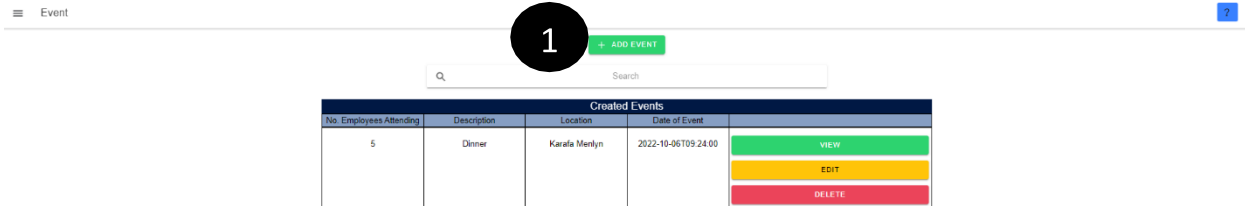
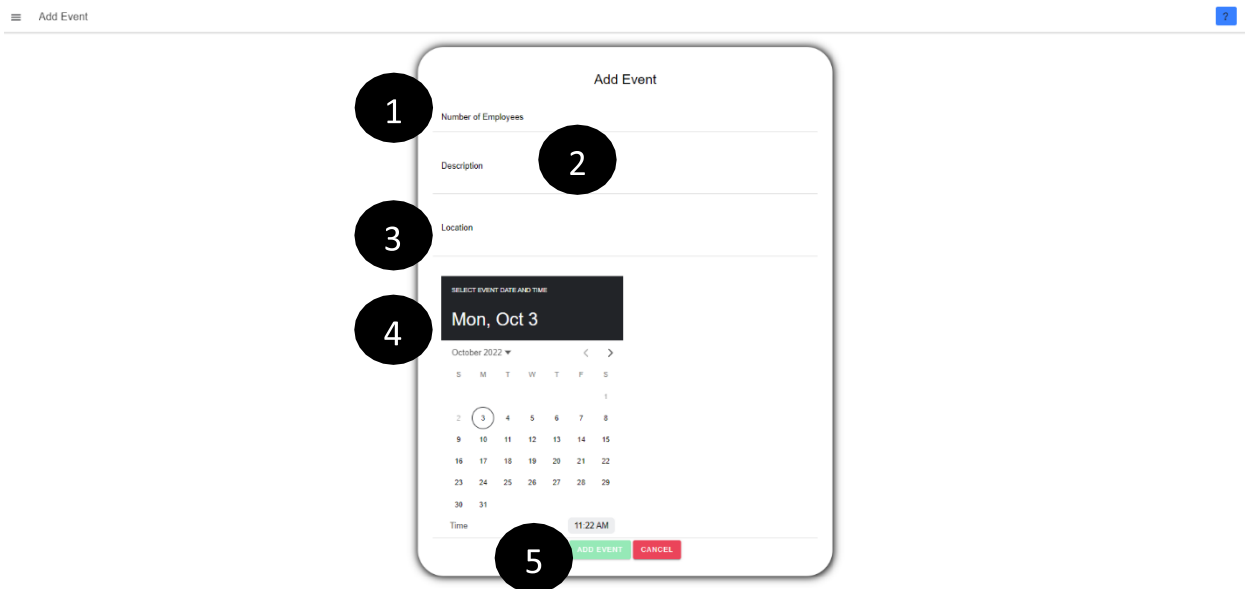


The Events screen is shown below, follow the following to add a new event: The Events screen is shown below, follow the following to add a new event:



No. Employees Attending	Description	Location	Date of Event
5	Dinner	Karala Menlyn	2022-10-06T09:24:00

Number	Name	Description
1	Add Event	Click on this button to add a new event.



Number	Name	Description
1	Number of Employees	Specify the number of employees attending the event. If the number of employees specified is invalid, the following error notification will appear:
		<p>Number of Employees</p> <hr/> <p>Please state the number of employees going to the event</p>



2	Description	<p>Provide a description of the event that will take place.</p> <p>If the Description specified is invalid, the following error notification will appear:</p> <p>Description</p> <hr/> <p>Please add a description of the event</p>
3	Location	<p>Specify the location where the event will take place.</p> <p>If the location specified is invalid, the following error notification will appear:</p> <p>Location</p> <hr/> <p>Please add the location of the event</p>
4	Date Time Picker	Pick a date for the event.
5	Add Event	<p>Button will enable once the number of employees, description and location of the event are provided. This allows for a new event to be added.</p> <p>The following success notification is displayed once the event has been added:</p> <div> <p>Event</p> <p>The event was added successfully!</p> </div>