

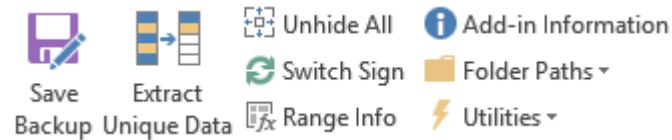
TITAN TOOLS ADD-IN

Features Guide Last Updated: 17/4/2018

TitanTools is an excel add-in that provides efficiency in your day to day tasks.

From cleaning to exporting your data this utility has you covered with over 30 awesome time saving buttons at your fingertips AND 16 folder locations in a menu button for easy navigation on your PC.

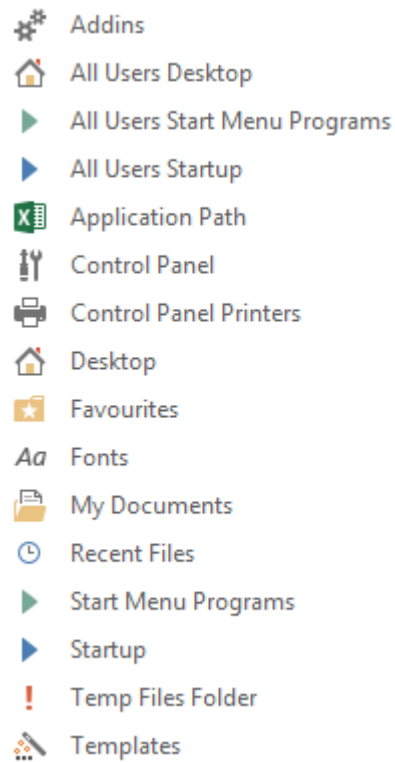
Group 1: TitanTools



Save a Backup of your Workbook	Saves a backup of your workbook with a date and time stamp appended to the file name. Choose where you want to save the file, the initial file location is the current file location.
Extract the Unique Data in Range	Reports a list of all the unique text or number values in a selected range. The report is generated in a new sheet in the active workbook.
Unhide All Rows and Columns	Unhides all of the Rows and Columns in the Active Sheet with just one click.
Switch Sign	Converts numbers from a negative to a positive value and vice versa.
Range Info	An enhanced version of the functionality that Excel provides when selecting a range. Get and Copy the sum, count, numerical count, average, min, max, count of hidden rows, count of hidden columns.
Add-in Information	Click to look at the add-ins information

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












Folder Paths Menu



Addins	Opens the Addins folder in a new window
All Users Desktop	Opens the All Users Desktop folder in a new window
All Users Start Menu Programs	Opens the All Users Start Menu Programs folder in a new window
All Users Startup	Opens the All Users Startup folder in a new window
Application Path	Opens the Application Path folder in a new window
Control Panel	Opens the Control Panel in a new window
Control Panel Printers	Opens the Control Panel Printers in a new window
Desktop	Opens the Desktop folder in a new window
Favourites	Opens the Favourites folder in a new window
Fonts	Opens the Fonts folder in a new window
My Documents	Opens the My Documents folder in a new window
Recent Files	Opens the Recent Files folder in a new window
Start Menu Programs	Opens the Start Menu Programs folder in a new window
Startup	Opens the Startup folder in a new window
Temp Files Folder	Opens the Temp Files folder in a new window
Templates	Opens the Templates folder in a new window

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Utilities Menu

-  Unlock VBA Projects
-  Reset Context Menu
-  Add Hyperlinks to Context Menu
-  Convert Formulas to Relative Formulas
-  Convert Formulas to Absolute Formulas
-  Convert Range to Values
-  Insert an Apostrophe Before Formulas
-  Convert back to Formula (Remove Apostrophes)
-  Number format as Millions (M)
-  Number format as Thousands (K)
-  Insert GUID as a value
-  Insert GUID as a formula
-  Email a List of People
-  Replace a Line Break
-  Insert a 'Unique Count in Range' Formula
-  List Files in a Folder

Unlock VBA Projects	Uses brute force to unlock VBA Projects that are password protected. Projects marked as 'Unviewable' cannot be unlocked
Reset Context Menu	In the event there is an error with the right click menu (context menu), this will reset it.
Add Hyperlinks to Context Menu	Add 2 buttons to the bottom of the cell range context menu: Hyperlink Files and Hyperlink Folders. These use the HYPERLINK formula
Convert Formulas to Relative Formulas	Change the references in all formulas to Relative references e.g. A1 and not \$A\$1
Convert Formulas to Absolute Formulas	Change the references in all formulas to Relative references e.g. \$A\$1 and not A1
Convert Range to Values	Convert all of the selected cells formulas to it's value
Insert an Apostrophe Before Formulas	This inserts an apostrophe in front of any formulas in the selection. This is useful when copying between worksheets or workbooks
Convert back to Formula (Remove Apostrophes)	Removes any apostrophes that are in front of formulas. This will then convert the cell back into a formula.
Number format as Millions (M)	Tests for each cell if the value is in the millions, if it is then the format will be changed to '#.0 M'
Number format as Thousands (K)	Tests for each cell if the value is in the thousands, if it is then the format will be changed to '#.0 K'
Insert GUID as a value	A Globally Unique Identifier is entered to each cell in the selection. A GUID is a 128-bit integer used to identify resources. 128-bits is big enough and the generation algorithm is unique enough that if 1 billion GUIDs per second were generated for 1 year the probability of a duplicate would be only 50%.
Insert GUID as a formula	A formula for a Globally Unique Identifier is entered to each cell in the selection. A GUID is a 128-bit integer used to identify resources. 128-bits is big enough and the generation algorithm is unique enough that if 1 billion GUIDs per second were generated for 1 year the probability of a duplicate would be only 50%.
Email a List of People	Select a list of cells in one column of email addresses. This will start a new email with the selected cells emails on the To line.
Replace a Line Break	Replace a Line Break in each selected cell with the character of your choosing. The default character is a pipe .
Unique in Range Formula	Inserts a formula to the active cell that will count the amount of unique values in a selected range.
List Files in a Folder	Reports a list of all files in a selected folder but not the sub folders. The report is generated to a new workbook.

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Group 2: Trim and Clean Data



Trim Cells	Removes excess spaces in cell text
Join Text	Join text from multiple cells in a range and choose which character to join them.
Split Text	Choose a character in each selected cell to split the text into multiple cells.
Add Leading Text	Insert custom text at the front of all the selected cells. This applies only to constant values
Add Trailing Text	Insert custom text at the end of all the selected cells. This applies only to constant values

Change Case Menu

UPPER CASE	All text in the selected cells will be changed to capital letters.
Proper Case	Capitalise the first letter of each word in all selected cells.
lower case	All text in the selected cells will be changed to small letters.
Sentence case	Words will be converted to sentence case, this will capitalise the first letter of each new sentence only.

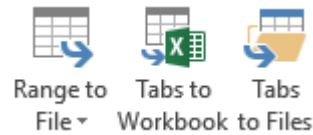
Group 3: Sheet Tools



Unhide all sheets in the workbook	Unhides all sheets in the workbook, even sheets made very hidden with VBA.
Create sheet names from cell values	Select a range of cells and create new sheets from the text in those cells.
Delete empty sheets in the workbook	Delete all empty sheets in the workbook. If all sheets are empty then the active sheet will remain in the workbook as at least one workbook is required.
Scroll Up	Scroll to the top of the sheet for all sheets in the workbook and select A1.
Specific Cell to Top	Choose a cell - this cell will now be in the top left corner of each sheet in the workbook.
Turn off page breaks and gridlines	Turns off gridlines and page breaks for each sheet in the workbook.

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Group 4: Export Data



Tabs to Workbook	Export selected sheets in the workbook to a new workbook and save. Choose if formulas are converted to values.
Tabs to Files	Export selected sheets in the workbook to separate files. The file names will be the sheet names. Choose if formulas are converted to values.

Range to File Menu



Range to New Workbook



Range to CSV File



Range to Text File

Range to New Workbook	Copies the selected range of cells to a new workbook in cell A1. All formulas and formatting is copied to the new workbook.
Range to CSV File	Saves the selected range of cells to a csv file. All data is converted to values.
Range to Text File	Saves the selected range of cells to a text file. All data is converted to values.

Group 5: Table Tools



Filter	Built in Excel button to Filter a table. Good to quickly turn off all filters on a table. This will also work on a filtered cell range.
Filter Cell Value	Filter a column's data using the active cell's value as the filter criteria. This works for tables and ranges.
Data Split Unique Values	Quickly and easily split your data into separate tabs or workbooks. <ul style="list-style-type: none"> Create a new tab or workbook for each unique value in a table's column. You can choose if the new tabs are created in the same workbook or a new workbook. You can also export each unique value to it's own file, this will prompt you to choose a destination folder. All formulas are converted to values.

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- If the new tab or file name has invalid characters then the name will be renamed to "Error_0001" and each subsequent error incremented by 1.

See the below example creating a new tab for each Region in the same workbook

	A	B	C	D
1	REGION	COST CENTRE	PRODUCT	REVENUE
2	NORTH	10553	Phone	\$185,213.00
3	NORTH	10553	Laptop	\$967,123.00
4	SOUTH	52118	Phone	\$126,533.00
5	SOUTH	52118	Laptop	\$846,285.00
6	SOUTH	52118	Tablet	\$523,458.00
7	WEST	69537	Phone	\$165,433.00
8	WEST	69537	Laptop	\$127,641.00



Sheet1	NORTH	SOUTH	WEST
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	A	B	C	D
1	REGION	COST CENTRE	PRODUCT	REVENUE
2	NORTH	10553	Phone	\$185,213.00
3	NORTH	10553	Laptop	\$967,123.00

Add a Sort Column

A sorting column indexing each row in the table will be added. You can sort this column smallest to largest to sort back to the table's original state.