

# Esraa Abdelmoein

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## Summary of Qualifications

- Legal professional transitioning into IT programming, integrating analytical thinking and problem-solving skills to develop efficient and scalable software solutions
- Proficient in Java, C, JavaScript, and HTML, with hands-on experience in software development, debugging, and optimization
- Clear and concise communicator, capable of explaining technical concepts in simple terms to both technical and non-technical audiences
- Collaborative team player, working effectively with colleagues to develop, test, and improve software applications.
- Strong analytical skills, with the ability to break down complex programming challenges and develop structured solutions.
- Quick learner and highly adaptable, eager to expand knowledge in software development, databases, and emerging technologies
- Experienced in Microsoft applications (Word, Excel, Outlook) for documentation, reporting, and project tracking
- Excellent time management and organization, balancing multiple projects and deadlines efficiently
- Fluent in English and Arabic, facilitating communication and collaboration in diverse environments

## Technical Skills

**Operating Systems:** Windows, Android, iOS, Mac OS, Linux

**Applications & Tools:** Microsoft Office 365, Google Workspace

**Programming Languages:** Java, C, JavaScript, HTML, CSS

**Development & Virtualization Tools:** IntelliJ IDEA, Visual Studio Code, VMware

**Networking & Security Tools:** Packet Tracer

## Education & Certifications

**Google IT Support Professional Certificate**

**Junior IT Analyst Program**

NPower Canada | Toronto, ON

*14-week intensive online class training on the fundamentals of computer technology, and project management essentials.*

**April 2024**

**Jan 2023 – Mar 2024**

- Configure device operating systems including Windows and Linux, while configuring disk partitions and filesystems
- Troubleshoot and problem solve core service and support challenges while applying best practices for documentation, change management, and scripting
- Support basic IT infrastructure and networking, including DNS and DHCP, applying standard protocols with TCP/IP communications
- Configure and support PC and IoT device hardware
- Manage an organization's computers and users using Directory Services, Active Directory, and OpenLDAP
- Develop a complete understanding of the Agile project management lifecycle, key techniques and deliverables

**Bachelor of Law**  
Zagazig University | Zagazig, Egypt

**June 2011**

**Certificate in English for Academic Purposes**  
Nova Scotia Community College | Halifax, NS

**May 2023**

**Diploma in Information Technology Programming**  
Nova Scotia Community College | eCampus, Online

**Sep 2024- May 2026**

## ***Work Experience***

**Criminal Law Intern**  
The Law Firm | Zagazig, Egypt

**June 2011 - Sep 2011**

- Meticulously planned and organized cases for legal proceedings, contributing to successful case outcomes through thorough preparation and attention to detail
- Conducted in-depth legal research to provide comprehensive answers to court questions, informing and supporting legal arguments with well-researched and relevant information
- Systematically collected and carefully evaluated evidence to determine its relevance and admissibility, thereby strengthening legal cases.
- Expertly employed Microsoft Office skills to draft precise and accurate legal documents, facilitating efficient legal proceedings through the preparation of well-organized and professional court paperwork.

## ***Volunteer Experience***

**Food Security**  
Halifax Public Library | Halifax, NS

**Aug 2020 - Dec 2020**

- Collaborated as part of a team to efficiently receive, prepare, and distribute food donations to individuals in need