suggestions of IQAC regarding the activities to be carried out during the year 2022-'23. The following actions have been taken.

1. Head of all the departments convened their departmental meetings to discuss the curriculum to be taught and assigned papers to the faculties as per their fields of specialization and also form a modality to implement it in the best possible way with proper time framing. The faculty were informed about academic calendar prepared by VNSGU, so that they can plan out the proceedings for the semesters.
2. Instructions were given to improve the results where it was needed.
3. The teaching-learning system was conducted regular mode & the pattern of the examination evaluation was implemented according to the University norms.
4. Implementation of Certificate course in Chemistry, Mathematics, Bioscience & Botany department.
5. Feedback from all the stakeholders was collected by online mode & analyzed to use for the improvements.
6. Activities conducted under MoUs and new MoU sign with 'Suruchi Shikshan Vasahat Trust', Bardoli.



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7. Skill based activities conducted under Hobby club, Innovation club & Eco club.
8. Conducted workshop on Electrical techniques and seminar on Language & Communication skill for students.
9. Field work arranged for Chemistry & Botany students.
10. A job fair was successfully organised by VNSGU, Surat. In all, 67 students appeared for the same.
11. The faculty participated in workshop/seminars/webinar/Faculty development program/Orientation program/Refresher course by online & off-line mode.
12. Some cultural diversity was conducted and students participated in an enthusiastic manner.
13. Students participated in competitions and interactive sessions at various level and platforms.




PRINCIPAL
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