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|  | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | |  |  | | --- | --- | | 应聘职位： | **项目经理（海口）** | | |  |  | | --- | --- | | 投递时间： |  | | | |  |  | | --- | --- | | 应聘公司： | **海口美亚卓越软件有限公司** | | |  |  | | --- | --- | | 简历匹配： |  | | |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  | |  |  | | --- | --- | | **黄新** | 男 | 46 岁(2001.04) | 46年工作经验 |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | |  |  | | --- | --- | | 手机： | 13903544654 | | |  |  | | --- | --- | | 邮箱： | e0advf2@263.net | | | |  |  | | --- | --- | | 居住地： | 安徽省淮南市 | | |  |  | | --- | --- | | 求职状态： | 目前正在找工作 | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  | | --- | --- | | **最近工作** | | | 职位： | 产品经理 | | 公司： | 海南泛金网络科技有限公司 | | 行业： | 计算机软件 | | |  |  | | --- | --- | | **最高学历/学位** | | | 专业： | 力学 | | 学校： | 首都体育学院 | | 学历/学位： | 硕士研究生 | | |  |  | | --- | | **个人信息** | | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | |  |  | | --- | --- | | 微信号： | 嘿嘿 | | |  |  | | --- | --- | | 户口/国籍： | 安徽省淮南市 | | | |  |  | | --- | --- | | 身高： | 170cm | | |  |  | | --- | --- | | 婚姻状况： | 未婚 | | | |  |  | | --- | --- | | 家庭地址： | 安徽省淮南市 (邮编：570206) | | |  |  | | --- | --- | | 政治面貌： | 中国共产党预备党员 | | | |  |  | | --- | --- | | 个人主页： | http://www.baidu.com | | | |  |  | | --- | | **目前年收入**  46万元 （包含基本工资、补贴、奖金、股权收益等） | | |  |  | | --- | --- | | |  | | --- | |  | | |  |  | | --- | | **工作经验** | | |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  | | --- | --- | | 2005.04-2015.09 | 收房管家 | | **KAPPA** | | | 计算机软件 | 少于50人 | 民营公司 | | | |  |  | | --- | --- | | 工作描述： | 1、负责客服部与其他部门之间的协调、沟通工作；2、处理顾客投诉或医疗纠纷，负责投诉客人的接待及服务工作；3、负责受理市场部客户预约登记，并根据预约项目对客户进行分流，对接相关项目负责人；4、客户预约信息的审核，分析，并将客户信息在客户见诊前与美学设计部医生进行成交方案；5、负责组织完成院内客群的重复开发，客情维护，重大营销活动客人邀约工作；6、部门岗位标准及岗位流程完善。 | | | | | | |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  | | --- | --- | | 2002.04-2017.09 | 人事经理 | | **腾跃建工集团有限公司** | | | 计算机软件 | 少于50人 | 民营公司 | | | |  |  | | --- | --- | | 工作描述： | 1、负责研发样品的检验工作，对数据偏差进行分析及实施纠正措施，对样品检验结果负责；2、对检验数据进行汇总、统计；3、研发样品的接收、登记、保存等管理工作；4、负责部门相关文件的整理归档；5、负责相关原辅料、包装材料的物料跟踪工作。6、协助上级主管完成其他工作。 | | | | | | |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  | | --- | --- | | 2002/06-2010/03 | 助运顾问 | | **重庆拓新控股有限公司** | | | 计算机软件 | 少于50人 | 民营公司 | | | |  |  | | --- | --- | | 工作描述： | 1、负责日常现金、支票、承兑的接收与支出、银行付款制单，及时登记现金及银行存款日记账；2、严格执行现金管理制度和结算制度，根据公司规定的费用报销和收付款审批手续，办理现金及银行结算业务；3、根据现金和银行相关原始凭证制单记账凭证；4、负责工资发放，做到及时准确；5、开具发票、领购发票；6、根据到款付款情况、发货、开票情况及时登记往来表；7、凭证打印及凭证装订；8、完成领导交办的其他事项。 | | | | | | |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  | | --- | --- | | 2003/09-2011/06 | 费用审核 | | **瑞庭网络技术有限公司-安居客** | | | 计算机软件 | 少于50人 | 民营公司 | | | |  |  | | --- | --- | | 工作描述： | 1、负责公司各项财务管理制度的制定经总经理批准后跟踪实施；2、负责公司资金运作、管理及对外投融资业务的财务支持及项目跟进；3、负责公司日常财务核算及税务申报等工作；4、依据报销及付款管理规定审核费用报销及付款申请；5、负责统计应收账款并协助业务部门及时催收；6、负责定期向总经理汇报公司财务状况并提出合理化建议；7、负责对外审计、工商、银行等相关协调工作；8、领导交办的其他工作。 | | | | |  |  | | --- | | **教育经历** | | |  |  |  |  |  | | --- | --- | --- | --- | --- | | |  |  | | --- | --- | | 2004.08-2008.08 | 首都体育学院 | | 硕士研究生 | 力学 | | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | | |  |  | | --- | --- | | 2011.12-2015.12 | 中央戏剧学院 | | 硕士研究生 | 美术学 | | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | | |  |  | | --- | --- | | 2005.10-2009.10 | 北京中医药大学 | | 硕士研究生 | 图书情报与档案管理 | | | |  |  | | --- | | **附加信息** | | |  | | --- | | 其他 | | |  |  |  |  |  | | --- | --- | --- | --- | --- | | |  |  | | --- | --- | | 主题： | 特长 | | 主题描述： | 知识面较广；专业基础知识扎实；为人沉稳、厚实，有创新精神，对事物经常有独到的见解；能吃苦耐劳，工作认真负责且效率高；具备良好的团队协作精神。 | | | | |