**SCENARIO 1 – HEI Adds Information**

**Scenario 1.1 – HEI adds Own Information**

1. Go to https://uporto-dev.herokuapp.com/ssps-module/manage-data;
2. Check the first box to accept Terms and Conditions and Privacy Policy;
3. Select service “Accommodation”;
4. Select option “Own Information”;
5. Fill in the information you wish to insert;
6. Click on “Add Information”;
7. Wait for the page to refresh;
8. Check your new data that appeared in tab “Review Data”

**Scenario 1.2 – HEI adds information of a SSP that does not exist**

1. Go to https://uporto-dev.herokuapp.com/ssps-module/manage-data;
2. Check the first box to accept Terms and Conditions and Privacy Policy;
3. Select service “Library”;
4. Select option “SSP”;
5. Search for SSP “SSP Example” on the list and you’ll check that it does not exist;
6. Click on “My SSP in not on the list”;
7. Insert your email and the email of the provider;
8. Click on “Send email”;
9. Wait for the provider to register in the Portal;
10. Let scenario 2.1 finish;
11. Check if an email has been received informing that a new provider was added to the list;
12. Wait for data to be inserted in the Module (Canteen and Library services for the provider that was added);
13. Repeat steps 1-4;
14. Select SSP you just added in the list;
15. Check the details of the service provided by that SSP
16. Click on “Add Information”;
17. Wait for the page to refresh;
18. Check your new data that appeared in tab “Review Data”

**Scenario 1.3 – HEI adds information of a SSP that does exist**

1. Go to https://uporto-dev.herokuapp.com/ssps-module/manage-data;
2. Check the first box to accept Terms and Conditions and Privacy Policy;
3. Select service “Canteen”;
4. Select option “SSP”;
5. Select a SSP from the list;
6. Check the details of the service provided by that SSP
7. Click on “Add Information”;
8. Wait for the page to refresh;
9. Check your new data that appeared in tab “Review Data”

**SCENARIO 2 – SSP Perspective**

**Scenario 2.1 – SSP Registration**

1. Receive an email with the link and code to register;
2. Click the link and be redirected to the SSP registration page;
3. Insert your email and code for validation;
4. Insert the SSP information and click on submit;
5. You’ll receive an email stating that your registration was completed, with links to download the certificates. (Note: the certificate download is still under development)

**Scenario 2.2 – SSP adds information to Dashboard SSP Module via an API**

*Under Development*

**Scenario 2.3 – SSP adds information to Dashboard SSP Module via the Dashboard UI**

*Under Development*

**SCENARIO 3 – HEI Chooses where information about its services should be available**

**Scenario 3.1 – HEI selects visibility of a service**

*Under Development*

{

"name":"SPP Example",

"type":"Accommodation",

"data":{

"service-name":"Residencial do Provider",

"service-description":"N/A",

"type":"Higher Education Institution Unit",

"minimum-hosting-period":"Semester",

"service-information":{

"url-service":"",

"url-information":"",

"contact":{

"name":"Bruno Pereira",

"email":"bdpereira@uporto.pt",

"phone-number":"+351912096414"

},

"location":{

"address":"Rua de Testes",

"city":"Porto",

"country":"PT"

}

}

}

}

{

"name":"SPP Example",

"type":"Library",

"data":{

"service-name":"Municipal Library",

"service-description":"This is the best library",

"type":"Public",

"speciality":"Enciclopedias",

"place":{

"open-hours":"all day long",

"service-information":{

"url-service":"",

"url-information":"",

"contact":{

"email":"bdpereira@uporto.pt"

},

"location":{

"address":"Av. Muni",

"coordinates":"45.66,-8.90",

"city":"Tomar",

"country":"PT"

}

}

}

}

}

{

"name":"SPP Example",

"type":"Canteen",

"data":{

"service-name":"Cantina SASUP",

"service-description":"N/A",

"type":"Higher Education Institution Unit",

"average-cost-of-meal":"3.4€",

"self-service-equipment":"Coffee Machine",

"lunch-vouchers":"None",

"place":{

"open-hours":"lunch time",

"service-information":{

"url-service":"",

"url-information":"",

"location":{

"address":"Praça da República",

"coordinates":"",

"city":"Porto",

"country":"PT"

},

"payment-methods":"Cash"

}

}

}

}