**Evan Meigs**

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Summary of

Qualifications

 Skilled in Microsoft Office, Excel, and PowerPoint

 Highly trained in proper personal, business, and online communication to customers

 Advanced ability to learn technology computer systems quickly

Experience **Vanguard Marketing** April 2014 – August 2015

* Make cold calls to companies nationwide
* Be self-motivated, working from home
* Be flexible in using a myriad of marketing scripts
* Record and report findings on daily and weekly basis

**Sprint (Brimz, LLC and Brightstar)** July 2013- Dec. 2014

**Sales Representative**

* Weekly in-job trainings on the latest policies and technologies
* Employed customer service skills
* Retail Sales
* Effectively utilize job-specific computer programs

**Merchant e-Solutions** January 2013- July 2013

**ccount Manager**

* Provided customer service support for large and small clients
* Made phone calls to update account information and ensure customer satisfaction

**Lehi Legacy Aquatics Center** 2008-2010

**Head Life Guard**

* Highly trained in CPR and AED usage
* Started as Life Guard, later promoted to Head Life Guard
* Extensive experience dealing with patrons in a broad spectrum of subjects
* Managed a staff of 50+ lifeguards, including scheduling and organizing in-job training
* Light maintenance experience

Education **Student of Business Management**, January 2013-Present

LDS Business College, Salt Lake City, UT

Currently Enrolled at MATC in Computer Coding Aug 2015

**Intermediate Player** 2009-2010

Comedy Sportz, Orem, UT

Languages **English**: Native language.

**Korean:** Expert Listener, Intermediate Speaker,

Intermediate Writer

Memberships **International Thespian Association** Present

**DoTerra Essential Oils** Present

Awards and  Eagle Scout

Skills  RYLA (Rotary Youth Leadership Award) in 2008

* Stage actor of 10 years
* Singer/Performer

References - Available upon request

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