

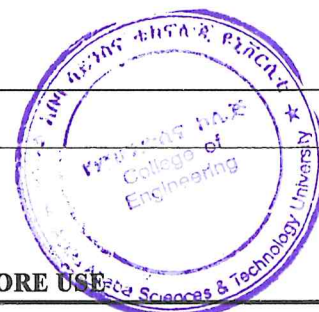
	Organization Name: አዲስ አበባ ሳይንስና ቴክኖሎጂ ዩኒቨርሲቲ ADDIS ABABA SCIENCE AND TECHNOLOGY UNIVERSITY	Document No.: VPAA/DPT/OF/006	
	Title: INTERNSHIP INDUSTRY SUPERVISOR MONTHLY PERFORMANCE EVALUATION FORMAT		Issue No.: 1

Month:			
Company Name:			
Company Supervisor's Name:		Phone No.:	
Student's Full Name:		ID No.:	
Student's Department:			


Please give the appropriate value in the box provided out of the total value given for each evaluation criteria

General Performance (25%)	
Punctuality (5%)	
Reliability (5%)	
Independence In Work (5%)	
Communication Skills (5%)	
Professionalism (5%)	

Personal Skill (25%)	
Speed of Work (5%)	
Accuracy (5%)	
Engagement (5%)	
Do you need him for your work (5%)	
Cooperation with colleagues (5%)	



PLEASE MAKE SURE THAT THIS IS THE CORRECT ISSUE BEFORE USE

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Professionals Skills (50%)	
Technical Skills (5%)	
Organizational Skills (5%)	
Support of the project tasks (5%)	
Responsibility in the task fulfillment (15%)	
Quality as a team member (20%)	

Total Marks (100%)	
Monthly Performance Mark (Total Marks/100*20)	

Additional Comment: _____

Company Stamp

Company Supervisor Name	
Signature	



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