

Working at Height Guidance

Most major injuries in schools are caused by 'low' falls i.e. below two metres, and involve stairs, but other activities are also involved, such as falls from desks/chairs while putting up displays; falls from stools while closing windows, and falls from ladders while carrying out repairs and maintenance work.

Staff should take care to store items and resources at eyelevel so that frequently needed items are easily accessible from floor level. Less frequently required items should not be stored more than head height and loose items must not be stored in high places. If a member of staff needs to reach above head height e.g. hanging small wall displays on internal walls they should use suitable access equipment e.g. kickstool or small step ladder and work in pairs with colleagues where appropriate.

Staff should not take on complex tasks that involve working at height and should call for assistance from premises staff when required.

Premises staff and performing arts technician have additional guidance as per their departmental risk assessment for working at height.