

Curriculum Vitae

1. Personal Information

Name: **Magdaléna Osinová**
Address: Lumírova 18, 700 30 Ostrava-Výškovice
Phone number: +420 606 603 788
Email address: magda.osinova@seznam.cz
Nationality: Czech
Date of birth: 30th of July, 2003
Portfolio website: www.lasak.netlify.app/magda

2. Work Experience

July 2019 – September 2022

Tresspass – Scottish Outdoor Clothing, Ltd Inc. (Czech Rep.)

- Sales manager - Goods receiving, and coordination of goods in the warehouse
- Adjusting business plan based on Scottish leadership decisions for customer needs
- Team leadership and daily communication with customers

August 2019 – July 2022

Printing Sarpet Europe, Ltd Inc. (Ostrava – Czech Rep.)

- Graphic design of business cards, flyers, logos, etc
- Auxiliary works related to printing services for customers
- Work with the internal system - coordinating customer needs and doing pre-design

3. Education

2019 - 2022

EDUCA – Vocational School, Ltd Inc.

Principle studies: Graphic design

Secondary studies: Reproduction graphic

Achieved: Vocational certificate

4. Personal skills

Experience with:

Aodbe Illustrator • CorelDRAW • Digital Printing • Typography
Retails • Sales • Team Leadership • Pre-press • Business strategy •
Customer Satisfaction • ServiceNow • ITSM

Aims:

Certificate for [ServiceNow](#), B2 English Certificate

Language skills:

English – knowledge enabling professional work
Russian – basic
Czech - native

Other skills:

Clean driving licence