

County Monitoring-CDE Budget For Bomet, Deworming Wave: NWR First 57 Y3

Item Description	Accountability Form	Units	Distance	Days	Unit Cost	Total	Receipient	Description	Accounting	Receipts
Participation Allowance	FIN 8C	3	2	1	2000	12,000	CDE	The CDE will receive a participation allowance to disburse to 3 (THREE) nominees (CDE,TSCD,CQASO) who will attend 1 Teacher Training and 1 Deworming Day (2 events in total). These nominees will provide a report of the ongongs of both activities, typed, printed and submitted in a 3-page report format as part of returns from the CDE. The nominees should pay special attention whether the events were well organized, and had been sufficiently prepared fore. Nominees should note the quality of trainings and the level of participation. Nominees should note where the programme could be improved in subsequent years and include this in their reports	The CDE to fill ,sign and rubber stamp a Participation Allowance form	Participation Allowance form
Lunch Allowance	FIN 3.A	3	2	1	1000	6,000	CDE	The CDE will receive a lunch allowance to disburse to 3 (THREE) nominees (CDE,TSCD,CQASO) who will attend 1 Teacher Training and 1 Deworming Day (2 events in total). These nominees will provide a report of the ongongs of both activities, typed, printed and submitted in a 3-page report format as part of returns from the CDE.	The CDE to fill ,sign and rubber stamp a Lunch Allowance form	Lunch Allowance Form
Airtime Allowance	FIN 5CII	3	2	1	500	3,000	CDE	The CDE will receive a lunch allowance to disburse to 3 (THREE) nominees (CDE,TSCD,CQASO) who will attend 1 Teacher Training and 1 Deworming Day (2 events in total). These nominees will provide a report of the ongongs of both activities, typed, printed and submitted in a 3-page report format as part of returns from the CDE.	The CDE to fill ,sign and rubber stamp an Airtime Allowance form	Airtime Allowance form
Fuel (30=per kilometer)	Original Receipts	1	2	400	30	60	CDE	The CDE will receive funds to fuel a County Vehicle for 1 visit to a Teacher Training Session and 1 visit to a Deworming Day event within 90km's radius from the County Headquarters. This item line therefore provides for 2-round or 2-way trip of 180km's for EACH of the 2 visits. The CDE & CHC should combine the officials from Education & Health, and ensure that each trip (1 Teacher Training/1 Deworming Day) have representation from both sides. Therefore officials are encouraged to share vehicles with some officials from health travelling in the vehicle from Education, and some officials from Education travelling in the vehicle from Health	The CDE to submit a vehicle work ticket and original fuel receipts	Fuel Receipts and a Duly Filled GoK Vehicle Work Ticket
Lunch Allowance-Drivers	FIN 3.A	1	2	1	500	1,000	CDE	The CDE will pay funds for lunch allowance for a County Driver to drive the team to 1 Teacher Training Session and 1 Deworming Day event. This item line therefore provides for 2-trips TOTAL	The CDE to submit a duly filled and signed Lunch Allowance form, signed by the driver	Lunch Allowance Form
Photocopy	Original Receipts	1	50	1	1	50	CDE	The CDE will receive funds for use in photocopying any receipts/accountability forms/activity report	The CDE submits original photocopying receipts receipts	Original receipts
Bank Charges	Statement	1	1	1	200	200	County Bank Account	The Receiving Bank will levy an amount, NOT exceeding KShs. 200 for receiving and withdrawing the County Level Monitoring Funds. These amounts vary across banks.	The CDE will submit a mini-statement from the County's Bank Account showing the charges levied to the account for both transactions.	Official Mini Statement from Bank with the Bank's Official Rubber Stamp
G4S Courier	Original Receipts	1	1	1	500	500	CDE pays G4S Securicor or EMS SpeedPost	The CDE will receive KShs.500 for sending accounting documents to Evidence Action Nairobi Office by G4S Courier or EMS SpeedPost	The CDE will submit to Evidence Action Nairobi the ORIGINAL Courier receipt issued by G4S/EMS at the point of sending the documents	G4S Receipt (Green in colour) or Blue/Red/White EMS SpeedPost Receipt should be attached
Budget Total						255,920				