August 30, 2017

To Whom It May Concern:

I am applying for your Marketing and Trading Summer Student position. I am a fourth-year student at the University of Calgary, where I am pursuing a combined degree in Finance through the Haskayne School of Business, and in Statistics through the Faculty of Science.

I believe I will be an excellent match for this position, as the skillset that I possess lends itself quite favourably to this line of work. As shown in my resume, I worked last summer as a summer student for Tundra Energy Marketing Limited, a Midstream Oil & Gas company. As a summer student, I performed a fair bit of price analysis in Excel, as well as reworked and automated a few of the more business-critical spreadsheets used by the analysts and traders. As well, I helped perform some of the due diligence with regards to pipeline safety and integrity as part of an acquisition that took place whilst I was there. At the end of the work term, I had the opportunity to do a “Lunch & Learn” on one of the projects I had worked on, as well as present what I did as a summer student over the summer to members of senior management.

Over the past few years I have had the opportunity to develop a skill set as a programmer, and pick up a few of the more common languages used in business. Through school I have had the opportunity to do a fair bit of coding in both R and Python, which I believe has greatly developed my problem-solving skillset, as well as given me a greater appreciation into what is involved with the technology we use everyday! As well, I worked while working as a summer student, I had the opportunity to learn SQL and VBA. I did a fair bit of working in building, automating and maintaining a database on a SQL server, as well as tying it into a system for uploading new pieces of data.

I believe that I will be able to a make a significant contribution to your organization in whatever role I am assigned. Through my skillset and my previous knowledge and experiences, I hope that I may prove this to you. If you are interested, please feel free to contact me at (403) 481-5609 or scott.grah95@gmail.com if you have any further questions. Thank you for your consideration.

Sincerely,

Scott Graham

24 Mt Kidd Pt. SE

Calgary, Alberta T2Z 3C5

(403) 481-5609

[scott.grah95@gmail.com](mailto:scott.grah95@gmail.com)

[grahamst.at](http://www.grahamst.at)

# Scott Graham

**Objective:**

To gain employment with Tundra Energy Marketing as a Marketing and Trading Summer Student.

**Education:**

Sep. 2013 - Present

University of Calgary

***Finance/Statistics Programs***

**3.629 GPA**

Calgary, Alberta

Sep. 2010 - Jun. 2013

Bishop O’Byrne High School

***Grade 12***

***International Baccalaureate Programme***

Calgary, Alberta

**Work Experience:**

May. 2016 – Sep. 2016 Marketing & Trading Summer Student

May. 2017 – Sep. 2017 ***Tundra Energy Marketing Limited***

Calgary, Alberta

Jul. 2013 - Present Senior Sales Associate

***Gap Canada, Chinook Centre***

Calgary, Alberta

Jul. 2012 - Oct. 2014 Guest Services Host (Volunteer)

***Telus Spark***

Calgary, Alberta

Oct. 2012 - Apr. 2013 Shareholder/Employee

***Junior Achievement Southern Alberta***

***Iremia***

Calgary, Alberta

**Awards & Certificates:**

Attending the University of Calgary as a Finance and Statistics dual major student.

Was placed on the Faculty of Science, and Faculty of Business Dean’s List for the Winter 2016 semester.

Completed the International Baccalaureate Programme in May 2013.

**Skills & Abilities:**

Marketing and Business Experience

Ability to program in R, Python, SQL, and VBA

Spearheaded the creation of a SQL Database to improve workflow

Web and Shiny Application development

Ubuntu server experience

Experience in Crude Oil Quality, and Vapor Pressure Modeling

Experience in the Crude Oil Equalization Process

Strong background in advanced regression modelling and simulation

Ability to quickly grasp new concepts

Participates in Open Source Development

**Personal Interests:**

I maintain a personal website, which hosts some of the Shiny Applications I have written, as well as any statistics or finance related blogging. It can be found at grahamst.at

Avid Skier, and general sports fan, and a burgeoning interest in sports statistics and analytics

Reader, and general consumer of written media.