

**Directions:** In this part you will read a selection of texts, such as magazine and newspaper articles, letters, and advertisements. Each text is followed by several questions. Select the best answer for each question and mark the letter (A), (B), (C), or (D) on your answer sheet.

To: George Young

From: Michelle Smith

Subject: Tokyo trip

Date: December 13, 20\_\_

George,

I am going to have to make an emergency trip to the Tokyo office next week. Please arrange flights and hotels for me. I know this is last minute, but do the best that you can. I will have to leave Monday, and I would prefer an early morning flight if you can get me one. In Tokyo, I'd prefer to stay in a hotel near the airport rather than downtown, as that is actually a more convenient location for me. See if you can get one with a fitness room and a pool. I need to return here Saturday, or Sunday at the latest. Please make these arrangements before the end of today. E-mail a copy of the itinerary to Mr. Ono at the Tokyo office so that he can make arrangements to meet me at the hotel on Tuesday. Thank you.

Michelle

153. What does Michelle want George to do?
- (A) Go to Tokyo with her
  - (B) Make plane and hotel reservations
  - (C) Give her travel advice
  - (D) Take her to the airport
154. When will Michelle begin her trip?
- (A) Today
  - (B) Monday
  - (C) Saturday
  - (D) December 13
155. Where will Michelle stay in Tokyo?
- (A) Downtown
  - (B) At the office
  - (C) Near the airport
  - (D) At George's house