



Date: **January 13, 2025**

LETTER OF AWARD

JAY LORD P. DINIEGA

Dadap, Luna, Isabela

Dear **Mr. DINIEGA**:

In connection with your Contract as IT Technical Support Staff for the 2nd Semester CY 2024, please be informed that you have passed the Performance Evaluation. Hence, you are hereby recommended for renewal as IT Technical Support Staff.

With this, please be informed that your new contract will take effect on January 15, 2025 and shall remain enforced until June 30, 2025. You are hereby advised to continuously perform your duties and functions taking into consideration the best interest of our organization.

Thank You!

Very Truly Yours,

ORLY T. CARIAZO
PENR Officer