

EVELYNE NATALIE WIJAYA

Jakarta, 17 September 2000

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OBJECTIVE

Seeking an opportunity to expand my knowledge and working experience through the internship program. Extremely motivated to work, learn, grow and improve through the internship program.

EDUCATIONAL BACKGROUND

Universitas Prasetya Mulya School of Applied Science, Technology, Engineering and Mathematics (STEM) (2018 - Present)

Majoring in Business Mathematics

Cumulative GPA : 3.70 / 4.00

Relevant Coursework : Data Analyst, Data Scientist, Actuary, Stocks Analyst, Risk Management analyst, Market Research analyst

Santa Laurensia High School

(2015 - 2018)

Majoring in Natural Science

WORK EXPERIENCE

PT. Net Sekuritas - Stock Analyst Intern

(September 2020 - Present)

- Analyse the stock market using fundamental analysis, technical analysis and updated credible news to build consideration for the broker.

BCA Insurance - Actuary Intern

(January 2019 - February 2019)

- Contributed in constructing the insurance pricing annual report 2018
- Assisted the underwriting division at determining the Value of New Business for the company
- Assisted the actuary division at examine the claim reserve from the data

SKILLS

Programming

- Python (Beginner)
- R-Software (Beginner)

Microsoft Office

- Microsoft Excel (Advance)
- Microsoft Power Point (Advance)
- Microsoft Word (Advance)

Design

- Adobe Photoshop (Advance)

Languages

- Indonesia (Native)
- English (Advance)
- Mandarin (Intermediate)
- Korean (Beginner)
- German (Beginner)

TRAINING

FINVEST held by Investment Club 18/19 in collaboration with Phillip Securities

(November 2018 - June 2019)

- Learned how to analyse the market, identify the risks and manage the stocks from professionals

ORGANIZATION EXPERIENCE

Eureca 2020 - Liaison Officer Coordinator

(October 2019 - February 2020)

- Managed 15 members of liaison officer for all competition jury that include investor and lecturer
- Assigned the job desks for every liaison officers
- Made and arranged the liaison officer kit and trainings
- Ensured the event goes according to the event rundown

Indonesia Cultural Nationalism 2020 - Project Officer Relation

(September 2019 - Present)

- Managed 19 members of relation division that include social media, public relation, community relation and research and development
- Constructed the main timeline, campaign, contents for social media, public relation and community relation
- Approached all prospective delegates from 34 province in Indonesia

Prasmul Gear Up 2019 - Lodestar

(April - December 2019)

- Assisted 10 mentees through the introductory program
- Become the bridge between the university and the freshmen
- Guided the mentees in adjusting and balancing their studies with university life.

Actuarial Science Day 2019 - Public Relation Coordinator

(April 2019 - December 2019)

- Created the wording for formal invitations, email and poster
- Approached all prospective school participants
- Succeeded to improve the event by gaining over a hundred participants that join Actuarial Science Day 2019 (increased 90% from the last year)

Investment Club 18/19 - Public Relation Associate

(September 2018 - September 2019)

- Published and promote all events held by Investment Club through social media
- Contacting and building good relation with media partners
- Joined the all Investment Club workshop.