

## 0. Explore

### 準備第 5 部分：句子填空

#### 注意空格的詞性以確定語法形式

在這部分的測驗中有 **30** 個句子，每個句子都漏了一個單字或詞彙。在空格下方你會看到四個單字或詞彙。你必須選出最適合完成句子的單字或詞彙。

首先，你應該確定問題是測驗語法知識還是詞彙知識。在完成句子之前先仔細讀完所有答案選項。若所有答案選項均出自同一字根，則該問題是測驗語法知識，需要選擇正確的語法形式。

測驗語法形式的句子填空試題，需要注意正確完成句子所需的詞性(名詞、形容詞、動詞和副詞)。理解詞尾(字尾)可能有助於確定適用的語法形式。

可以自問以下問題：  
空格應填入什麼詞？

若缺少的是動作詞彙，則需填入**動詞**。  
若缺少的是描述性詞彙，則需填入**形容詞**。  
若動作缺少描述的話，則需填入**副詞**。  
若缺少主語或賓語，則需要填入**名詞**。

若需要填入**動詞**，試問自己：*需要什麼樣的動詞時態？*

了解動詞時態詞尾如**-ing**(現在進行式)、**-ed**(一般過去式/被動式)和**-s**(一般現在式第三人稱) 可以幫助你確定正確時態。

#### Tip:

釐清句子前後的語法關係。當你選擇正確的語法形式完成句子時，注意句子前後的語意連接。句子中部分的資訊經常可以幫助你完成填空。

#### Tip:

當聽到或讀到不認識的單字時，你在字首、字根和字尾方面的知識可以提供理解單字含義和對話內容的線索。將這方面的知識與你所聽到讀到的情境資訊結合，便可了解溝通內容的大致意思。

## 1. Practice

1-1 Match the suffix to the part of speech by dragging the correct suffixes from the bank below to the appropriate column.

Part of Speech	Suffix
(1) noun	_____
(2) verb used as noun (gerund)	_____
(3) verb	_____
(4) adjective	_____
(5) verb used as adjective	_____
(6) adverb	_____
(a) -ful, -ive, -ous, able	(b) -fy, -ate, -y
(c) -ly	(d) -ance, -ment, -ion
(e) -ing	(f) -ing, -ed

1-2 Match the words to the correct parts of speech by dragging the correct words from the bank below to the appropriate column.

Part of Speech	Word
(1) noun	_____
(2) verb	_____
(3) verb used as adjective	_____
(4) adverb	_____
(a) amusingly	(b) amusing /amused
(c) amusement	(d) amuse

1-3 Match the words to the correct parts of speech by dragging the correct words from the bank below to the appropriate column.	
Part of Speech	Word
(1) noun	_____
(2) verb	_____
(3) adjective	_____
(4) adverb	_____
(a) attractive	(b) attractively
(c) attraction	(d) attract

1-4 Read the following sentences and identify the part of speech of the bolded words. Match the correct part of speech to each sentence by dragging the correct words from the bank below to the appropriate column. Pay attention to suffixes and verb endings.	
Sentence	Part of Speech
(1) An <b>announcement</b> was made regarding changes in shift times.	_____
(2) The ministry <b>has classified</b> the information as confidential.	_____
(3) Residents will be notified <b>promptly</b> of any increase in ground rates.	_____
(4) Sam's Organics offers quality organic produce at <b>affordable</b> prices.	_____
(5) The audience was very surprised by the <b>ending</b> of the play.	_____
(6) We pride ourselves on our list of <b>satisfied</b> customers.	_____
(a) verb used as noun	(b) noun
(c) verb used as adjective	(d) verb
(e) adverb	(f) adjective

1-5 Read the following sentences and decide which part of speech is missing.

1-5-1 Visitors to the plant should take care to ----- their faces with the masks provided.

- Ⓐ noun
- Ⓑ verb
- Ⓒ adjective
- Ⓓ adverb

1-5-2 George Wu is ----- regarded as one of Huntington Financial's most able executives.

- Ⓐ noun
- Ⓑ verb
- Ⓒ adjective
- Ⓓ adverb

1-5-3 The new Xpress 25 Printer is reported to be the ----- of all the models on the market.

- Ⓐ noun
- Ⓑ verb
- Ⓒ adjective
- Ⓓ adverb

1-6 Read the following sentences and decide which part of speech is missing.

1-6-1 The ----- session on professional catering will be held on Wednesday morning.

- Ⓐ noun
- Ⓑ verb
- Ⓒ adjective
- Ⓓ adverb

1-6-2 You should refer to our company website for a list of current -----.

- Ⓐ noun
- Ⓑ verb
- Ⓒ adjective
- Ⓓ adverb

1-6-3 Please make sure that the marketing materials are displayed ----- in the conference entrance hall.

- Ⓐ noun
- Ⓑ verb
- Ⓒ adjective
- Ⓓ adverb

1-7 Now that you have identified the required part of speech, complete the sentences from the previous activity.
Visitors to the plant should take care to (1)_____ their faces with the masks provided. Please refer to our company website for a list of current (2)_____. George Wu is (3)_____ regarded as one of Huntington Tech's most able executives.  The (4)_____ session on professional catering will be held on Wednesday morning. The new Xpress 25 Printer is reported to be the (5)_____ of all the models on the market.  Please make sure that the marketing materials are displayed (6)_____ in the conference entrance hall.
(1) ①protector ②protection ③protective ④protect
(2) ①opens ②opened ③open ④openings
(3) ①wider ②widest ③wide ④widely
(4) ①introduces ②introduce ③introductions ④introductory
(5) ①quicker ②quickly ③quick ④quickest
(6) ①attract ②attraction ③attractive ④attractively

1-8 The following incomplete sentences are testing verb tense endings. Each sentence has a clue which will help you select the correct answer choice. The clues have been bolded. Look at the clues carefully before you make your choice.
Captain Hurling's ship (1)_____ from its tour of duty early <b>tomorrow morning</b> .  Over the <b>next year</b> , production in the Singapore plant (2) _____in order to meet increasing demands.  <b>Usually</b> , the planning meeting (3)_____ on Monday morning, but this week it was moved to Thursday.  The accounts department (4)_____ a thorough audit towards the end of <b>last year</b> .  <b>Yesterday's</b> flight (5)_____ for several hours due to unseasonably bad weather.
(1) ①will return ②return ③returned ④be returned
(2) ①will double ②double ③doubled ④was doubling
(3) ①is held ②holding ③hold ④holds
(4) ①carried out ②carry out ③were carried out ④were carrying out
(5) ①was delayed ②delayed ③was delaying ④delay

## 2. Quiz

2-1 Fill in the blank with the correct answer.
Delivery time for postal (1)_____ is between three and five working days.
(1) ①orders ②ordering ③order ④is ordering

2-2 Fill in the blank with the correct answer.
It is unclear when Argent Textiles will be able to (1)_____ the new materials.
(1) ①supplies ②supplying ③supplier ④supply

2-3 Fill in the blank with the correct answer.
The assembly line staff can (1)_____ by their blue overalls and yellow safety hats.
(1)①recognize ②recognizable ③recognizing ④be recognized

2-4 Fill in the blank with the correct answer.
Mr. Myers spoke most (1)_____ about new developments in the field of nanotechnology.
(1)①informatively ②informative ③inform ④information

2-5 Fill in the blank with the correct answer.
The local telephone directory usually (1)_____ a list of all small businesses in the area.
(1)①contains ②is containing ③contain ④will be contained