



ADEDEJI ADEOLA FEYIPITAN

CONTACT

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No 4 Osoba Street, off Ondo-Benin Road, Ijebu Ode, Ogun State

HOBBIES

- Singing
- Reading novels
- Cooking
- Working

SKILLS

- Communication and teamwork
- Good interpersonal relationship
- Time management and acquisition

PERSONAL DETAILS:

- Sex: Female
- Marital Status: Single
- Date of Birth: 8th July 1999
- Nationality: Nigerian
- State of Origin: Ogun State
- Religion: Islam

REFERENCE

Upon request



PROFESSIONAL SUMMARY

To make a positive impact and contribute towards achieving organizational goals and targets through dedication, creativity, resilience, and hard work while building and developing a career.



WORK EXPERIENCE

IT Student 2020

- Assisted in maintaining computer systems and networks to ensure smooth operations.
- Provided technical support to users, resolving issues and improving system efficiency.
- Developed basic software applications to meet specific needs.

Record Section 2024-2025

Ansar-ur-deen Hospital

- Managed and maintained accurate patient records, ensuring data integrity and confidentiality.
- Ensured the security and confidentiality of patient information, adhering to hospital policies.
- Assisted in data entry and record-keeping tasks, maintaining organized and up-to-date records

Assistant 2024-2025

Ministry of Trade, Investment, and Innovation (as a Corp member)

- Provided administrative support to ministry officials, ensuring smooth day-to-day operations.
- Assisted in coordinating events and meetings, facilitating communication and collaboration.



EDUCATION

Primary School: Ebire Creche Nursery and Primary School (2010)

Secondary School: Kolmor Metropolitan College (2016)

niversity: Olabisi Onabanjo University (2017-2023)



CERTIFICATIONS

Bachelor of Science (BSc) in Microbiology, 2023

West African Examination Council (WAEC), 2016

National Examination Council (NECO), 2016