August 30, 2017

To Whom It May Concern:

I am applying for your Marketing and Trading Summer Student position. I am a fourth-year student at the University of Calgary, where I am pursuing a combined degree in Finance through the Haskayne School of Business, and in Statistics through the Faculty of Science.

I believe I will be an excellent match for this position, as the skillset that I possess lends itself quite favourably to this line of work. As shown in my resume, I worked last summer as a summer student for Tundra Energy Marketing Limited, a Midstream Oil & Gas company. As a summer student, I performed a fair bit of price analysis in Excel, as well as reworked and automated a few of the more business-critical spreadsheets used by the analysts and traders. As well, I helped perform some of the due diligence with regards to pipeline safety and integrity as part of an acquisition that took place whilst I was there. At the end of the work term, I had the opportunity to do a “Lunch & Learn” on one of the projects I had worked on, as well as present what I did as a summer student over the summer to members of senior management.

Over the past few years I have had the opportunity to develop a skill set as a programmer, and pick up a few of the more common languages used in business. Through school I have had the opportunity to do a fair bit of coding in both R and Python, which I believe has greatly developed my problem-solving skillset, as well as given me a greater appreciation into what is involved with the technology we use everyday! As well, I worked while working as a summer student, I had the opportunity to learn SQL and VBA. I did a fair bit of working in building, automating and maintaining a database on a SQL server, as well as tying it into a system for uploading new pieces of data.

I believe that I will be able to a make a significant contribution to your organization in whatever role I am assigned. Through my skillset and my previous knowledge and experiences, I hope that I may prove this to you. If you are interested, please feel free to contact me at (403) 481-5609 or scott.grah95@gmail.com if you have any further questions. Thank you for your consideration.

Sincerely,

Scott Graham

Scott Graham

(403) 481-5609

[scott.grah95@gmail.com](mailto:scott.grah95@gmail.com)

[grahamst.at](http://www.grahamst.at)

**Education:**

University of Calgary Sep. 2013 – Present

***Finance/Statistics Programs – Dual Degree***

**3.629/4 GPA**

Dean’s List 2014-2016

Bishop O’Byrne High School Sep. 2010 - Jun. 2013

***Alberta Education/International Baccalaureate Programme***

Calgary, Alberta

**Skills & Abilities:**

* Marketing and Business Experience
* Ability to program in R, Python, SQL, and VBA
* Spearheaded the creation of a SQL Database to improve workflow
* Web and Shiny Application development
* Ubuntu server experience
* Experience in Crude Oil Quality and Vapor Pressure Modeling
* Experience in the Crude Oil Equalization Process
* Strong background in advanced regression modelling and simulation
* Ability to quickly grasp new concepts
* Participates in Open Source Development

**Work Experience:**

Marketing & Trading Summer Student May. 2017 – Sep. 2017

***Tundra Energy Marketing Limited***

Calgary, Alberta

Responsibilities:

* + Analysis of Vapor Pressure for Crude Oil Blending
  + Creation of Crude Oil Equalization (EQ) Accounting Application
  + EQ Data Integrity and Management
  + Created an application to generate documents needed for the EQ process
  + Data Visualization & Business Intelligence Development
  + Assisted in the development of charts for Board Meetings

Summer Student May. 2016 – Sep. 2016

***Tundra Energy Marketing Limited***

Calgary, Alberta

Responsibilities:

* + Analysis of Pipeline Integrity
  + SQL Database Creation and Development
  + Crude Oil Pricing Analytics
  + Arbitrage Analysis
  + Data Integrity Management

Senior Sales Associate Jul. 2013 - Present

***Gap Canada, Chinook Centre***

Calgary, Alberta

Responsibilities:

* + Cash Handling
  + Cashier Training
  + Customer Service

**Volunteer Experience:**

Guest Services Host (Volunteer) Jul. 2012 - Oct. 2014

***Telus Spark***

Calgary, Alberta

**Personal Interests:**

* Web and Shiny Application development on my site: grahamst.at
* Skiing, hockey, and sport’s analytics
* Reading