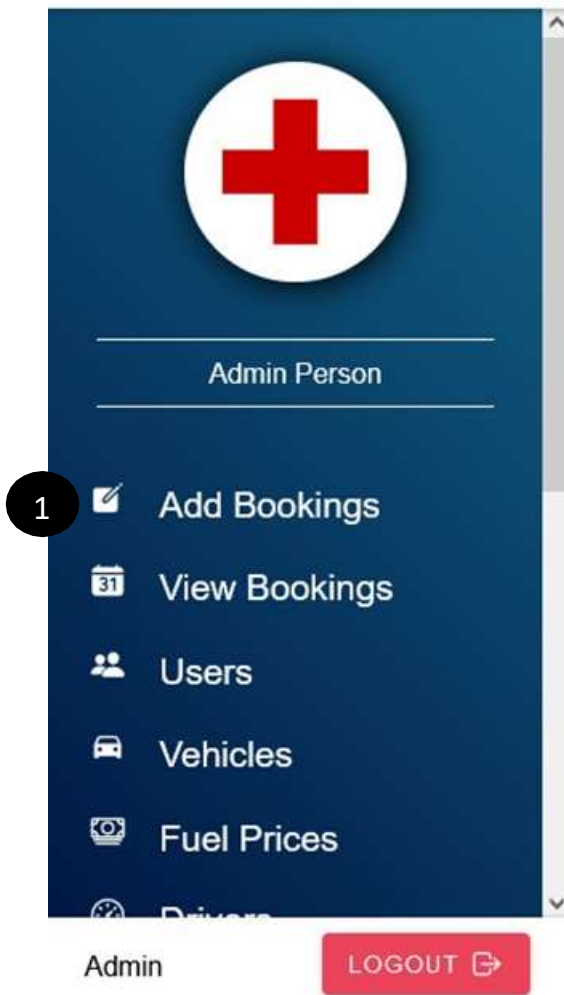


## Parcel Type

EPI-USE has many types of parcels that need to be delivered. Therefore, the parcel type is specified to guide admins to choose the correct driver and delivery vehicle.

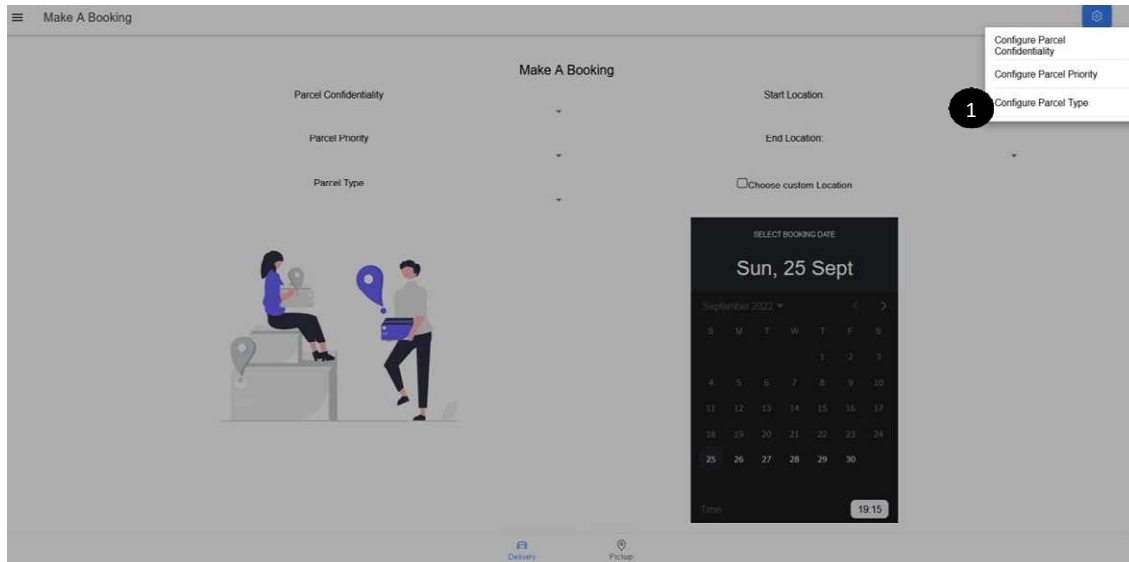
To navigate to the Parcel Type screen, complete the following steps:

### Admin Dashboard



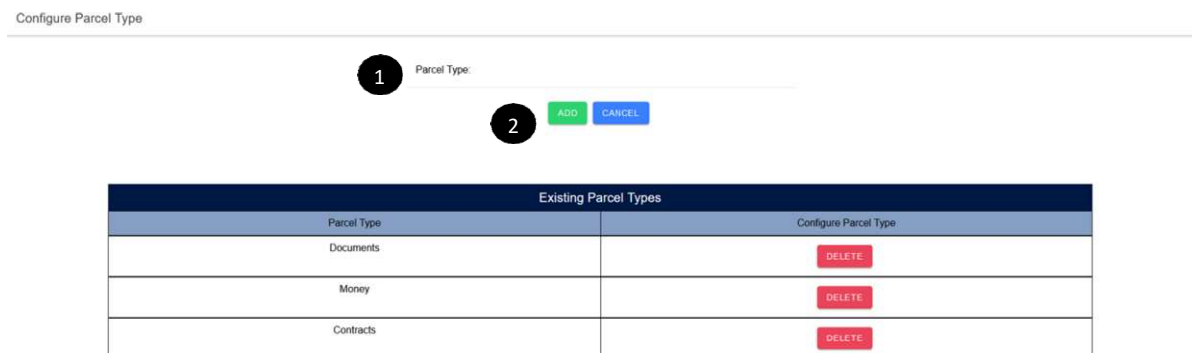
Number	Name	Description
1	Bookings	Click on this button on the side menu to access the Bookings page.

A parcel type is configured as shown below on the Make a Booking screen:



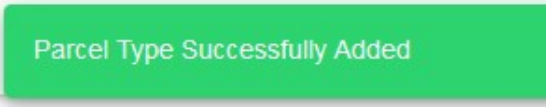
Number	Name	Description
1	Configure Parcel Type	To add or delete a parcel type, the admin must select the “Configure Parcel Type” from the list of options.

To add a new parcel type the following needs to be completed as described below:



Existing Parcel Types	
Parcel Type	Configure Parcel Type
Documents	<button>DELETE</button>
Money	<button>DELETE</button>
Contracts	<button>DELETE</button>

Number	Name	Description
1	Parcel Type	To add a new parcel type, the admin must insert the name of the parcel type in the input. If a parcel type name is not provided, the following error message is displayed to prompt the user to provide the parcel type:  <div>Parcel Type:</div> <div>Parcel Type required</div>
2	ADD button	To successfully add the new parcel type to the system, the admin is required to click on this button.

		<p>Following the successful addition of the parcel type, the following alert is displayed:</p> 
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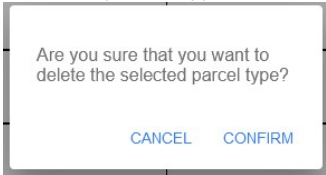
To delete an existing parcel type, the admin will do the following:

Configure Parcel Type

Parcel Type:

ADD CANCEL

Existing Parcel Types	
Parcel Type	Configure Parcel Type
Documents	1 DELETE
Money	DELETE
Contracts	DELETE

Number	Name	Description
1	DELETE button	<p>To delete an existing parcel type, this button is clicked next to the corresponding parcel type. A prompt is displayed to ensure that the user wishes to remove the selected parcel type.</p>  <p>To successfully delete the parcel type, the admin clicks on the CONFIRM button where a success notification is displayed:</p> 