

6. You may have to go to other parts of the city on errands for the office. _____ for bus fare and other minor expenses is kept in the top file drawer. (A) (B) (C) (D)
- (A) Coins
(B) Cash
(C) Bills
(D) Dollars
7. Our current office space is not comfortable for our growing staff. It is too _____ and crowded. (A) (B) (C) (D)
- (A) furniture
(B) rooms
(C) small
(D) size
8. My sister worked at this company for many years. _____ often spoke of the friendly, cooperative work environment. (A) (B) (C) (D)
- (A) It
(B) He
(C) She
(D) They
9. Mr. Park will speak at next month's conference. He _____ to this when I communicated with him last week. (A) (B) (C) (D)
- (A) agrees
(B) agreed
(C) has agreed
(D) will agree
10. More people than we expected are coming to the banquet. We are not sure if the dining room can hold such a large _____. (A) (B) (C) (D)
- (A) menu
(B) crowd
(C) person
(D) carpet