

Questions 4–6 refer to the following e-mail.

To: Rita Marconi

From: Frank Howard

Subject: Company picnic

Rita,

The weather forecast for tomorrow is rain, so I think we _____

4. (A) can
(B) might
(C) would
(D) should

postpone the company picnic. Of course, we could move it to an indoor location, but that wouldn't be the same. Please notify everyone that the picnic _____ place Friday of next week. Then call to change our

5. (A) will have taken
(B) will take
(C) takes
(D) took

picnic site reservation. Mr. James, head of Park Reservations, has always been very helpful, so try to speak with him about it. When I _____ with him last time about the possibilities of changing dates

6. (A) speak
(B) spoke
(C) was speaking
(D) have spoken

or locations, he was very accommodating, so I don't think there will be any problem. Thanks.

Frank