

| Connected Across Miles Toastmasters Club         |   |             |               |
|--|---|-------------|---------------|
| Division K   Area 03   District 124              |   |             |               |
| Meeting No. 2   Agenda - 2nd July 2023   6:30 PM |   |             |               |
| Time   | Agenda  | Role Player | Time allotted |
| 6:30 pm  | Opening SAA   | Eshika      | 1 min 30 sec  |
| 06:32 pm   | President's Address   | Nimisha     | 2 - 4 mins    |
| 06:36 pm   | TMoD introduces the theme + invites GE  | Gayatri     | 5 - 7 mins    |
| 06:43 pm   | GE explains the role and introduces the team  | deepak      | 5 mins        |
| 06:48 pm   | Timer introduces the role   | Shikha      |               |
| 06:48 pm   | Language Evaluator introduces the role  | vaibhavi    |               |
| 06:48 pm   | Wow Counter introduces the role   | lakshmi     |               |
| 06:48 pm   | GE hands over to the TMoD   | deepak      |               |
| 06:48 pm   | TMoD introduces the Prepared speech segment and invites the evaluator to read the speech objectives | Gayatri     | 2 mins        |
| 06:50 pm   | Evaluator 1 reads the speech objectives and hands over to the TMoD                                  | rohit       | 1 min 30 sec  |
| 06:52 pm   | Speaker 1 presents the Speech   | dan         | 5 - 7 mins    |
| 06:59 pm   | TMoD invites the evaluator to read the speech objectives  | Gayatri     |               |
| 06:59 pm   | Evaluator 2 reads the speech objectives and hands over to the TMoD                                  | man         | 1 min 30 sec  |
| 07:01 pm   | Speaker 2 presents the Speech   | ban         | 5 - 7 mins    |
| 07:08 pm   | TMoD transitions + introduces the Table Topic Master  | Gayatri     | 5 mins        |
| 07:13 pm   | Table Topics Master conducts the Table Topics session and hands over to the TMoD                    | gautami     | 12 - 15 mins  |
| 07:28 pm   | TMoD transitions + hand over to the GE  | Gayatri     | 5 mins        |
| 07:33 pm   | General Evaluator invites Eval 1 for Evaluation   | deepak      |               |
| 07:33 pm   | Eval 1 gives the Evaluation   | rohit       | 2 - 3 mins    |
| 07:36 pm   | General Evaluator invites Eval 2 for Evaluation   | deepak      |               |
| 07:36 pm   | Eval 2 gives the Evaluation   | man         | 2 - 3 mins    |
| 07:39 pm   | Wow Counter report  | lakshmi     | 1 - 2 mins    |
| 07:41 pm   | Language Evaluator Report   | vaibhavi    | 1 - 2 mins    |
| 07:43 pm   | Timer report  | Shikha      | 1 min 30 sec  |
| 07:45 pm   | GE report   | deepak      | 5 mins        |
| 07:50 pm   | TMoD concludes the meeting + hands over to the President  | Gayatri     | 3 mins        |
| 07:53 pm   | President Thanks the attendees  | Nimisha     | 2 mins        |
| 8:00 PM  | President Adjourns the meeting  |             |               |
| Networking Session                               |   |             |               |