School of IT Capstone
5.3D: Leadership Progress Report

Overview of the Task

In 2.2D you proposed to lead a certain aspect of your company and agreed on the expectations associated with this. In this task, you need to demonstrate how you are meeting those expectations, how you are progressing in working with the bigger picture, and leading aspects within the company.

Guidance

Following the submission of your "leadership contract" (2.2D), you began working on your projects with your team(s). In accordance with your plan, you are working with the big picture and positively influencing others to help achieve project and company objectives.

In this task, you need to provide an update on your progress in relation to your leadership objectives and activities. Describe the things you have already achieved, as well as activities currently in progress. Please use the prompts in the template to guide your report.

You may refer to things collected in your individual retrospective task (4.1P). Please ensure that the evidence you include in the Pass Task will support your claims associated with your leading contributions.

Steps

Download the task resources from OnTrack, and extract the template for your task. Complete the task, save it to PDF and upload both the progress report and appendix (as PDF) to OnTrack.

NOTE: This is an individual task, and you must complete this task from your personal perspective (and not treat it as part of group task – this task is not a group assignment!). Copying parts of this task from other students in your Team will be considered academic misconduct and will be treated as such.