

### MoEST Budget For Busia, Deworming Wave: Wave 2-NWR, Coast,

Item Description	Accountability Form	Units	Days	Unit Cost	Total	Receipient	Description	Accounting	Receipts
Coordination Fee for DEO	FIN 9	1	2	2000	<b>4,000</b>	DEO	The DEO will receive Ksh. 2000 for coordinating deworming day activities in the Sub-County. This is a flat rate that only caters for a maximum of 2 days which is enough time to coordinate Deworming Day activities.	The DEO will fill & sign a coordination allowance form with his/her signature and official stamp for all funds received	Coordination Allowance Form
Transport for DEO	FIN 6	1	1	1200	<b>1,200</b>	DEO	The DEO will each receive a flat rate of Ksh. 1200 for transport to provide coordination and oversight during Deworming Day in the Sub-County.	The DEO will fill & sign a transport allowance form with his/her signature and official stamp for all funds received	Transport Allowance Form
Drivers' Lunch	FIN 3D	1	1	500	<b>500</b>	Driver	The DEO's driver will receive a lunch allowance of Ksh. 500 for supporting the DEO in supervising Deworming Day activities.	Driver ONLY to fill out & sign a lunch allowance form. If there's no Sub-County vehicle/driver, these funds shall be refunded to the programme.	Lunch Allowance Form
Coordination Allowance for 3 Sub-County Personnel	FIN 9D	3	1	2	<b>6</b>	2 Sub-County Level MoEST Personnel	3 Sub-County Level Personnel (DQASO, DICECE and DEMIS) will each receive Ksh. 2000 for 1 day for supporting the DEO in coordinating Deworming Day activities. This is a flat rate that only caters for a maximum of 1 day which is enough time to coordinate the Deworming Day activities.	2 Sub-County Level Personnel fill and sign a coordination allowance form with DEO's official stamp for all funds received	Coordination Allowance Form
AEO (or acting) (1) coordination fee	FIN 9E	2	0	1	<b>0</b>	1 AEO	1 Education officer will be given an additional 1,000/- to coordinate return of Form S to AEO's office after deworming day; the officer will then fill in school IDs on Form S and will compute Form A. Finally, all documents will be returned to the DEO.	The AEO(s) will fill & sign a coordination allowance form with his/her signature and official stamp for all funds received	Coordination Allowance Form
Transport for 2 Sub-County Personnel	FIN 6	2	1	1	<b>2</b>	2 Sub-County Level MoEST Personnel	2 Sub-County Level Personnel will each receive Ksh. 1200 for transport to support the DEO in providing coordination and oversight during Deworming Day in the Sub-County.	2 Sub-County Level Personnel fill and sign a transport allowance form with DEO's official stamp for all funds received	Transport Allowance Form
Ward Personnel Coordination Fee	FIN 9D	6	1	2	<b>12</b>	3 Ward MoEST Personnel PER Ward	Each Ward level Personnel (up to 3 per Ward) will receive 2,000 for supporting the DEO to coordinate and provide oversight to deworming day activities within the Ward.	Ward level Personnel will fill and sign a coordination allowance form with DEO's official stamp	Coordination Allowance Form
Transport for Ward Personnel	FIN 6	6	1	1	<b>6</b>	3 Ward MoEST Personnel PER Ward	Each Ward level Personnel (up to 3 per Ward) will receive a flat rate of Ksh. 1,200 for transport to support the DEO in overseeing deworming days in the Ward.	Ward level Personnel will fill and sign a transport allowance form with DEO's sign and official stamp	Transport Allowance Form
Bank Charges	Statement	1	1	200	<b>200</b>	Sub-County Bank	The Receiving Bank will levy an amount, NOT exceeding KShs. 200 for receiving and withdrawing the Deworming Day Funds. These amounts vary across banks. This amount is not meant to pay for	The DEO will submit a mini-statement from the Sub-County's Bank Account showing the charges levied to the account for both transactions	Official Mini Statement from Bank with the Bank's Official

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