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|  | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | |  |  | | --- | --- | | 应聘职位： | **项目经理（海口）** | | |  |  | | --- | --- | | 投递时间： |  | | | |  |  | | --- | --- | | 应聘公司： | **海口美亚卓越软件有限公司** | | |  |  | | --- | --- | | 简历匹配： |  | | |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  | |  |  | | --- | --- | | **元莺春** | 女 | 85 岁(1976.06) | 85年工作经验 |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | |  |  | | --- | --- | | 手机： | 15202794991 | | |  |  | | --- | --- | | 邮箱： | hl305@hotmail.com | | | |  |  | | --- | --- | | 居住地： | 河北省保定市 | | |  |  | | --- | --- | | 求职状态： | 目前正在找工作 | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  | | --- | --- | | **最近工作** | | | 职位： | 产品经理 | | 公司： | 海南泛金网络科技有限公司 | | 行业： | 计算机软件 | | |  |  | | --- | --- | | **最高学历/学位** | | | 专业： | 工商管理 | | 学校： | 北京培黎职业学院 | | 学历/学位： | 硕士研究生 | | |  |  | | --- | | **个人信息** | | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | |  |  | | --- | --- | | 微信号： | 嘿嘿 | | |  |  | | --- | --- | | 户口/国籍： | 河北省保定市 | | | |  |  | | --- | --- | | 身高： | 170cm | | |  |  | | --- | --- | | 婚姻状况： | 未婚 | | | |  |  | | --- | --- | | 家庭地址： | 河北省保定市 (邮编：570206) | | |  |  | | --- | --- | | 政治面貌： | 中国共产党党员 | | | |  |  | | --- | --- | | 个人主页： | http://www.baidu.com | | | |  |  | | --- | | **目前年收入**  85万元 （包含基本工资、补贴、奖金、股权收益等） | | |  |  | | --- | --- | | |  | | --- | |  | | |  |  | | --- | | **工作经验** | | |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  | | --- | --- | | 2009年09月-2016年12月 | 金融电销专员 | | **江西周坊实业集团有限公司** | | | 计算机软件 | 少于50人 | 民营公司 | | | |  |  | | --- | --- | | 工作描述： | ①学员的日常班级管理，配合及时落实学员的课程安排②协助辅导师制定个性化辅导方案③负责对学员教学进度的追踪及反馈，解决教务部门突发性问题。④学员服务信息系统录入与分析⑥处理学员简单的学习账户登录问题⑦完成教务主管交代的临时性事项 | | | | | | |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  | | --- | --- | | 1991/03-2014/09 | 质检员 | | **海南国健高科技乳业有限公司** | | | 计算机软件 | 少于50人 | 民营公司 | | | |  |  | | --- | --- | | 工作描述： | 协助推广收订员同事制作订单、目录、付款合同、标书等文档。核对客户信息并开具发票。协助推广收订员同事响应客户在售后中所产生的技术及其他相关问题。每月汇总本月客户重点跟进情况及新增产品或客户拓展情况以书面形式发给科长。随时关注客户图书馆网站信息，学期产品内容及客户需求。整理与业务相关的单据并存档。完成领导交办的其他工作。 | | | | | | |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  | | --- | --- | | 1991年07月-2017年10月 | 品牌推广 | | **上海易旅实业有限公司** | | | 计算机软件 | 少于50人 | 民营公司 | | | |  |  | | --- | --- | | 工作描述： | 1、编制公司总帐和明细帐，及时准确地记录公司业务往来。2、向公司管理层提交内部财务管理报告及经营统计。3、能进行帐务处理，成本核算，固定资产管理。4、向政府有关管理部门提交报表，缴纳各种税费。5、审核和录入各类会计凭单，协助领导进行预算控制。6、办理报账、年检，协调处理与工商税务机关的事项。7、及时处理业务人员的相关问题，并能进行耐心解答，做好与业务部门的沟通。 | | | | | | |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  | | --- | --- | | 2003/09-2012/06 | 行政人事主管 | | **四川盛大洪涛装修股份有限公司** | | | 计算机软件 | 少于50人 | 民营公司 | | | |  |  | | --- | --- | | 工作描述： | 1、收集目标行业的客户信息，分析研究客户的要求，为客户提供有价值的服务；2、根据客户招聘需求进行职位分析，通过各种渠道搜寻、甄别、挑选合适的候选人；3、独立完成与候选人进行沟通，并获得候选人的简历资料；安排好面试，跟进面试的进程和反馈；4、对人才信息资源进行跟踪管理和维护。 | | | | |  |  | | --- | | **教育经历** | | |  |  |  |  |  | | --- | --- | --- | --- | --- | | |  |  | | --- | --- | | 2014.02-2018.02 | 北京培黎职业学院 | | 硕士研究生 | 工商管理 | | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | | |  |  | | --- | --- | | 2004.01-2008.01 | 北京经济管理职业学院 | | 硕士研究生 | 马克思主义理论 | | | |  |  | | --- | | **附加信息** | | |  | | --- | | 其他 | | |  |  |  |  |  | | --- | --- | --- | --- | --- | | |  |  | | --- | --- | | 主题： | 特长 | | 主题描述： | 知识面较广；专业基础知识扎实；为人沉稳、厚实，有创新精神，对事物经常有独到的见解；能吃苦耐劳，工作认真负责且效率高；具备良好的团队协作精神。 | | | | |