

Entity Name	Asset Status	Asset Name	Asset Description	Type of Sensitive Data	Component Type(s) that store this Data	Source of the sensitive information	Where or to whom the data is shared or sent	Importance of asset	Asset Business Owner	Asset Recovery Time Objectives (RTO)	Asset Recovery Point Objectives (RPO)
C7_Byrd_Et	enabled	AMP-DB	Contains strategic planning documents and administrative operations data related to the management of the academy.	Customer Confidential	Application, Desktop or Laptop, External Storage, External User , Interface - Interchange, Internal Network - Wired, Network Device , Scanners, Printers, Copiers, or Fax Machines, Security and Governance , Server, Software-as-a-Service, Work-from-Home Computer	Strategic planning documents	Administrators	Somewhat important	Principals	1 week	1 week data loss
C7_Byrd_Et	enabled	CCS-DB	Database for managing class rosters, instructor assignments, and timetables for students and academic sessions.	Customer Confidential, Student Records (FERPA)	Application, Desktop or Laptop, External Storage, External User, Interface - Interchange, Internal Network - Wired, Internal Network - Wireless, Internal User, Network Device, Scanners, Printers, Copiers, or Fax Machines, Security and Governance, Server, Smartphone, Software-as-a-Service, Tablet, Work-from-Home Computer	Student Schedules, teacher assignments	Teachers, students, Admins, parents	Very important	Principals	1 hour	4 hour data loss
C7_Byrd_Et	enabled	CMS-DB	Learning management platform for hosting and tracking current course activities, online resources, and student progress for the current academic term.	Student Records (FERPA)	Application, Desktop or Laptop, External Network, External Storage, External User, Internal Network - Wired, Internal User, Network Device, Platform-as-a-Service, Scanners, Printers, Copiers, or Fax Machines, Security and Governance, Server, Smartphone, Tablet, Work-from-Home Computer	Student grades, schedules, course assignments	Students, teachers, parents	Important	Technology Manager	1 hour	4 hour data loss
C7_Byrd_Et	enabled	FHR-DB	Maintains financial transactions, vendor interactions, and payment processing records, including salary disbursement and expense tracking.	Customer Confidential, PCI, PII	Application, Desktop or Laptop, External Storage, External User, Internal Network - Wired, Network Device, Portable Storage Device, Scanners, Printers, Copiers, or Fax Machines, Security and Governance, Server, Work-from-Home Computer	Financial Records, vendor data	Accounting, Vendors	Critically important	CFO	1 hour	4 hour data loss
C7_Byrd_Et	enabled	FS-DB	Repository of personnel records, including hiring data, compensation packages, benefits enrollment, and staff demographics.	Customer Confidential, PII	Application, Desktop or Laptop, External Storage, External User, Internal Network - Wired, Network Device, Portable Storage Device, Scanners, Printers, Copiers, or Fax Machines, Security and Governance, Server, Work-from-Home Computer	Staff personal info, employment, payroll data	HR Dept, Payroll	Critically important	HR Director	1 hour	4 hour data loss
C7_Byrd_Et	enabled	ICLP-DB	Houses a comprehensive K-12 curriculum framework, with structured lesson plans, instructional goals, enrichment programs, and evaluation tools.	Customer Confidential, Student Records (FERPA)	Application, Desktop or Laptop, External Storage, External User, Internal Network - Wired, Network Device, Scanners, Printers, Copiers, or Fax Machines, Security and Governance, Server, Work-from-Home Computer	Curriculum, lesson plans, learning objectives	Teachers, Principals	Very important	Principals	1 hour	4 hour data loss
C7_Byrd_Et	enabled	IT-DB	Stores IT asset details such as hardware inventory, software configurations, and system change logs across the academy's technology environment.	Customer Confidential	Application, Desktop, Desktop or Laptop, Digital Camera, Diskless Workstation, External Storage, External User, Internal Network - Wired, Internal User, Laptop, Network Device, Scanners, Printers, Copiers, or Fax Machines, Script, Security and Governance, Server, Smartphone, Tablet, Work-from-Home Computer	IT Data	IT Team	Critically important	IT Security Officer	1 hour	4 hour data loss
C7_Byrd_Et	enabled	Office-DB	Centralized location for employee-generated files, internal documents, and collaborative work folders used across departments.	PII, Student Records (FERPA)	Desktop, External Storage, External User, Internal Network - Wired, Internal User, Network Device, Security and Governance, Server, Smartphone, Tablet, Work-from-Home Computer	Employee work documents	All internal users	Important	IT Security Officer	1 hour	4 hour data loss
C7_Byrd_Et	enabled	OSBU-DB	Database backup storage directory, retaining up to five iterations of daily backups for recovery and continuity purposes.	Customer Confidential, ePHI, PCI, PII, Student Records (FERPA)	Application, Desktop, External Storage, External User, Internal Network - Wired, Network Device, Portable Storage Device, Script, Security and Governance, Server	Backed up system data	Sent from all users, shared with IT Team	Critically important	IT Security Officer	30 minutes	No data loss

C7_Byrd_Et	enabled	PG-DB	Keeps records of parents and guardians including contact details, family associations with students, and financial documentation related to tuition and aid.	Customer Confidential, PCI, PII, Student Records (FERPA)	Application, Desktop or Laptop, External Storage, External User, Internal Network - Wired, Internal User, Network Device, Portable Storage Device, Scanners, Printers, Copiers, or Fax Machines, Security and Governance, Server, Work-from-Home Computer	Parental financial, contact, relationship data	Parents, Accounting Department	Critically important	Business Manager	1 hour	4 hour data loss
C7_Byrd_Et	enabled	SHMR-DB	Archive of student health information such as immunizations, medical alerts, emergency care records, and school clinic documentation.	Customer Confidential, ePHI, PII, Student Records (FERPA)	Application, Desktop or Laptop, External Storage, External User, Fixed Treatment and Diagnostic Device, Internal Network - Wired, Medication and Supply Management, Mobile Treatment and Diagnostic Device, Network Device, Scanners, Printers, Copiers, or Fax Machines, Security and Governance, Server, Work-from-Home Computer	Medical Records, Allergies, emergebcy contacts	Health clinic, admins, Emergency Responders	Critically important	School Nurse	2 days	2 days daya loss
C7_Byrd_Et	enabled	SR-DB	Manages individual student profiles, including grades, behavioral history, IEPs/504s, and involvement in extracurricular programs.	Customer Confidential, PII, Student Records (FERPA)	Application, Backup Media, Desktop or Laptop, External Storage, External User, Internal Network - Wired, Internal User, Network Device, Portable Storage Device, Scanners, Printers, Copiers, or Fax Machines, Security and Governance, Server, Work-from-Home Computer	Student personal, academic, behavioral data	Teachers, Admin, Parents	Critically important	Academic Director	1 hour	4 hour data loss