

0. Explore

準備第 6 部分：

段落填空

確認整段大意

在這部分的測驗中，你會讀到句子中遺漏一個單字或詞彙。在你填入遺漏的單字或詞彙之前應考慮整段文字的意思；否則，你可能會選擇錯誤的答案選項。

在閱讀時，可以自問以下問題：

短文是關於什麼內容？

我在哪裡讀過這些內容？

在選擇遺漏的單字或詞彙之前通讀整段短文對你有幫助。注意短文的開頭和前面的說明。在每段短文前你會看到簡短的介紹性句子如：“問題 144 至 146 請參考以下備忘錄。” 短文的開頭幾行可確定即將閱讀的文章類型。例如，如果有帶電子信箱位址的，很可能是關於電子郵件的內容。

Tip:

開頭和結尾的句子可以提供你掌握整段短文意思的提示。 **Make**

Tip:

理解整段短文的意思不需要逐字理解。上下文中經常有提示幫助你了解作者想說的話。作者可能會舉例或以其他方式重述想表達的意思。閱讀上下文通常有助於你抓住整段短文的重點。

1. Practice

1-1 Where might you read this opening sentence?

Dear Mr. Holmes,

We recently received the computer screen that you sent to us by mail as a merchandise return.

- Ⓐ A business letter
- Ⓑ An advertisement
- Ⓒ An article
- Ⓓ An office memo

1-2 Where might you read this opening sentence?

Hampstead Heath, North London

(May 16) – Extensive road works have Resulted in traffic delays for several days.

- Ⓐ A personal e-mail
- Ⓑ An advertisement
- Ⓒ A news article
- Ⓓ An office memo

1-3 Where might you read this opening sentence?

From: Kumiko Hanson <khanson@alibas.com>
 To: Gregory Jones <gregjones@ell.co.nz>
 Date: March 13
 Subject: Company Meeting

- Ⓐ An office e-mail
- Ⓑ A notice
- Ⓒ A news article
- Ⓓ A letter of invitation

1-4 Match the closing sentences from the bank to the most appropriate opening sentences by dragging the correct sentences from the bank below to the appropriate column.

Opening	Closing
Please remember, we are renovating the marketing area on Wednesday.	_____
Glendborn Opera House is proud to present <i>The Merry Widow</i> .	_____
Thank you for purchasing your washing machine from Steinitz Electrics.	_____
Aztec's C4 family car is a worthy successor to the Aztec C2.	_____
(a) Contact our customer service department for questions regarding your purchase.	(b) If you are looking for a compact, affordable family car, the Aztex C4 is the perfect choice.
(c) Tickets may be purchased online or by calling the box office at 1-888-444-9876.	(d) We apologize for any inconvenience that may result from this activity.
(e) I look forward to welcoming you to our offices on Tuesday afternoon.	

To: Marketing Department
 From: Melissa Jones
 Date: February 12
 Subject: Departure of Juan Lopez

Dear All,

I'm writing to inform you that Juan Lopez will be leaving the marketing department in order to head the business development unit in our new Melbourne office. Juan will be _____ for identifying and developing new business opportunities in the region. He will also _____ the daily operations of the Melbourne office.

Juan's last day in the office will be on March 6. We _____ a small going-away party for him that morning, and we would like all of you to attend. I'm sure you will want to join me in wishing him well in his new position.

Melissa Jones,
 VP Marketing, Stanford Pharmaceuticals

1-5 Read the e-mail and answer the questions. What words and phrases helped you understand the overall meaning even though the text was incomplete?

1-5-1 What is the text mainly about?

- Ⓐ A colleague is moving to a new position within the company.
- Ⓑ A colleague has been offered a position in another company.
- Ⓒ A colleague is retiring from the division.
- Ⓓ A colleague has been promoted within the division.

1-5-2 Where might people read this text?

- Ⓐ In an office
- Ⓑ In a shop
- Ⓒ In a hotel
- Ⓓ In the street

1-6 Now that you have thought about the overall idea, complete the text from the previous practice activity.

To: Marketing Department

From: Melissa Jones

Date: February 12

Subject: Departure of Juan Lopez

Dear All,

I'm writing to inform you that Juan Lopez will be leaving the marketing department in order to head the business development unit in our new Melbourne office. Juan will be (1) _____ for identifying and developing new business opportunities in the region. He will also (2) _____ the daily operations of the Melbourne office.

Juan's last day in the office will be on March 6. We (3) _____ a small going-away party for him that morning. I'm sure you will want to join me in wishing him well in his new position.

Melissa Jones,
VP Marketing, Stanford Pharmaceuticals

(1) Ⓐdependent Ⓑobligated Ⓒresponsible Ⓓallowed

(2) Ⓐsupervised Ⓑsupervision Ⓒsupervise Ⓓsupervisor

(3) Ⓐheld Ⓑhold Ⓒwill be holding Ⓓhave held

1-7 Complete the following advertisement. Before you do so, concentrate on the overall meaning and pay special attention to the first and last lines.

Among midsize microwave ovens, we found the best reviews were for the 1.5-cubic-foot Ellington 4455. This model measures 25 inches wide and comes in black and white. It has 1,400 watts of (1) _____ power, and electronic touchpad controls. The model performed extremely well in professional tests. Reviewers gave it (2) _____ marks for defrosting performance and ease of use. Users generally agreed, saying the microwave defrosts evenly at the push of a button. However, some reviewers (3) _____ about this machine's durability. The Ellington 4455 is backed by a two-year warranty.

(1) Ⓐcooking Ⓑto cook Ⓒcook Ⓓcooked

(2) Ⓐhigh Ⓑno Ⓒfew Ⓓsome

(3) Ⓐcomplained Ⓑcomplains Ⓒcomplaining Ⓓcomplaints

2. Quiz

2-1 Complete the following advertisement.

This spring, Guildford Theater will be presenting the song and dance show Leap! by local composer and choreographer Eleanor Hird. The show will run from April 22 (1) _____ April 28.

Leap! Is a musical (2) _____ the music of the jazz era (1930s-1946), and it includes tunes by several well-known jazz artists. The show combines high-energy dancing, singing and acrobatics but contains no dialogue. The story is told entirely through music and (3) _____ .

Tickets may be purchased online at <http://www.guildfordtheater.org/theater>, or by calling the box office at 1-888-444-9856.

(1) Ⓐfor Ⓑthrough Ⓒbetween Ⓓby

(2) Ⓐcelebratory Ⓑcelebrating Ⓒcelebrate Ⓓcelebration

(3) Ⓐart Ⓑdance Ⓒcostume Ⓓtalk

2-2 Complete the following e-mail.

To: "Neil Tan"

From: "Isabel Jones"

Subject: Welcome to Lazertech!

Dear Neil,

Welcome to Lazertech!

We are very (1) _____ to have you join our team and hope that you will enjoy working with us in Lazertech's customer service department.

Next Wednesday we will be holding a special staff meeting to welcome all new employees. Lisa Anstey, our office manager, is in charge of all arrangements and will e-mail you with further (2) _____ .

Lisa will also (3) _____ the training and orientation sessions. If you have any questions, please do not hesitate to contact Lisa at lisaa@lazertech.com.

Best wishes and good luck!

Isabel

Isabel Jones,

VP Business Development

(1) Ⓐexciting Ⓑexcited Ⓒexcitement Ⓓexcite

(2) Ⓐarticles Ⓑdetails Ⓒobjects Ⓓperiods

(3) Ⓐcancel Ⓑorganize Ⓒcommand Ⓓimagine