

# Assignment 1

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## \* Sample Business Requirements Documents Template.

- Problem: Usually, large companies and organisations have a vast army of human resources working under them. In such scenarios where there's a significant number of human employees to manage, it becomes challenging to supervise and manage the activities of the human resources efficiently.

### 1) Executive Summary

- To build a software which handles the employee management system and company's information we need some requirements from company. Such as company data, number of employee, working days, etc.
- This software project aims to build an employee management system that consolidates all the relevant information on a company's human resources.
- It has two major components - Admin and Employee.
- The Admin is in charge of the company information, leave management, and can also add employee details.
- Likewise, employees can use the system to check their leave status, view salary details and yearly holiday lists, and also for voicing grievances or resigning.

## 2) Project Description

- This application is a need for company for preserving and storing their data.
- This project will contain information like company's Admin, number of employees working in a company, number of security guards, employees and guards working days as well as total number of leaves taken in a particular time span.
- This will help a company for their reputation. It will help in easy accessibility.
- Employees can see their details, check leave status, view salary details and yearly holiday lists.
- Through this application data is secured and can easily be accessible whenever needed/required.
- It aligns the workforce to achieve the company goals, brings transparency in the system, helps in achieving work-life balance, encourages productivity in the team.
- It also analysis tracking of employee performance.
- It is remote access, time-saving, accurate and secure as the personal information cannot be accessed by anyone.

## 3) Project Scope

- This project will have a huge scope as



number of companies are growing and each company requires its own database.

- Each company wheather it may be IT company, electrical, mechanical or any required its database for productivity of company.
- It will assist company to carry out goals and become a reputed company.

### • Advantages and Disadvantages

#### Advantages

- Real-Time Employee Data
- Leave and Holiday can be easily managed
- Document can be safely managed

#### Disadvantages

- It requires active internet connection
- Data need to feed properly.