Benefits and Administration Team (BAAT) Release Plan

Read all of the background material and supporting documents on the BAAT project found on eLearning. Provide the following information and answer the questions listed below. For this assignment, use of Gen AI (ChatGPT, Copilot, etc.) is allowed, however, it should be clearly cited when used. See below for an example from ChatGPT for how to cite use of ChatGPT.

*“ChatGPT was used as a tool for generating preliminary text in the brainstorming and drafting stages. All generated text was reviewed, revised, and incorporated into the final manuscript by the authors.”*

Part 1 - Project Charter (20 points)

1. Create a project charter based on information in the SimAgile Orientation guide and the Company Policies document found on eLearning. Your project charter should include the following sections.

Project Name

Project Description

Project Purpose

Measurable Objectives and Success Criteria

Summary Milestone Schedule

Project Budget

Name of the Product Owner

Name of the Project Sponsor

Name of the Scrum Master

Part 2 - Product Vision and Personas (20 points)

1. Read all of the background material on the BAAT project and develop a vision statement. The vision statement should be clear concise description of the product clearly describing the value of the product. Please refer to the class notes for advice and tips on creating a good vision statement.
2. Create one persona for each of the following user roles.
   1. Employee
   2. HR Admin
   3. HR Leader

Each persona should fit on a single page and have the following information: name, age, occupation, picture, personal narrative, goals, behaviors, challenges/pain points, and context.

Part 3 - Release Plan (20 points)

1. Analyze all of the user stories in the initial product backlog and create a product roadmap/release plan. The product roadmap should clearly identify the release date for the minimally viable product and the release date(s) of any subsequent versions. When developing your release plan, assume an average velocity of 30 story points per sprint and a total of four two-week sprints. How many releases total do you have planned?
2. List the date of each release and provide a short, descriptive name for each release.

Part 4 – Groomed Product Backlog (20 points)

1. Groom your entire product backlog and describe the approach you used to groom the product backlog. Specifically list and describe the rules you used to prioritize your product backlog.
2. Paste a copy of your groomed, prioritized product backlog below indicating which sprint each user story will be worked on.

Part 5 - JIRA Software (20 points)

1. Create a free account on JIRA Software using the instructions provided on eLearning. Use the information provided in parts 1, 2, 3 and 4 to create a new BAAT project on the JIRA Software platform. Use the JIRA Scrum template and import all user stories into the JIRA platform. Add your project documents to the project space in Confluence. Paste a screenshot of each page of JIRA and Confluence below.

Team Member Contributions (0 to -100)

List and briefly describe the contribution of each team member on this assignment. The description should be one or two sentences at most.