Evandro CLETO

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PROFILE SUMMARY

- Bachelor of Business Administration with 17 years of experience in Information Technology;
- Extensive experience (+12 years) in ⬤ **TOTVS** ERP (Enterprise Resource Planning) software as Business Consultant and Software Developer;
- Fast leaner who adapts easily to new processes, latest technologies, trends, and excellent training skills;
- Great capacity to work as a team member but, also independently with a minimum of supervision;
- Creative and innovator, leveraging ideas and concepts from different fields of practice;
- International experience for temporarily living in Toronto / Canada (18 months) and Montreal / Canada (2 years)
- Speaks Portuguese (Brazil), English and French;

⬤ **TOTVS** is 4th biggest technology company of the world with approximately 12.000 employees worldwide, and it is specialized in the development of business solutions for players of all sizes. See more: https://www.totvs.com/en/about-totvs

TECHNICAL STRENGTHS

Programming: **ADVPL(Advanced Protheus Language – Totvs), R Language, C#;**
Frameworks: **VS CODE**, **Jupiter Notebook**, **R Studio**, **.NET Framework, MVC, Apache Hadoop;**
Web Technologies: **Python 3**, **ASP.NET, HTML;**
Database: **Oracle 11g**, **Microsoft SQL Server 2008 and 2012, IBM DB2 8.5 and 9.1, Apache Hive, Apache HBASE**;
Concepts: **OOP(object oriented programming)**, **S DLC (systems development life cycle);**
Software: **Totvs Protheus ERP, Microsoft Word, Excel, Power Point, Visio, Outlook;**
Operating Systems: **Windows 7, Windows 10, Windows 2013 Server, Linux CentOs;**
Cloud Technologies: **Totvs Cloud ERP, Microsoft Azure Machine Learning, Amazon EMR.**

EXPERIENCE

Business Analyst - *Apply Service Consulting*
São Paulo/SP – Porto Seguros Serviços **2018 - Present**

• Support Level 1, 2 and 3 in the Contract Management, Service Management, Financial, Inventory / Costs and Purchasing modules from Totvs Protheus, by identifying bugs and by solving Incident's root cause that occurred in customizing Credit Card tools and in Webservices communication with payment gateways and with the E-Commerce platforms;
• Configuration to optimize the performance of the Inventory tools from Totvs Protheus;
• Worked on a project to fix material reservation with serial number control, after excluding the Invoice generated by Sales Orders tool with Separation Order (RFID Inventory Management) and revitalizing inventory control;
• Implementation of Electronic Invoice 4.0(Brazilian E-Invoicing);
• Configuration of SAT, Fiscal Printer and Totvs PDV module, as well as configuration of the communication between TOTVS PDV and Totvs Protheus ERP;
• Deployment and Customization of Workflow of Requests and Purchase Orders;
• Experience by interacting with TOTVS Cloud with opening tickets supports;
• Experience in configuring and using the Oracle PL SQL Developer tool.

Technical Environment: ADVPL, VS CODE, Oracle 11g, HTML, XML, JSON, Microsoft Excel, Microsoft Word, Outlook Express, Gmail, JIRA.

Business Assistant - *World Anti-Doping Agency(Wada)*
Montreal/QC, Canada **2017**

- Administrative assistant offering support to the finance department team;
- Support to the Investigation Division by analyzing e-mails and preparing a spreadsheet with the list of athletes, type of doping and sport practiced for use in the prosecution of the Russian Olympic Committee;
- Support to the IT department in creating xml with sports types in 25 languages to be used in the Wada's website language combo.

Technical Environment: Microsoft Excel, Microsoft Word, XML, Gmail

Business Analyst - *Apply Service Consulting*
São Paulo/SP **2015**

Survey of Processes in the area of Inventory and Costs of company of Alarms Monitoring (Large Sized Enterprise) and design of solution for reimplementation of ERP (Totvs - Brazil) in this area, focusing the improvement in the management, efficiency and security of the inventory and ensuring flexibility and speed in the processes of the company.

Achievements:

- Interview of Company employees to survey processes (Around 20 people);
- Tools's analysis in the Inventory e Costs module (Totvs - Brazil) to design the implementation solution;
- Elaboration of documentation with situational diagnosis and proposal of improvement in the processes with definition of the tools to be used, as well as the necessary customizations;
- Conducting meetings with the project management committee.

Technical Environment: ADVPL, VS CODE, Oracle 11g, HTML, XML, JSON, Microsoft Excel, Microsoft Word, Outlook Express, Gmail, JIRA.

Business Analyst and Software Developer - *HF Consulting - TOTVS Partner*
São Paulo/SP, Brazil **2012 – 2015**

- Developer in Holding (medium-sized enterprise) with 23 companies and several subsidiaries managed by the TOTVS ERP;
- Developed custom control based on the functionality requirement of the client;
- Acting successfully in several projects of solution definition and creation of documentation, customization and development of routines and reports related to Inventory and Costs, Planning and Production Control, Production Advanced Planning, Sales and Billing, Purchases and Supplies modules;
- Advanced utilization in Microsoft SQL SERVER 2012 database with Querys and Joins development, Database creation and Backups;

Achievements:

- Customization in the Production Control module for lot assignment at the time of opening of the Intermediate Product Production Order and lot assignment automatically at the closing of Final Product Production Order and improvement in the Quality Control Closing tool;
- Design and development of tool for visualizing Sales Orders and Inventory Balances of several subsidiaries to create Production Plans;
- Development of manufacturing management tools such as product packaging, production order maintenance, production loss management and automation of batch numbering;
- Development of tool for generation of product labels with QR CODE;

Technical Environment: ADVPL, ADVPL Visual Studio, SQL Server 2012.

Business Analyst and Software Developer - *CR Intelligence Consulting -* **TOTVS** *Partner*
São Roque/SP, Brazil   *2009 – 2011*

Acted in more than 20 ERP (Totvs) software developments projects, participating in the process mapping with systems users, solution's design, development, documentation, and implementation for the SMB and medium companies and industries.

Achievements:

- Development of tools to perform data registrations and maintenance in these registries for company departments such as Financial, Purchasing, Sales, CRM, TMS, Logistics, Inventory, Production and Quality Management, performing integration with Microsoft SQL Server database to data management;
- Development of commercial and operational solution for coffee machines leasing company, from the registration and emission of the contract, control of measurement of doses of machines, billing customers and asset management, until the preventive and corrective maintenance of machines, performing integration with Microsoft SQL Server database to data management;
- Development of tools for automatic email sending with HTML reports attached to email for company departments such as Finance, Purchasing, Sales, Inventory, Quality Management, Integration with Microsoft SQL Server database to perform research of data;
- Development of solution transfer product inventory and product batches between branches of the same company, performing integration with Microsoft SQL Server database to perform to data management;
- Development of tools for Workflow processes, with data validations, treatment for each type of situation found with approval/rejection and sending of communication emails with layout and attachments in HTML, performing integration with Microsoft SQL Server database to data management;
- Maintenance in Invoice XML files for submission, approval by the tax department of the Brazilian Federal Government, receipt and printing of these files, with communication with Microsoft SQL Server database to perform research and data storage;
- Development of a tool for metallurgical industry to read text file sent by automobile assembler and automatic creation of sales orders based on the information contained in the file and integration with Microsoft SQL Server database to perform data storage;
- Development of tools for generating sales, purchasing, financial and quality management reports in Microsoft Word, performing integration with Microsoft SQL Server database to perform data research;
- Development of tools for generating labels in various types of thermal printers, performing integration with Microsoft SQL Server database to perform data research;

Technical Environment: ADVPL, ADVPL Visual Studio, SQL Server 2012, HTML, XML.

EDUCATION

University of Toronto - Business Management	2008
Toronto/Canada	
FMU - Faculdades Metropolitanas Unidas - Business Management - Bachelor	1995-2000
São Paulo/Brazil	

COMPLEMENTARY TRAINING

• Machine Learning	In Course
• Data Engineering with Hadoop e Spark	2021
• Big Data Real-Time Analytics com Python e Spark	2021
• Big Data Analytics com R e Microsoft Azure Machine Learning	2021
• LGPD(Brazilian General Law on Protection of Personal Data - 24Hours)	2020

- Python Basics for Data Analysis(54 Hours)   2020
- Big Data Fundamentals(08 Horas)   2020
- Data Science Introduction(08 Hours)   2020
- ADVPL II Advanced O.O (24 hours)   2010
- ADVPL I Plus(16 Hours)   2010

LINGUAGE TRAINING

- **Portuguese Native Speaker;**
- **English:**
  - La Maison de l'amitié de Montréal - Montréal/Canada   07/2016 – 11/2016
  - ILAC – International Language Academy of Canada - Toronto/Canada   07/2008
  - NCA College of Applied Languages – Toronto/Canada   01/2008 – 03/2008
  - Hansa Language Centre - Toronto/Canada   05/2007 – 08/2007
- **French:**
  - CLAM - Service d'aide aux immigrants -Montréal/Canada   01/2017 – 08/2017
  - La Maison de l'amitié de Montréal   07/2016 – 12/2016

HOBBIES

- Passionate about nature, I am a Trail Runner with experience in several ultramarathons of 50 to 80 kilometers, as well as trainings in and crossing mountain trails with altitudes that reach 2700 meters of elevation in Brazil and Canada.
- Finisher KTR Ilha Bela – 80Km – Ilha Bela/SP – Brazil – 2018;
- Finisher Bromont Ultra - 80 Km – Bromont/QC – Canada – 2017
- Finisher La Chute Du Diable - 50 Km – St Mathieu du Parc/QC – Canada – 2017
- Finisher Harricana Ultra Trail - 80 Km – La Malbaie/QC – Canada – 2016
- 10th place at Ultimate XC - 60Km – Saint-Donat/QC – Canada – 2016.
- 1st place at Mountain Challenge – 42Km – Campos de Jordão/SP – Brazil – 2015;
- 6th place at Sierra Mountain – 80Km – Ubatuba/SP – Brazil – 2015;