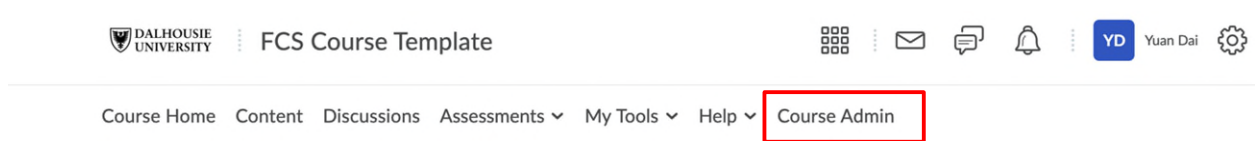


Brightspace Intelligent Agent Implementation

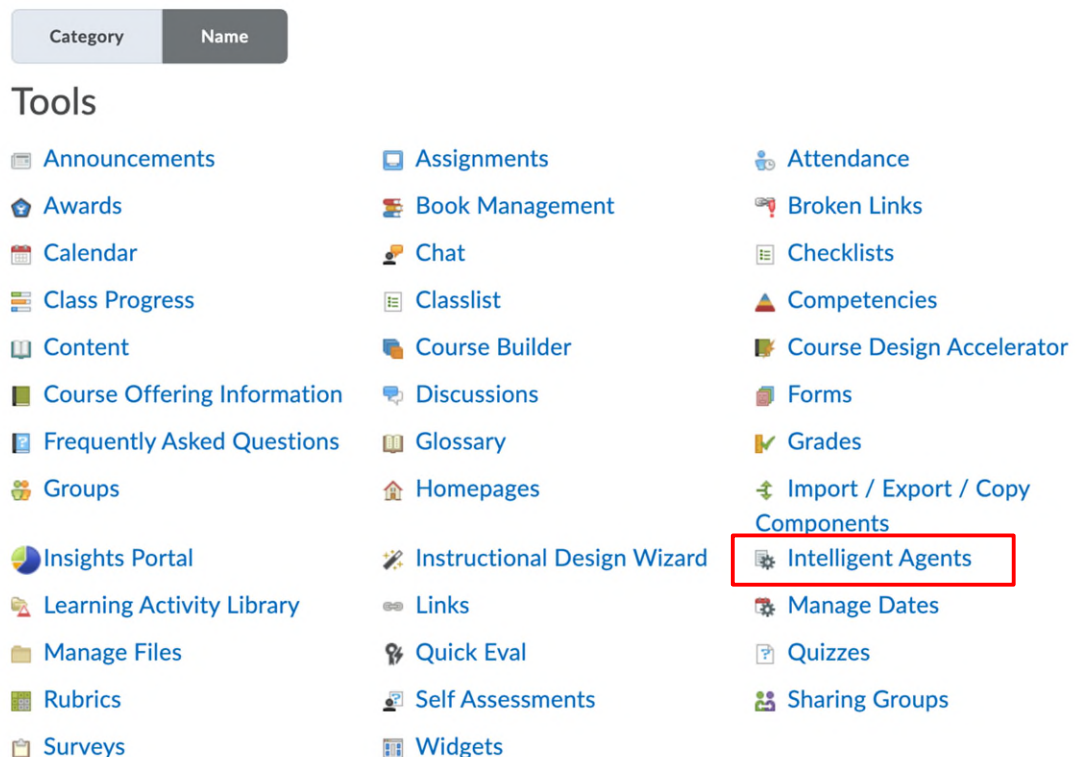
In this document, you will see how to edit, remove and enable Intelligent Agents in Brightspace. *In case you choose not to use every Intelligent Agent rule listed in the Course Template.*

1. Select **“Course Admin”** on the Homepage



2. Select **“Intelligent Agents”**

Course Administration



3. On the opening page, select the rule that you would like to delete (in this example **Syllabus Quiz Prompt**). Select **Delete**

<input type="checkbox"/>	Late Assignment 3	▼	Edit
<input type="checkbox"/>	Late Assignment 4	▼	Copy
<input type="checkbox"/>	Late Assignment 5	▼	View History
<input type="checkbox"/>	No posts authored in V	▼	Export History
<input type="checkbox"/>	Received feedback on	▼	Practice Run
<input type="checkbox"/>	Received feedback on	▼	Run Now
<input type="checkbox"/>	Received feedback on	▼	Delete
<input type="checkbox"/>	Syllabus Quiz Prompt	▼	🔍
	This activates after a student has viewed the syllabus remind them to do the associated syllabus quiz		

4. The rule can also be edited by clicking on drop down arrow of the specific rule

<input type="checkbox"/>	Syllabus Quiz Prompt ▼ 🔍 This activates after a student has viewed the syllabus to remind them to do the associated syllabus quiz	0 users identified	November 24 at 5:06 PM	-
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5. Then on the opening page, you can edit “**Criteria**” and “**Release Conditions**”

1. Criteria

Role in Classlist

- ☒ All users **visible** in the Classlist
☐ Users with specific roles:

Login Activity

☐ Take action when the following login activity is satisfied:

- ☒ User has not logged in during the last day(s)
☐ User has logged in during the last day(s)

Course Activity

☐ Take action when the following course activity is satisfied:

- ☒ User has not accessed the course in the last day(s)
☐ User has accessed the course during the last day(s)


Release Conditions


Attach Existing

Create and Attach

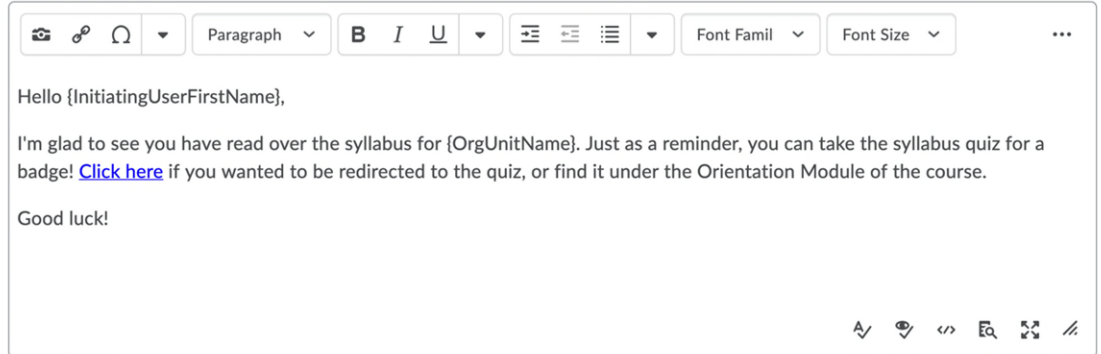
 Remove All Conditions

To access this item, users must satisfy

All conditions must be met 

Visits the content topic: **Syllabus** 

6. The email message to be sent to students can also be edited (please note the string in the message will insert the student's first name):



The email editor interface includes a toolbar with icons for image, link, unlink, paragraph, bold, italic, underline, bulleted list, numbered list, and font settings. The text area contains a placeholder for the student's first name, a message about the syllabus quiz, and a link to the quiz. The text is as follows:

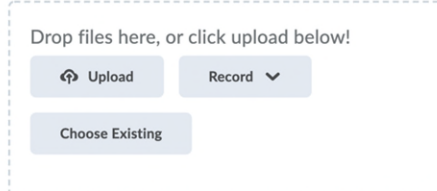
Hello {InitiatingUserFirstName},

I'm glad to see you have read over the syllabus for {OrgUnitName}. Just as a reminder, you can take the syllabus quiz for a badge! [Click here](#) if you wanted to be redirected to the quiz, or find it under the Orientation Module of the course.

Good luck!

Attachments

Total attachment file size cannot exceed 20 MB



The attachment area includes a dashed box with the text "Drop files here, or click upload below!". Below this are three buttons: "Upload", "Record" (with a dropdown arrow), and "Choose Existing".

7. Finally, be sure to tick the box “**Agent is enabled**” to enable the intelligent agent.

Agent Name: *

Syllabus Quiz Prompt

▶ [Edit Description](#)

Status:

☐ Agent is enabled