

OPPORTUNITY NAME: _____
Number of sites for this opportunity: _____

DEALER INFORMATION

Dealer Name: _____	Phone: _____
Street Address: _____	Mobile: _____
City: _____	Fax: _____
State: _____	Email: _____
	Project Contact Person: _____

Instructions:

The Commercial Site Audit Form is the first step for the completion of your SunPower Commercial Solar System. Please complete this Site Audit Form with accurate information for SunPower Technical Support to be able to complete your Site Audit Review promptly.

All Site Audit Forms and additional information should be sent to SunPower Technical Support via email at:

TechnicalSupport@sunpowercorp.com

Page 1 (This Page): Fill out the opportunity name, number of sites per opportunity and the SunPower Dealer name.

Page 2: Fill out the site details for the opportunity name listed in Page 1. In cases of opportunities with more than one site, the SunPower Dealers can use more than one page to complete all sites. Each different site must have a different name. For opportunities with only one site, the same opportunity and site name can be used.

In order to properly complete Page 2:

- Refer to the ASCE Building Code or the International Building Code (IBC) for the correct values of Wind Exposure, Wind Speed and Occupancy Type. Copies of these documents can be found in the latest version of the Building Code applicable to your location.
- Fill out your preferred inverter, specifying the inverter type and inverter voltage.
- Provide proposed inverter string configuration.
- Fill out the roof construction, roof type and roof condition sections. Complete the Air Barrier section if Single-Ply Mechanical Attached is specified.

Page 3: Complete all sections and attach roof drawings or array layout to the Site Audit Form when submitted to SunPower technical Support. Use the comment section if necessary.

SITE NUMBER: _____

Site Name: _____

Street Address: _____

City: _____

State: _____ Zip Code: _____

Expected Installation Date: _____

Wind Exposure: _____ (Default Exposure C)

Wind Speed: _____ (Example: 90 mph ASCE or IBC)

Occupancy: _____ (Example: Schedule II)

Distance from Shore: _____ (Example: x Miles from a lake)

Values confirmed by : Dealer _____ Building Dept _____

PREFERRED EQUIPMENT INFORMATION

PV Panel Type: _____ Inverter Type: _____ PV Mounting System: _____

Number of Panels: _____ Inverter Voltage: _____ (T10, T5 or PowerGuard)

Service Voltage: _____

PROPOSED INVERTER STRING CONFIGURATION

Inverter 1: (Number of Strings: _____ Number of Panels per String: _____)

Inverter 2: (Number of Strings: _____ Number of Panels per String: _____) For additional Inverters use the notes section

ROOF CONSTRUCTION

Existing Roof: ☐ Reroof: ☐ New Construction: ☐

Roof Height: _____ ft Approximate Building Dimensions: _____ ft x _____ ft

Parapet Height: _____ ft Approximate Dimensions of Roof Area Available: _____ ft x _____ ft

Age of Roof _____ yrs Is the slope of the roof less than 1:12 (about 5°)? No ☐ Yes ☐

Slope of the Roof: _____ ☐ Degrees Measured ☐ Estimated

ROOF TYPE

Manufacturer, if known: _____ Installer, if known: _____

1.- Built-Up Roof ☐ Capsheet ☐ Gravel Surface ☐ Smooth

2.- Modified Bitumen ☐ Capsheet ☐ Gravel Surface ☐ Smooth

3.- Single-Ply ☐ EPDM (Un-reinforced) ☐ EPDM (Reinforced) ☐ PVC

☐ TPO ☐ Hypalon ☐ Other: _____

Single-Ply Attachment ☐ Fully Adhered ☐ Mechanically Attached ☐ Ballasted

Note: If Mechanically Attached or Ballasted is selected, please make sure to complete the "Air Barrier section below":

Air Barrier ☐ Monolithic Deck ☐ Vapor or air barrier ☐ Pre-Existing Roof

ROOF CONDITION

Roof Observations: (Check all that apply) ☐ Blisters ☐ SoftAreas ☐ Cracking ☐ Fractures ☐ Ponding

Drainage: (Check all that apply) ☐ Internal ☐ Perimeter ☐ Overflow Drains ☐ Scuppers ☐ Gutters

Is there a roof warranty in place? ☐ Yes ☐ No ☐ Not Sure Expiration Date: _____

Warranty holder and Contact Info: _____

Other comments on conditions of the roof: _____

OTHER COMMENTS

ADDITIONAL INFORMATION

Please confirm that the following items are included:

- ☐ Roof Drawing and/or Array Layout in AutoCAD Electronic format or PDF.
- ☐ "South" Direction Noted on drawing
- ☐ Areas of roof shading noted on drawing
- ☐ Photos of the Roof, Site and Reversed Elevation (From All Components Directions)

Signature (Site Audit Form Prepared by): _____

Printed Name: _____

Date: _____

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